



City of New Fairview

Parks and Recreation Board Regular Meeting

999 Illinois Lane

Tuesday, August 8, 2023, at 6:00 pm

State of Texas

County of Wise

City of New Fairview

THE PARKS AND RECREATION BOARD CONVENED INTO A PARKS AND RECREATION BOARD MEETING THE SAME BEING OPEN TO THE PUBLIC, THE 8TH DAY OF AUGUST IN THE NEW FAIRVIEW CITY HALL AND NOTICE OF SAID MEETING GIVING THE TIME AND PLACE AND SUBJECT THEREFORE HAVING BEEN POSTED AS PRESCRIBED BY ARTICLE 5 OF THE TEXAS GOVERNMENT CODE WITH THE FOLLOWING MEMBERS PRESENT.

PARKS AND RECREATION BOARD MEMBERS

Place 1 Deborah Greene

Place 2 Jennifer Kozlowski

Place 3 Julie Burger

Place 4 John Rodriguez

CITY STAFF

John Cabrales Jr, City Administrator

Susan Greenwood, Court Administrator/Assistant City Secretary

Joshua W. Barnwell, City Operations Administrator

1. Call to Order and Determination of Quorum (**meeting called to order by City Administrator John Cabrales Jr. at 6:02pm; Roll Call with the above-mentioned names.**)
2. **Pledge to the Flags**
 - A. United States of America
 - B. Texas Flag Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God, one and indivisible.
3. **Public Comment:** The parks and Recreation Bord invites persons with comments or observations related to city issues, projects, or policies to briefly address the Parks and Recreations Board. Anyone wishing to speak should sign-in with the City Operations Administrator before the beginning of the Parks and Recreations Board meeting. In order to expedite the flow of business and to provide all citizens with the opportunity to speak, there is a three-minute limitation on any person addressing the Parks and Recreations Board. State law prohibits the Parks and Recreations Board from discussing or acting on any item not listed on the posted agenda.
4. **Work Session:** None
5. **New Business:**
 - A. Receive, Consider, and discuss the current park project.

John Cabrales Jr.: Gave update on the progress of the park. All concrete has been poured, walking trail is complete, as are the stub outs, etc. Play ground area is full of base, rubber product has been delivered and expected to be completed this week.

Joshua W. Barnwell: The handicap swing is good to go, remaining benches will be installed in short order.

Mr. Cabrales: The benches, swing and remaining hard construction will be done. Topsoil will be next after that. We have contracted Aspen services for the porta potties to be placed there.

Mr. Barnwell: The toilets will be placed once the park is presentable.

Mr. Cabrales: We do have water coming, it has taken an act of congress.

Place 3 Julie Burger: Don't get me started.

Mr. Cabrales: They will bring the water line 200 feet; we will extend it further to put it in a good spot.

Place 3 Julie Burger: Will they charge us.

Mr. Cabrales: Around eight hundred dollars and some change. This will allow us to put in a water fountain, such as a pet/ person fountain. We will talk more about this

during the park master plan discussion. The water will be helpful for the plantings, and future irrigation needs. Having water will go a long way in helping us.

Mr. Barnwell: The water spigot will lock.

Mr. Cabrales: Absolutely, we do not want a massive water bill.

Mr. Cabrales: The park project is concluding. We did miss the back-to-school event. Lets look to September for our ribbon cutting event. Does anyone know if there are any competing events.

Place 3 Julie Burger: I do not know.

Place 1 Deborah Greene: Check the Messenger.

Mr. Cabrales: We will have council, Texas Parks and Wildlife, Co Serve, the Media Etc, come out for this event. We can have a good event. Are there any questions?

Place 3 Julie Burger: No, I do not have any.

B. Receive, consider, and discuss the proposed Parks Budget for FY 2023-24

John Cabrales Jr. This is the time of year for the cities budget process. One of the departments is Parks and Recreation. I typically involve the board in what we will do with the funds. On the screen you will see the budget numbers. You will see we have money budgeted for special events, and event signs.

Place 1 Deborah Greene: Porta Poty is that the service.

John Cabrales: We are getting an a standard and ada porta potty.

Place 3 Julie Burger: We do have that need here.

John Cabrales: Yes, we do have residents with special needs.

John Cabrales: We have \$20,000 for consultants, either for a master plan, or for the tpwd grant application. I am going to recommend a parks master plan. However, we want a very narrow scope for the master plan.

Place 3 Julie Burger: What would the budget be for what we want to put there?

Mr. Cabrales: You guys get to be the dreamers. We will break it up into different parts.

Place 3 Julie Burger: Is there a way we can ask the citizens.

Mr. Cabrales: We can put out a survey, through survey monkey. On the survey we need to give the residents options. This is why we have the money here, so we can come up with a plan. We will need graphite remover for example, this stuff is not cheap.

Place 3 Julie Burger: We you say expensive, do you mean like thousands of dollars.

Joshua W. Barnwell: It typically comes in aerosol cans, at around \$45 a can.

Mr. Cabrales: Any questions about our proposed budget.

Place 1 Deborah Greene: Do we have any money for park directional signs.

Mr. Barnwell: we have them in our shop ready to deploy as soon as the park is ready.

Mr. Cabrales: We were able to absorb this into this year's budget

6. New Business:

A. Receive and consider approval of the minutes for the July 11, 2023 meeting.

Motion: Place 1 Deborah Greene

Second: Place 2 Jennifer Kozlowski

Vote: All in Favor

Result: Minutes Approved

Board Announcements: The Parks and Recreation Board members may hear or make reports of community interest provided no action is taken or discussed. Community interest items may include information regarding upcoming schedules of events, honorary recognitions, and announcements involving imminent public health and safety threats to the city. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.

Adjournment:

Motion: Place Member 3 Julie Burger Motions to Adjourn

Second: Place Member 2 Jennifer Kozlowski 2nds the motion

Vote: All in Favor

Result: Parks and Recreation Board adjourning the meeting at 6:39 pm.

MINTUES APPROVED ON THIS THE 12th DAY OF September 2023





Julie Burger, Chair



Susan Greenwood, Assistant City Secretary

This facility is wheelchair accessible; parking spaces are available. Request for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary at City Hall 817-638-5366, fax 817-638-5369 or by email at citysecretary@newfairview.org for further information.