

CITY MANAGER'S NEWSLETTER
JULY 26, 2024

IMPORTANT COUNCIL DATES:

August 5, Monday, 6:30 p.m. – Regular Session (30 Park)
August 11, Sunday, 3:30 p.m. to 7 p.m. – Ice Cream Social (Shafor Park)
August 18, Sunday – Smith Gardens 50th Anniversary (Smith Gardens)
August 19, Monday, 5 p.m. – Work Session (30 Park)
September 10, Tuesday, 5:30 p.m. – BRC Meeting (30 Park)
September 16, Monday, 6:30 p.m. – Regular Session (30 Park)
October 7, Monday, 6:30 p.m. – Regular Session (30 Park)
October 15, Tuesday, 5:30 p.m. – BRC Meeting (30 Park)
October 21, Monday, 5 p.m. – Council/Staff Retreat (Smith Gardens)

BUSINESS UPDATE:

- **Far Hills Repaving:** Barrett crews were pulled from working on Far Hills this week by ODOT to work on I-75. Weather permitting, they may be back next week to mill out and replace 2-3 areas of newly paved roadway before continuing where they left off. Chris Kuzma receives daily updates and will pass on the information as it is received.
- **Fraud Reporting Required Training:** Enclosed is an email Lori sent this week regarding a new virtual on-demand training required by the Auditor of State. The state has set a hard deadline in September for training compliance. We are requesting that all employees and elected officials complete the training by August 30, to ensure that everyone is done and everything is properly documented by the deadline.
- **Ice Cream Social:** The annual event is from 3:30 to 7 p.m. on Sunday, August 11. Enclosed is a letter sent this week to our citizen committee members offering two complimentary tickets in appreciation for their service. Also enclosed is a memo to city employees offering the same.
- **1313 Far Hills:** Enclosed is a *DDN* article about the sale of 1313 Far Hills.
- **Top 100 Administrator:** Enclosed is a *DDN* article about Oakwood Superintendent Dr. Gupta being recognized as a Top 100 Administrator.
- **“Serial Volunteer”:** Enclosed is a neat *DDN* article about Oakwood resident Mark Risley.
- **Citizen Police Academy:** Enclosed is another *DDN* article about this year’s CPA.

HAVE A GREAT WEEKEND!

TRANSMITTALS NOTED WITHIN NEWSLETTER

Fraud Reporting Required Training Email
Ice Cream Social Letter & Memo
DDN article re: 1313 Far Hills
DDN article re: Top 100 Administrator
DDN article re: Serial Volunteer
DDN article re: Citizen Police Academy

From: [Stacel, Lori](#)
To: [Duncan, William](#); [Byington, Steve](#); [Stephens, Rob](#); [Turben, Leigh](#); [Jackson, Healy](#)
Subject: ACTION REQUIRED: Training on Fraud Reporting
Date: Wednesday, July 24, 2024 8:31:04 AM
Attachments: [Memo for Mandatory Fraud Reporting Training By Ohio Auditor of State.pdf](#)
[Acknowledgement of Receipt Fraud Reporting Form.pdf](#)
Importance: High

Good morning,

I'm forwarding you an email from Sangita regarding a new required virtual on-demand training for all elected officials and employees.

When the training has been completed, print or save the certificate and submit it to me along with the attached 'Acknowledgement of Receipt of Auditor of State fraud-reporting system information' form.

Visit <https://ohioauditor.gov/trainings/fraud.html> to access the on-demand virtual training.

Please let me know if you have any questions.

Thanks,
Lori

From: Anand, Sangita <anand@oakwoodohio.gov>
Sent: Tuesday, July 23, 2024 1:57 PM
To: Klopsch, Norbert S. <Klopsch@oakwoodohio.gov>; Hill, Alan <hill@oakwoodohio.gov>; Stafford, Cindy <stafford@oakwoodohio.gov>; Kroger, Ethan <kroger@oakwoodohio.gov>; Jacques, Robert <Jacques@oakwoodohio.gov>; Spittler, Doug <spittler@oakwoodohio.gov>; Kuzma, Chris <Kuzma@oakwoodohio.gov>; Collins, Carol D. <Collins@oakwoodohio.gov>
Cc: Mattson, Danielle <mattson@oakwoodohio.gov>; Stacel, Lori <stacel@oakwoodohio.gov>; Clever, Sarah <clever@oakwoodohio.gov>; Tanner, Michael <tanner@oakwoodohio.gov>; Seifert, Melissa <Seifert@oakwoodohio.gov>
Subject: Subject: Required Training on Fraud Reporting

Greetings!!

