



City of New Fairview  
Operational Update  
June 8, 2020

**Operations** –

Our Public Works crew has used almost 30 tons of asphalt patch to fill potholes all over town. Branding Iron Road, the Hilltop neighborhood, Sky View and Montana Court have had a considerable amount of work done.



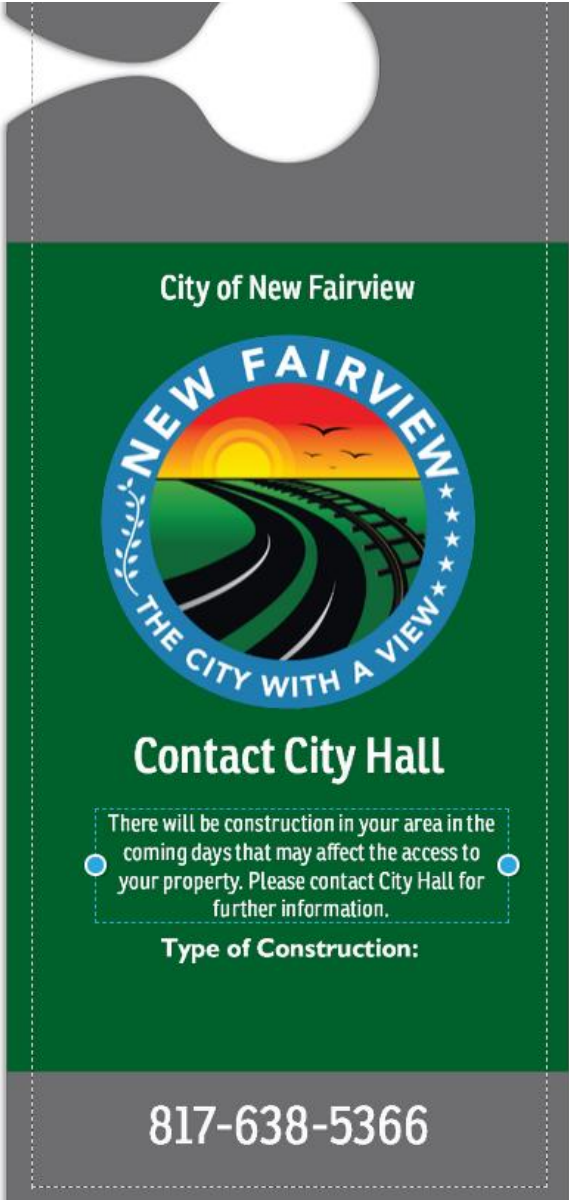
### Sky View Pothole Patching



### Pothole Patching on Branding Iron



The City has acquired two loads of road base to be used on Graham Road to smooth it out before more gravel is put down. In addition, this material will be used when culverts are replaced. We have ordered door hangars to inform residents before we start replacing culverts so we can work with them before we start work and restrict access to their property temporarily. We have identified six culverts on Branding Iron that will be the first to be replaced.



### **Development in Process**

City Council is currently considering a development agreement, annexation agreement and zoning case with the developers of Dove Hollow Estates. This development will be just south of Constellation Lakes and will be 146 acres with 96 homes all built on one acre lots. There will be a public hearing on the zoning at the June 15 City Council meeting.

Roads are starting to be constructed in Fairview Meadows.



### **Website Development**

Staff has been very productive since Council approved the acquisition of ProudCity as the City's new webhost for the City website. The new website will be much easier to get around and will have more information and provide more transparency. We anticipate the new website will go live before the end of June. In addition to the new hosting platform, City Council has contracted with Franklin Legal Services to codify all of the City's code and ordinances. This project will take a few months but once complete will provide access to all ordinances in a searchable, digital format.

## **Audit**

The City has not had funds available to complete the annual audit since FY 2015. As a result, the City Council approved a contract with Bill Spore, CPA, to complete audits for FY 2015, FY 2016, FY 2017, FY 2018 and FY 2019. Mr. Spore has received the information from those years and has started to prepare those audits. As soon as he has completed his work, the audits will be presented to City Council and placed on the City's website. Currently audits through FY 2013 are on the website.

