

MINUTES
OAKWOOD CITY COUNCIL WORK SESSION
AUGUST 20, 2018

The Council of the city of Oakwood, Ohio, met in a work session on Monday, August 20, 2018 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided.

Council members in attendance were Mayor William Duncan, Vice Mayor Steve Byington, Councilmember Rob Stephens, Councilmember Anne Hilton and Councilmember Chris Epley. Staff in attendance were City Manager Norbert Klopsch and City Attorney Rob Jacques.

Mayor Duncan called the meeting to order at 5 p.m. and began by discussing the Oakwood Historical Society (OHS) property database. OHS President Leigh Turben joined the meeting for this discussion. Mr. Klopsch explained that staff has worked with OHS over the past three months to assist in early stage planning for establishing a property database. This included providing a digital file of all Oakwood properties. Mrs. Turben described the project, including an overview of the mission of the Historical Society and its approach to raising awareness on the importance of historical preservation. She then described the "Digital Archive for Property Preservation" project and explained that the goal is to provide information about property age, architecture, and other historical information for every property in Oakwood. The ultimate purpose is to develop a digital system where the information can be easily stored and readily accessed. A prototype is under development for properties on Dixon Avenue. The project will also include an outreach program where OHS representatives will seek additional historical information about the properties and past owners.

At 5:34 p.m., Mrs. Turben departed the meeting. Mayor Duncan thanked her for her leadership of the Oakwood Historical Society and for all the hard work on this digital archive project. Mayor Duncan then continued the work session with a discussion on the following agenda items:

- COUNCIL COMMITTEES
 - Planning & Zoning, Vice Mayor Byington
 - Short-term Rental Regulations: Mr. Klopsch and Mr. Jacques discussed possible methods for regulating the use of residential properties for short-term rentals. At present, very few communities have such regulations, but short-term rental usage is increasing. City staff will continue to monitor this residential use and will consider proposing regulations in the future if circumstances warrant.
 - Persons with Disabilities Code: Mr. Jacques explained that he is in discussions with representatives from the Miami Valley Fair Housing office relating to establishing a code to address persons with disabilities.
 - 413 Dellwood Property Maintenance Matter: Mr. Klopsch provided an update on the status of clean-up at 413 Dellwood Avenue. The property owner has until 5 p.m. this Wednesday to completely clean and sanitize the property. If the work is not completed, the City will have the work done by a contractor and will assess the cost to the property owner.
 - Public Properties, Mr. Epley
 - Shafor Park Tennis Facility: Mr. Klopsch provided a brief update on the construction project. The current ribbon cutting/grand opening is scheduled for Monday, September 17.
 - Wright Library Renovations: Mr. Klopsch noted that he and Mayor Duncan were present at the recent ribbon cutting to celebrate building renovations.

- Shafor Park Fountain: Mr. Klopsch reported that the metal grate on the Shafor Park water fountain is broken and that the fountain has been out of service all year. The cost to repair the fountain is approximately \$1,800. The fountain does not meet current Ohio Department of Health regulations, but operates as an approved grandfathered use with oversight by the health district. Given the adjacent tennis court construction activity, the fountain will remain unused for the rest of the 2018 season, but will be repaired and back in operation next spring.
- Public Utilities/Waterworks/Sewer, Mr. Epley
 - Recycling: Mr. Klopsch commented on the state of recycling, in light of action by China to significantly reduce its import of used plastic. The “Green Oakwood” citizen group recently met with representatives from the Montgomery County Solid Waste District to receive information on “pay as you throw” programs. The Solid Waste District representatives informed the Green Oakwood citizens that they would need to approach City Council to pursue any action on this topic.
 - Backflow Devices: Mr. Klopsch reported that seven of the original eight property owners cited for failing to comply with backflow device recertification have since taken corrective action. The one remaining property in violation is due in Oakwood Municipal Court on August 23.
- Safety & Traffic, Mr. Stephens
 - Golf Cart Regulations: Mr. Klopsch and Mr. Jacques explained that golf cart use on public roadways or sidewalks in Oakwood is prohibited. Under State law, the use of golf carts on public roadways may be permitted, but only with legislative action by City Council. Staff will develop draft regulations for discussion at a future work session.
- Streets & Alleys, Mr. Stephens
 - Utility Pole Removals: Mr. Klopsch explained that the overhead utility companies often fail to remove old and partially demolished utility poles in locations where new poles have been installed. Staff is working with representatives from the city of Kettering to develop a strategy for addressing this matter. Kettering is also experiencing the same problem.
 - Dellwood Avenue Parking: Mr. Klopsch noted that the Oakwood Schools are still pursuing support from the property owner at the northwest corner of Dellwood and Schantz for creation of two designated parking spaces for school vans. Mr. Jacques commented on the School’s request to establish designated teacher parking in five locations along Dellwood Avenue, east of Schantz Avenue. Given legal concerns about this request, the request will be denied.

At 6:35 p.m., Mr. Epley departed the meeting. Mayor Duncan continued the work session with a discussion on the following agenda items:

- REGIONAL AGENCIES

- MVCC, Mr. Stephens

- Fiber Optic Project: Mr. Klopsch provided an update on the status of the MVCC Fiber Optic Project, and on MVCC leadership. There remain several concerns about the fiber optic project that continue to delay implementation. The MVCC City Managers will meet again tomorrow to continue project discussions.
- Financial and Strategic Planning: Mr. Stephens commented on his work as chair of the MVCC committee for financial and strategic planning.

- MVPRC, Vice Mayor Byington
 - Survey – Economic Impact of Trails Study: Mr. Klopsch briefly reviewed the survey. The survey solicits input on the value of an economic impact study, and whether local communities would be willing to provide the financial resources to fund it. There being little interest from Council, Mr. Klopsch will complete the survey stating that Oakwood does not support the investment.
- BOARDS & COMMISSIONS
 - Planning Commission, Vice Mayor Byington
 - Commission Membership Changes: Mr. Klopsch reported that he will meet with Chairman Jeff Shulman in early September to discuss his pending departure. Mr. Klopsch recently spoke to Vice Chairman Andy Aidt about the possibility of assuming the chair position. Mr. Aidt expressed that he would welcome the opportunity. Mr. Klopsch confirmed that the Planning Commission vacancy could then be filled by Greg Lauterbach from the BZA.
- MISCELLANEOUS
 - Administrative Policies and Procedures: Mr. Klopsch explained the new policy addressing application of lawn chemicals, and why this policy was created. The policy was shared with the Oakwood Board of Health at the July 24 meeting. City staff will now follow this policy and procedure when applying lawn chemicals in public spaces, with particular emphasis on safety procedures at public parks.
 - *Janus vs. AFSCME Council 31*: Mr. Klopsch noted that the Human Resources and Finance Departments have taken appropriate steps to address the recent US Supreme Court ruling regarding union dues.
 - BRC Meetings: Mr. Klopsch mentioned that he will send an email this week to members of the BRC announcing the September, October and November committee meetings.

At 7:55 p.m., Mayor Duncan closed the work session and opened an executive session for personnel matters.

At 8:15 p.m. Mayor Duncan closed the executive session for personnel matters and the meeting was adjourned.



Mayor

ATTEST:



Clerk of Council