

MINUTES
OAKWOOD CITY COUNCIL WORK SESSION
DECEMBER 10, 2018

The Council of the city of Oakwood, Ohio, met in a work session on Monday, December 10, 2018 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided.

Council members in attendance were Mayor William Duncan, Vice Mayor Steve Byington, Councilmember Rob Stephens, Councilmember Anne Hilton and Councilmember Chris Epley. Staff in attendance were City Manager Norbert Klopsch and City Attorney Rob Jacques.

Mayor Duncan called the meeting to order at 6:30 p.m. and began by reviewing the agenda for the regular session this evening. Thereafter, Mayor Duncan led a discussion on the following agenda items:

- STATUS REPORTS:
 - Recognition of Skip and Martha Ordeman: Mayor Duncan noted that Skip and Martha will attend the regular session this evening to be recognized for their 12 years of serving as co-chairs for the Friends of Smith Gardens. Mr. Klopsch noted that several of the Ordeman family members will be present, as will Steve Kelch. Steve is the grandson of Carlton Smith, the original donor of Smith Gardens.
- VISITORS:
 - Lainey Teeters, Oakwood High School BOLD Program: Mr. Klopsch mentioned that Oakwood High School student Lainey Teeters will speak during the visitors section this evening. She will comment on the Oakwood High School “Building Our Lives Drug-Free” (BOLD) program, and will comment on the December 18 drugs and alcohol presentation by Montgomery County Sheriff Phil Plummer.
- LEGISLATION: Council discussed the following legislation on the regular session agenda this evening:
 - An Ordinance to amend existing Section 17-800.3, *Supplementation of Information Filed with County Auditor Pursuant to Ohio Revised Code Sec. 5323*, of the Property Maintenance Code, Vice Mayor Byington
 - An Ordinance to approve updates to the Traffic and General Offenses Codes, Mr. Stephens
 - An Ordinance to approve the 2019 Budget, Vice Mayor Byington
 - An Ordinance to raise refuse rates, Mr. Epley
 - An Ordinance to amend the organization and staffing schedule, Vice Mayor Byington
 - An Ordinance to amend the personnel schedule, Vice Mayor Byington
 - An Ordinance to amend compensation rates for Oakwood Court, Vice Mayor Byington
 - An Ordinance to amend existing Section 505.01, *Pets at Large*, of the Oakwood General Offences Code, Mr. Stephens
 - An Ordinance to adopt new Section 375.09, *Low-Speed Vehicles, Under-Speed Vehicles, Utility Vehicles, and Mini-Trucks*, of the Oakwood Traffic Code, Mr. Stephens
- STAFF REPORT – NONE

- COUNCIL COMMITTEES

- Planning & Zoning, Vice Mayor Byington
 - Sign Ordinance Update: Mr. Klopsch reported that staff is working on several amendments to the Oakwood sign ordinance. As a zoning code text amendment, the matter will first go to the Planning Commission for a recommendation, and will then be presented to City Council for approval. Staff is planning to present the code revisions to the Planning Commission at the February 6, 2019 meeting.
- Public Properties, Mr. Epley
 - Shafor Park Tennis Courts: Mr. Klopsch reported that the tennis court project is officially closed and the Schools have been billed for their 25% of the project cost.
- Public Utilities/Waterworks/Sewer, Mr. Epley
 - Debris Disposal: Mr. Klopsch discussed the manner in which clean waste (asphalt, concrete, tree stumps, and dirt) are disposed through the City public works department.

- BOARDS & COMMISSIONS

- Environmental Committee, Mr. Stephens
 - Community Beautification Committee: Mr. Klopsch confirmed that Council received a draft resolution changing the name of the Environmental Committee back to the Community Beautification Committee. This resolution will be presented to Council at the January 7, 2019 public meeting.

- MISCELLANEOUS

- Citizen Committee Appointments: Council reviewed the list of committee members where existing terms are expiring.
- Council Committee Assignments: Council reviewed the 2018 committee assignments. New assignments will be confirmed at the January 7, 2019 regular session.
- Website Upgrade: Mr. Klopsch mentioned that staff is working on a complete renewal of the City's website. The existing website was created many years ago and the software is very outdated.
- Oakwood Scene Newsletter: Mr. Klopsch mentioned that he recently met with School Superintendent Kyle Ramey and Wright Library Director Kristi Hale to discuss the bi-monthly *Oakwood Scene* newsletter. Over the past 10-15 years, the ten inside pages were assigned with two to Wright Library, four to the Oakwood Schools and four to the City. Beginning in 2019, the City will take six pages, and Wright Library and the Oakwood Schools will each take two pages. This will increase cost to the City by about \$4,000 annually. The City will offer space in each newsletter to the Oakwood Historical Society and to the Oakwood Sister City Association.

Executive Session for Personnel Matters: Mr. Klopsch mentioned that there was no need to conduct this executive session.

There being no other business, at 7:25 p.m. Mayor Duncan adjourned the work session and City Council moved to regular session.



Mayor

ATTEST:



Clerk of Council