



**CITY OF OAKWOOD
INSPECTIONAL SERVICES APPLICATION
30 Park Avenue, Oakwood, OH 45419**

Email: zoning@oakwood.oh.us

Phone: (937) 297-2920

Fax: (937) 297-2940

TYPE OF INSPECTION REQUESTED: **PRE-SALE** **RENTAL**

- 1,2, or 3 Family
- Apartment/Condominium
- Business
- Other (Please explain:)

Inspection Fee: \$60.00
(cash or check; credit card payments
can be made via our website,
www.oakwoodohio.gov for a \$1.95 fee)

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ADDRESS OF PROPERTY TO BE INSPECTED _____

Owner's Name (Print) _____ Work Phone _____
 Owner's Address _____ Home Phone _____
 Email Address _____ Cell Phone _____
 City/State _____ Zip _____
 Owner's Forwarding Address _____ Zip _____
 Anticipated Moving Date _____

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AGENT/REALTORS INFORMATION

Name & Firm (Print) _____
 Address _____ City/State _____ Zip _____
 Phone _____ Email Address _____

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BUYERS INFORMATION (If Available)

Prospective Buyer's Name _____ Closing Date _____
 Current Mailing Address _____ Phone _____
 City/State _____ Zip _____

RENTAL INFORMATION

If this property is non-owner occupied, or in the event there is a change of tenant, please complete the required **Tenant Information Form**.

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There is a \$60.00 fee for the pre-sale/rental inspection. No inspection will be scheduled until the fee has been paid. If you need to cancel or reschedule an inspection, please call the office at 297-2920 before noon on the day of your appointment. The inspector shall review the property and structures for compliance with the Property Maintenance Code and relevant ordinances. This inspection should be in addition to, and not in lieu of professional inspections.

Applicant's Signature _____ Applicant is: (Check one)
 Owner Agent Power of Attorney

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FOR OFFICE USE:

_____ will meet the Inspector on: _____
 Date and Time of Inspection

FEE PAID: _____

DATE: _____

VIOLATIONS NOTED BY INSPECTOR:

ADVISORY CONDITIONS:

INSPECTOR'S CHECKLIST:

PLUMBING:

water heater

- pressure relief valve
- rigid drain pipe
- proper ventilation
- working condition

sinks

hot/cold water handles

dedicated waste system

drains/trap

water leaks

toilet:

- privacy
- working condition
- leaks

kitchen/bathroom

ELECTRICAL:

outlets (2 per room)

60-amp service

GFCI

lights

wiring

spliced wires

junction box/cover

hall way lights

shower light cover

appliances

elevator

extension cords

fuses

habitable space

signs

HVAC:

furnace (working condition)

A/C units (note location & if screened)

ventilation

clearance

storage

appliances

fireplace

cleanout/covers

clothes dryer/vent

habitable space

bathroom (vent/window)

openable windows

screens

STRUCTURAL:

walls

foundation

porch

ceilings

roof

ceiling height

doors/locks

stairways

handrails

guardrails

gutters/downspouts

room size

windows (condition)

sash cords

glass damage

insects

exit ways

signs

MISCELLANEOUS

decks

play structure

pool/spa

fence

sanitation

storage

walkways, driveway

sidewalk

garage floor

smoke detectors

fire extinguishers

shed

painting

street numbers

insects/vermin

weeds

vegetation