

Oakwood, Ohio
September 12, 2017

The Oakwood Citizen Budget Review Committee (BRC) met at 5:30 p.m. on Tuesday, September 12, 2017. The meeting took place in the city council chambers, 30 Park Avenue. The following people attended:

Budget Review Committee

Howard Boose	John Jervis
Steve Brooks	Charles Kidwell
James Broz	Doug Kinsey
Dave Dickerson	Pete Luther
Fred Dudding	William Meyer
Nick Endsley	Skip Ordeman
Bill Frapwell	Bill Rieger
Don Groff	Mark Risley
Michael Hayes	Leigh Turben
Brian Huelsman	Michael Vanderburgh

Oakwood City Council

Mayor Bill Duncan
Vice Mayor Steve Byington
Councilmember Rob Stephens
Councilmember Anne Hilton

City Staff

Assistant City Manager Jay Weiskircher
Leisure Services Director Carol Collins
Public Safety Director Alex Bebris
Finance Director Cindy Stafford, CPA
Law Director Rob Jacques, Esq.

Mayor Duncan opened the meeting with a welcome and self-introductions. He then asked Mr. Klopsch to deliver the meeting presentation.

Mr. Klopsch began by sharing that longtime BRC member Bill Lockwood passed away on May 27. Mr. Klopsch also noted that Mayor Duncan proclaimed June 17 as "Skip and Martha Ordeman Day" in Oakwood. This was done in recognition of Skip and Martha's 70th wedding anniversary.

Mr. Klopsch then asked for a motion to approve the November 29, 2016 and May 15, 2017 BRC meeting minutes. Motion by Fred Dudding; second by Howard Boose. Upon viva voce vote, motion passed and both minutes were approved as written.

Mr. Klopsch then delivered the following presentation:

- 2016 FINANCIAL AUDIT: The city is receiving the Auditor of State Award for Exemplary Financial Reporting. This award goes to less than 10% of the jurisdictions audited and is a testament of the fine work of Cindy Stafford, CPA and her Finance Department staff.
- 2017 CAPITAL PROJECTS/EXPENSES: The following capital projects were completed this year:
 - Asphalt Street Repairs: \$50,000

- Concrete Street Repairs: \$50,000
- Sidewalk, Curb and Driveway Apron Repairs: \$140,000
- Shroyer Road Improvements: \$1,340,000, of which \$804,000 is the federal share and \$536,000 is the Oakwood share
- Vehicle Lift System: \$50,000
- Safety Officer Vehicle: \$39,000
- Leisure Services Truck: \$36,000
- Life-Pak 15 Cardiac Unit: \$27,000
- Rx Drug Drop-off Box: \$900

The following additional projects were also completed:

- Old River Athletic Facility
- Far Hills Timber Wall Refurbishment
- Hollinger Tennis Facility Acquisition
- Schantz and Far Hills Greenspace Acquisition

Mr. Klopsch then noted that the city will be installing playground equipment at the small greenspace known as Schenck Park at the northeast corner of Oakwood Avenue and Schenck Avenue. The project will cost about \$70,000, of which about \$40,000 will come from a grant through the Montgomery County Solid Waste District. This grant was awarded because the playground equipment and site amenities are constructed from recycled materials. An additional \$20,000 was committed by the city, \$7,000 is being raised by the neighborhood and \$3,000 was obtained as a grant by the Oakwood Rotary Foundation. Construction will take place over the next two months. When completed, City Council will rename the park to Cook Park in honor of former mayor Judy Cook. A dedication ceremony will take place at the park in late October.

Mr. Klopsch reported that the Public Works Department mechanics recently finished a major rebuild of a refuse packer. The rebuilt packer cost about \$64,000 to construct. This delayed a \$225,000 expense for a new packer. The city also recently completed a \$134,000 project at the 210 Shafor Water Plant. This project involved rebuilding the four ion exchange water filters. A similar project will be needed at the Springhouse Road Water Plant sometime in the next few years. The original 210 Shafor filters had been in service since 1989. Mr. Klopsch also noted that \$85,000 was spent several months ago in repairing a partially collapsed sanitary sewer line on Shroyer Road. This work was completed in advance of the Shroyer Road street improvements.

- 2017 FINANCIAL REPORT THROUGH AUGUST: Mr. Klopsch noted that 2017 General City Services receipts through August are at 81% of budget, while disbursements are at 62% of budget. For the three Enterprise Funds, 2017 receipts through August are at 47% of budget and disbursements are at 58% of budget.
- 2018 CAPITAL PROJECTS: Mr. Klopsch discussed the following capital expenses proposed for the 2018 Budget:
 - *General City Services:*
 - Computer Equipment: \$40,000
 - Court Security Equipment: \$34,000
 - Life-Pak 15 Cardiac Unit: \$30,000
 - Stump Grinder: \$24,000
 - S-47, 2008 Scag Mower Replacement (for Old River): \$15,000
 - S-48, 2009 Toro Utility Vehicle Replacement (for Old River): \$12,000
 - S-42, 1997 Ford Ranger Pickup Replacement: \$15,000
 - Safety Office Vehicle, 2011 Dodge Charger Replacement: \$44,000

- Safety Lieutenant Vehicle, 2008 Dodge Durango Replacement: \$44,000
- City Building Carpet: \$85,000
- OCC HVAC: \$40,000
- Far Hills Avenue Business District Improvements: \$50,000
- Asphalt Street Repairs: \$300,000
- Concrete Street Repairs: \$50,000
- Collingwood Roadway Improvements: \$150,000
- Shafor Park Tennis Facility: \$650,000
- Sidewalk, Curb and Driveway Apron Repairs: \$140,000
- Broadband Fiber Infrastructure Improvement: \$35,000

➤ *Water Utility:*

- Water Line Improvements: \$50,000

➤ *Sanitary Sewer Utility:*

- Sanitary Sewer Improvements: \$50,000

➤ *Stormwater Utility:*

- S-20, 2002 Johnson Street Sweeper Replacement: \$250,000

Mr. Klopsch then provided a briefing on the proposed reconstruction of the Shafor Park Tennis Facility. The existing courts have been in place since around the middle 1960's and are in need of total replacement. Mr. Klopsch reviewed several different design concepts, including four or five tennis court layouts and various parking lot designs.

Mr. Klopsch concluded the meeting with an overview of Municipal Income Tax. Since Oakwood continues to give 100% credit for municipal income taxes paid elsewhere, the city has lost more than \$3.2 million over the past ten years. Beginning this year, the annual loss is about \$800,000. These losses occur because many jurisdictions have raised their tax rates and more and more of the local taxes paid by Oakwood residents are now going to the jurisdictions in which Oakwood residents work. The annual growth in municipal tax revenue has historically allowed the city to delay other tax increases. This will no longer be possible, unless some action is taken regarding the credit. Mr. Klopsch then reviewed three ways in which the city could address this financial loss. One scenario involves establishing a credit limit; a second scenario involves establishing a reduced credit; and the third scenario involves asking for an overall tax rate increase. Each of the scenarios affects Oakwood property owners in different way. This matter will be discussed in more detail at the October 17 Budget Review Committee meeting.

Mayor Duncan thanked Mr. Klopsch for the presentation and noted that current and previous Councils, and city staff continue to work hard to cut costs and to make the best use of all city financial resources.

There being no other business, at 6:52 p.m., Mayor Duncan adjourned the Budget Review Committee meeting.

Chairman