Ohio Senate Bill 91 of the 135th General Assembly amended Ohio Rev. Code § 4113.52 regarding reporting alleged fraud, theft in office, or misuse or misappropriation of public money, effective March 28, 2024.

The Auditor of State has created training material detailing Ohio's fraud-reporting system and the means of reporting fraud, waste and abuse per Ohio Rev. Code § 117.103.

All the current employees and the elected officials of political subdivisions are required to complete

the training. It is an on-demand virtual training that employees can complete according to their work schedule.

All the full-time and part-time employees will receive a hard copy of the memo with training details and the acknowledgment of receipt form.

The training needs to be completed by **August 30, 2024**.

Please let me know if you have any questions.

Thank You.

Sangita

Sangita Anand, PHR

Human Resources Manager | City of Oakwood | 30 Park Avenue | Oakwood, OH 45419

P: (937) 298-0411 | F: (937) 297-2940 | anand@oakwoodohio.gov

www.oakwoodohio.gov

MEMORANDUM

TO: All Employees and Elected Officials

FROM: Human Resources Department

SUBJECT: Required Training on Fraud Reporting

DATE: July 23, 2024

Ohio Senate Bill 91 of the 135th General Assembly amended Ohio Rev. Code § 4113.52 regarding reporting alleged fraud, theft in office, or misuse or misappropriation of public money, effective March 28, 2024. Separately, Ohio House Bill 33 of the 135th General Assembly amended Ohio Rev. Code § 117.103 regarding training material provided by the Auditor of State (AOS) detailing Ohio's fraud reporting system and the means of reporting fraud, waste, and abuse.

The Auditor of State (AOS) has created an **on-demand virtual training** for employees and elected officials. The training consists of an 8-minute video. Upon successful completion, a certificate will be provided.

Please **print** the certificate or save it as a PDF file on your electronic device and submit it to the Human Resources Department along with the enclosed 'Acknowledgement of Receipt of Auditor of State fraud-reporting system information' form.

Visit <https://ohioauditor.gov/trainings/fraud.html> to access the on-demand virtual training.

This virtual training is mandatory for all current employees and elected officials. Please complete the training and submit the completion certificate to the Human Resources Department **by August 30, 2024**.

If you have any questions, please contact the Human Resources Department at 937-298-0411. Thank you for your attention to this important training session.

Acknowledgement of receipt of Auditor of State fraud-reporting system information

Pursuant to Ohio Revised Code Section 117.103(B), the auditor of state shall create training material detailing Ohio's fraud-reporting system and the means of reporting fraud, waste, and abuse. The auditor of state shall provide the training material to employees and elected officials of a political subdivision.

Current employees and elected officials shall complete the training within ninety days of date specified by the auditor of state as noted in Bulletin 2024-005. No exceptions will be allowed unless good cause exists for noncompliance. Each new employee or elected official shall confirm receipt of this material within thirty days after taking office or beginning employment. The training shall be required every four years for each employee or elected official.

By signing below, you are acknowledging both that the Auditor of State provided you information about the fraud-reporting system as described by Section 117.103(B) of the Revised Code and that you have completed review of the training material.

I, _____, have been provided and reviewed materials regarding the fraud-reporting system operated by the Ohio Auditor of State's office. I further state that the undersigned signature acknowledges receipt and review of this information.

NAME	TITLE	DEPARTMENT
SIGNATURE		DATE



City of Oakwood

Government Administration

City Manager

July 24, 2024

Dear Oakwood Committee Member:

Thank you for serving on one of our city committees. On behalf of City Council, I invite you to attend our annual Ice Cream Social. The event will be held on Sunday, August 11. Activities and games will take place from 3:30 – 7 p.m. with dinner being served between 4:30 and 6:30.