## **New Financial Software**

The City Council approved a contract with CenterPoint Financial Solutions for governmental fund accounting software. The software has been installed on the City's computer system and staff is currently undergoing training. This system will replace Quick Books and will significantly improve the City's reporting abilities and financial transparency. It is our goal to put the City's check register online and we have started to include a monthly financial report on the website since March.

## **Policies and Procedures**

The City Council has adopted a number of new policies and procedures to better support staff, provide internal controls and improve operations for developers, the Council and citizens. These include a purchasing policy in conformance with state law, Council procedures, financial procedures, debt management policy, fund balance and reserve policy, and an updated employee handbook.

## **Statistics**

### **Building Permits – Includes Remodels and Manufactured Homes**

<b><u>Month</u></b>	<b><u># of Residential</u></b>	<b><u>Valuation</u></b>	<b><u>Fees Paid</u></b>
October	3	\$ 407,510	\$ 4,958
November	3	\$ 605,000	\$ 6,710
December	5	\$1,347,000	\$15,020
January	4	\$1,052,773	\$11,382
February	4	\$ 906,720	\$10,399
March	24	\$5,294,824	\$74,274
April	<u>6</u>	<u>\$1,499,923</u>	<u>\$20,555</u>
Total YTD	<u>49</u>	<u>\$11,113,750</u>	<u>\$143,298</u>

## Court – Tickets for May

Tickets issued – 5

Revenue Received – City Share - \$556.20 State - \$336.00 Total - \$892.20 Open Tickets – 220

City of New Fairview					
General Fund - FY 2019-2020					
As of 04/30/2020				Percent	Amount
	FY 2020	FY 2020	FY 2020	Remaining	Remaining
	Budget	Amended	Actual	Amended	Amended
<b>BEGINNING FUND BALANCE</b>		61,141	61,141		
<b>Revenue</b>					
Current Property Tax	436,867	512,278	455,958	11.0%	56,320
Sales/Beverage Tax	130,000	100,000	92,076	7.9%	7,924
Licenses and Permits	400,000	200,000	156,886	21.6%	43,114
Franchise Fees	46,235	46,235	45,208	2.2%	1,027
Court Fines	12,000	15,000	18,535	-23.6%	(3,535)
Other Revenue	0	80,000	37,793	52.8%	42,207
<b>TOTAL REVENUE</b>	<b>1,025,102</b>	<b>953,513</b>	<b>806,455</b>	<b>15.4%</b>	<b>147,058</b>
<b>Expenditures</b>					
Payroll & Benefits	256,343	145,838	53,981	63.0%	91,857
Contract Labor	98,500	148,837	78,969	46.9%	69,868
Supplies	48,460	78,869	34,148	56.7%	44,721
Services	32,600	27,000	23,329	13.6%	3,671
Public Works/Maintenance	141,000	118,500	18,721	84.2%	99,779
Utilities	11,600	11,600	5,582	51.9%	6,018
Consultants	171,755	311,000	208,638	32.9%	102,362
Capital Outlay	25,000	5,000	4,459	10.8%	541
<b>TOTAL EXPENDITURES</b>	<b>785,258</b>	<b>846,644</b>	<b>427,827</b>	<b>49.5%</b>	<b>418,818</b>
<b>REV OVER/(UNDER)EXP</b>	<b>239,844</b>	<b>106,869</b>	<b>378,629</b>		

## Upcoming Meetings

June 10, 2020 6:30 pm Special City Council Meeting

June 15, 2020 6:00 pm Council Work Session

June 15, 2020 7:00 pm City Council Meeting

June 22, 2020 6:00 pm Council Budget Workshop

**July 3, 2020 Holiday Observed – City Hall Closed**

July 6, 2020 6:00 pm Council Work Session

July 6, 2020 7:00 pm City Council Meeting