

MINUTES
OAKWOOD CITY COUNCIL WORK SESSION
JULY 16, 2018

The Council of the city of Oakwood, Ohio, met in a work session on Monday, July 16, 2018 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided.

Council members in attendance were Mayor William Duncan, Vice Mayor Steve Byington, Councilmember Rob Stephens, Councilmember Anne Hilton and Councilmember Chris Epley. Staff in attendance were City Manager Norbert Klopsch and City Attorney Rob Jacques.

Mayor Duncan called the meeting to order at 6:30 p.m. and began by reviewing the agenda for the regular session this evening. Thereafter, Mayor Duncan led a discussion on the following agenda items:

- **STATUS REPORTS:** Mayor Duncan noted that there were no scheduled status reports for the regular session this evening.
- **VISITORS:**
 - Montgomery County Recorder's Office, Recorder Brandon McClain: Mayor Duncan stated that Recorder Brandon McClain will speak to Council this evening about the new Fraud Alert Notification System. He will also discuss a new program aimed at issuing veteran identification cards to those who served our country in the military.
- **LEGISLATION:** Council discussed the following legislation on the regular session agenda this evening:
 - An Ordinance and public hearing to consider proposed Zoning Code amendments intended to update the variance standards, Vice Mayor Byington
 - An Ordinance to consider proposed Zoning Code amendments intended to clarify certain definitions pertaining to single family residential uses and to adopt regulations pertaining to residential group rentals, Vice Mayor Byington
 - An Ordinance to establish procedures and standards for the operation of mobile food trucks, Vice Mayor Byington
 - An Ordinance to amend existing Section 725.01, *Street Sales Prohibited Except in Business Districts*, of the Oakwood Business Regulation Code, Vice Mayor Byington
 - An Ordinance to place the 3.75 mill renewal tax levy on the November 6, 2018 ballot, Vice Mayor Byington
- **STAFF REPORT:** Mr. Klopsch noted that Jennifer Wilder, Director of Personnel and Properties, will deliver her first staff report to Council this evening.
- **COUNCIL COMMITTEES**
 - Planning & Zoning, Vice Mayor Byington
 - Medical Marijuana: Mr. Klopsch mentioned that he will stop distributing to Council all *Dayton Daily News* articles on medical marijuana. It now appears that the state-wide program will be up and running within the next few months and that most area jurisdictions have decided how to address medical marijuana in their communities.

- Short-term Residential Rentals: Mr. Klopsch noted that staff is starting to receive citizen comments about short-term rentals, including homes listed by Airbnb. Mr. Epley mentioned that he recently received an inquiry as well. Staff is looking at this issue and will draft legislation aimed at regulating this property use. These draft regulations will be available for discussion at the August 20 work session.
- Public Properties, Mr. Epley
 - Shafor Park Tennis Courts: Mr. Klopsch noted that the tennis court paving will take place this week. Work is progressing well and a ribbon cutting/grand opening event is tentatively scheduled for 5 p.m. on Monday, August 20.
 - Lane Stadium Roadway: Mr. Klopsch reported that the public works department is replacing some roadway curb on the east side of Lane Stadium. A section of roadway in this area has had a drainage problem. This will be corrected through an asphalt mill and overlay operation scheduled to take place over the next two weeks in conjunction with the annual street resurfacing program. The City is paying the costs for the curb work and the Oakwood City Schools will pay the cost for the mill and overlay operation, a cost estimated at approximately \$10,000.
- Public Utilities/Waterworks/Sewer, Mr. Epley
 - Stormwater Study: Mr. Klopsch provided an overview of a stormwater study to take place in the area generally bounded by Devereux, Patterson, E. Schantz and Forrer. LJB, Inc. will complete the engineering work. The purpose of the study is to determine the cause of local flooding during heavy rainfall events.
- Safety & Traffic, Mr. Stephens
 - School Route Map: Mr. Klopsch mentioned that staff is finishing an update to the "Suggested School Route Map". This project is being completed with input and assistance from the Oakwood Schools. The updated map will be posted to the school and city websites, and will be distributed to all elementary school students through Smith Elementary and Harman School.
- Streets & Alleys, Mr. Stephens
 - Walnut Lane Resurfacing: Mr. Klopsch reported that the City is one of seven property owners abutting Walnut Lane, a private street. The City's property is Smith Gardens. The six other residential property owners around Walnut Lane are pursuing a roadway resurfacing project to be completed sometime this summer. In accordance with standard practice on this private roadway, the City will pay 1/7 of the cost for this work.
 - Schantz & Dellwood Parking: Mr. Klopsch noted that the Oakwood Schools is interested in establishing two additional dedicated parking spaces on the west side of E. Schantz Avenue just north of Dellwood. These two spaces would be reserved for school vans. The Schools will pay all costs associated with creating these spaces, including relocating an existing crosswalk and building a new pedestrian ramp.
- REGIONAL AGENCIES
 - Historical Society, Mrs. Hilton
 - Oakwood Historical Society Residential Property Database: Mr. Klopsch mentioned that the City is assisting the Oakwood Historical Society in developing a program aimed at assembling historical/architectural information about every residential property in Oakwood. Mr. Klopsch will invite OHS President Leigh Turben to the August 20 work session to provide more details.

- MISCELLANEOUS

- Administrative Policies and Procedures: Not Discussed.
- Opioid Epidemic: Not Discussed.

At 7:19 p.m., Mayor Duncan closed the work session and opened an executive session for personnel matters.

At 7:25 p.m., Mayor Duncan concluded the executive session for personnel matters and Council moved to regular session.



Mayor

ATTEST:



Clerk of Council