As a token of thanks for serving our community, we are providing you with two complimentary tickets. You may pick up your tickets in advance at the Oakwood Community Center, or on the day of the event at the ticket table.

Thanks again for serving our city. I hope you can take part in this wonderful community tradition.

Sincerely,

Norbert S. Klopsch
City Manager

MEMORANDUM

TO: CITY EMPLOYEES

FROM: NORBERT KLOPSCH

SUBJECT: COMPLIMENTARY TICKETS FOR ICE CREAM SOCIAL

DATE: JULY 24, 2024

Our annual Ice Cream Social will be held on Sunday, August 11. The event takes place at Shafor Park from 3:30 – 7 p.m. with dinner being served between 4:30 and 6:30. As in the past, we are providing two complimentary tickets to each full-time and permanent part-time employee. It is one of our ways of saying thanks for your service to our city and encouraging you to take part in this fun community event. Your two tickets will be available at the ticket table on the day of the event.

I hope you can attend.

NSK:ls

c: Members of Council



WEDNESDAY, JULY 24, 2024 | DAYTON DAILY NEWS

A home at 1313 Far Hills Ave. was demolished last year as part of a \$2.1 million ongoing sewer reconstruction project. Oakwood plans to sell the land on Ohio 48 for a single-family home to be built. The last house built in the city was in 2020. JIM NOELKER / STAFF

OAKWOOD

City shifts plan on Ohio 48 land after no bids for Far Hills site

By **Nick Blizzard**
Staff Writer

The city of Oakwood received no bids on Ohio 48 land it is looking to sell after demolishing a home there for a \$2.1 million sewer reconstruction.

Since no proposals were received before the July 11 deadline, offers will likely be considered on a case-by-case basis for 1313 Far Hills Ave., a ½-acre single-family lot where the asking price is expected to be \$163,980, 90% of the land's appraised value, Oakwood law director Robert Jacques said.

No single-family homes have been built in the city since 2020, and the lack of interest in the site came as a surprise, Jacques said.

Oakwood has had three or four people who had called the city "on a regular basis expressing interest in it" since it bought the land about four years ago, Jacques said. "And then once it was available for sale we did not hear from those people or others.

"Our only thought is it has

to do with market conditions right now," he added. "It may be that when they saw the appraised value, it was higher than what they had in mind, particularly with higher interest rates these days."

Any proposals submitted before the deadline had to be at least 90% of the land's appraisal of \$182,200, according to Oakwood records. The city now plans to review any offers as they come in, Jacques said.

Oakwood bought the home because it had to be torn down as it was built above what was a key section of a culvert that needed to be replaced, Oakwood Vice Mayor Steve Byington has said.

Six single-family homes were built in Oakwood in 2019-20, all part of Pointe Oakwood near the Dayton border in the suburb's northern section, City Manager Norbert Klopsch has said.

Contact this reporter at
937-610-7438 or email

Nick.Blizzard@coxinc.com

OAKWOOD

Gupta honored as Top 100 administrator

Oakwood Schools Superintendent Neil Gupta has received national recognition by an education periodical.

Leadership in K-12 education recently earned him national recognition on the Top 100 Administrators list. The rankings, published by the trade publication "District Administration," highlight some of the country's most influential and impactful educational leaders and innovators.

"Collectively but in varying capacities, they're helping shape the future of students across the country – and around the world – by turning their passions into actions," the magazine published in its May 2024 edition.

Gupta joined Oakwood Schools as superintendent in 2023. Since then, he's led a series of initiatives focused on continuing excellence, transparency and community collaboration.

Earlier this year, Gupta was also named to the American Association of School Administrators People Watch List. As Gupta looks forward to his second year as superintendent at Oakwood Schools, he looks forward to sharing the community-driven Strategic Plan in the fall.

Oakwood man prioritizes ‘giving of his time’

Self-described ‘serial volunteer’ helps preserve the history of his hometown.

