



**City of New Fairview
Planning & Zoning Commission Special Meeting
Regular Meeting
999 Illinois Lane
Monday, November 14, 2022, at 6:00 pm**

**STATE OF TEXAS
COUNTY OF WISE
CITY OF NEW FAIRVIEW**

THE CITY COUNCIL CONVENED INTO A CITY COUNCIL MEETING THE SAME BEING OPEN TO THE PUBLIC, THE 14th DAY OF NOVEMBER IN THE NEW FAIRVIEW CITY HALL AND NOTICE OF SAID MEETING GIVING THE TIME PLACE AND SUBJECT THEREFORE HAVING BEEN POSTED AS PRESCRIBED BY ARTICLE 5 OF THE TEXAS GOVERNMENT CODE WITH THE

**FOLLOWING MEMBERS PRESENT:
PLANNING & ZONING COMMISSIONERS**

Commissioner Rebecca McPherson

Commissioner Julie Burger

Commissioner Denis Sansoucie

David Randolph

Marissa Randolph

CITY STAFF

John Cabrales Jr, City Administrator

Susan Greenwood, Court Administrator/Assistant City Secretary

Steven Cook, City Planner (Virtually)

1. **Call to Order and Determination of Quorum (Meeting called to order by Commissioner Rebecca McPherson at 6:05 PM; Roll Call with the above-mentioned names.)**
2. **Pledge to the Flags.**
 - A. United States of America
 - B. Texas Flag Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God, one and indivisible.

3. **Public Comment:** The Planning and Zoning Commission invites persons with comments or observations related to city issues, projects, or policies to briefly address the Planning and Zoning Commission. Anyone wishing to speak should sign-in with the City Secretary before the beginning of the Planning and Zoning Commission Meeting. In order to expedite the flow of business and to provide all citizens the opportunity to speak, there is a three-minute limitation on any person addressing the Planning and Zoning Commission. State law prohibits the Planning and Zoning Commission from discussing or taking action on any item not listed on the posted agenda.

4. **Work Session:**

A. Receive a report from staff regarding Dark Sky Community Designation Process.

The City Planner, Stephen Cook, discussed that he was able to get acknowledgement from Amber Harrison, a Dark Sky Places Program Associate and she provided the next steps to begin filing the formal application. Stephen Cook also talked about the next processes such as purchasing a meter that would need to be calibrated for the sky brightness measurement program, developing a quality lighting ordinance, which the city is in the process of, the community needs to be educated through community events, social media, and the city's website. John Cabrales, Jr., the City Administrator, expanded on Stephen Cook's discussion by adding he wanted to look into replacing lights at City Hall that are approved from the Dark Skies approval list, he wants to present to Council at a later date to implement solar lights at the new park. He explained how the technology has changed and is more advanced. City Administrator John Cabrales Jr. explained we have plenty of community events to inform and educate the residents about how the city can become a certified Dark Sky Community. Commissioner Rebecca McPherson stated she doesn't mind speaking at the events to inform the community about the city becoming a certified Dark Sky Community. Commissioner Julie Burger wanted to know the cost of purchasing a meter, and the City Planner stated it was around \$135.00.

5. **New Business:** All matters listed in New Business will be discussed and considered separately.

A. Election of a Chairperson

Motion: Commissioner Denis Sansoucie

Second: Commissioners Julie Burger

Vote: All in favor

Result: Motion to approve Commissioner Rebecca McPherson as Chairperson

B. Election of a Vice-Chairperson

Motion: Commissioner Rebecca McPherson

Second: Commissioner Denis Sansoucie

Vote: All in favor

Result: Motion to approve Commissioner Julie Burger as Vice-Chairperson

C. Receive and consider approval of the minutes for the October 24, 2022, meeting.

Motion: Commissioner Julie Burger

Second: Commissioner Denis Sansoucie

Vote: All in favor

Result: Motion to approve the October 24th minutes.

**Result: Planning and Zoning adjourned the meeting at 6:26 pm.
MINUTES APPROVED ON THIS 12th DAY OF DECEMBER 2022**



Rebecca McPherson, Commissioner

Susan Greenwood, Assistant City Secretary

This facility is wheelchair accessible; parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary at City Hall 817-638-5366 or fax 817-638-5369 or by email at citysecretary@newfairview.org for further information.