By **Robin McMacken**
Staff Writer

Mark Risley’s motto is simple: “Volunteering is not only good for those you help, it’s good for yourself.” As such, the sprightly 72-year-old follows that creed quite seriously.

“Mark Risley is a perpetual volunteer, spending much of his time serving as a volunteer for numerous worthy groups in the Dayton area,” said Amanda Malusky Krauss, who nominated Risley for the Dayton Daily News Community Gems Award.

“He selflessly prioritizes the giving of his time,” she added.

A self-described “serial volunteer,” Risley has an adroit handle, for instance, on Oakwood history and can quickly cite important dates and features of its past. During a recent tour through the Long-Romspert Homestead House Museum in Oakwood, he pointed out the beautiful Victorian-Italianate farmhouse architecture in the original half of the 17-room home.

Ethel Romspert, the granddaughter-in-law of Henry and Harriet Long, he said, left the property to the Oakwood Historical Society in 1985.

Risley has served the Oakwood Historical Society for 12 years, including three terms as president. He has helped to maintain “The Homestead,” tending to such chores as minor repairs to honeysuckle removal.

“The Oakwood Historical Society was established 50 years ago and is tasked with researching, recording and archiving the history of Oakwood,” said Risley. The group is headquartered in the Homestead at 1947 Far Hills Ave.

He also shares this knowledge of history and education as a lecturer for the Wright Memorial Public Library’s Far Hills Speaker Series and as an instructor for the University of Dayton’s Osher Lifelong



Community Gem Mark Risley is a volunteer at the Oakwood Historical Society. JIM NOELKER / STAFF

Learning Institute (UDOLLI). Risley said UDOLLI is designed for mature adults to expand knowledge and explore ideas in an informal, flexible, and non-competitive environment. Throughout the year, UDOLLI offers a variety of seminars and scheduling options in continuing education.

Krauss said Risley also researches and prepares presentations to these groups on a variety of topics, including the great flood of 1913, Craftsman homes, the Mound Builders, and Oakwood’s Hidden Park. He’s also a contributor to the Oakwood

Register’s Distinctive Homes section – and even delivers the weekly newspaper to residents.

“I have seen and interacted with Mark in various of his volunteer efforts and can attest that he takes his roles very seriously, is passionate about the organizations, and freely dedicates so much of his time to help others. Mark becomes so passionate about his roles that he dives deeper and deeper into knowledge about the organizations and their missions. He also continually brainstorms ways to help the organizations grow and improve and

to make others aware of the organizations and their missions.

Risley, a retired FAA-certified B767 aircraft dispatcher from ABX Air Inc., is also a volunteer for EquuSearch Midwest. “This group is a volunteer-based nonprofit search-and-recovery team that brings dedication and passion to help families find missing loved ones,” he explained. EquuSearch Midwest collaborates closely with law enforcement and families to conduct searches for missing persons to execute its mission of “Lost Is Not Alone.”

OAKWOOD

City offers citizen police academy

The Oakwood Public Safety Department is accepting applications for its 2024 Citizen Police Academy.

The academy will consist of a 10-week curriculum from Sept. 4 through Nov. 6, educating the participants about the functions of the department. Classes will be held from 6:30-8:45 p.m. every Wednesday starting Sept. 6, at the City Building, 30 Park Ave.

Representatives from the Oakwood Safety Department will instruct a different subject each week with the goal of creating greater understanding of modern policing and its challenges, and an introduction to fire prevention. Topics to be covered include: safety department orientation, patrol operations, traffic enforcement, use of force, evidence collection, and fire prevention/education.

The CPA is free of charge, and class size is limited to

the first 12 applicants. Applications will be processed as they are received. Applicants must be Oakwood residents or employed in the city of Oakwood, at least 21 years of age and pass a limited background check. Automatic disqualifying criteria would include any prior felony conviction, sex-related offense, or conviction for a defined misdemeanor crime of violence.

The deadline to register is August 2. For additional information about the CPA, contact Lieutenant Damian Baggett at 937-298-2122.