

MINUTES
OAKWOOD CITY COUNCIL WORK SESSION
JUNE 4, 2018

The Council of the city of Oakwood, Ohio, met in a work session on Monday, June 4, 2018 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided.

Council members in attendance were Mayor William Duncan, Vice Mayor Steve Byington, Councilmember Rob Stephens, Councilmember Anne Hilton and Councilmember Chris Epley. Staff in attendance were City Manager Norbert Klopsch and City Attorney Rob Jacques.

Mayor Duncan called the work session to order and began by reviewing the agenda for the regular session this evening. Thereafter, Mayor Duncan led a discussion on the following agenda items:

- STATUS REPORTS:
 - PSO Swear-In: Mayor Duncan mentioned that he will administer the Oath of Office to PSOs Justin Slone and Jesse Schaffer at the regular session this evening.
 - Citizen Committee Appointments: Mayor Duncan noted that he will ask for a vote at the regular session this evening to appoint Ted Kircher and Heidi Susta to the Environmental Committee.
- VISITORS:
 - Montgomery County Treasurer, Carolyn Rice: Mayor Duncan stated that County Treasurer Carolyn Rice will address Council during the visitor's portion this evening. She will talk about projects and issues being addressed at her Treasurer's Office.
- LEGISLATION: Council reviewed the following five items of legislation scheduled for the regular session this evening:
 - An Ordinance to amend 2018 appropriations.
 - An Ordinance and public hearing to consider proposed Zoning Code amendments to clarify certain definitions pertaining to single family residential uses and to adopt regulations pertaining to residential group rentals.
 - An Ordinance to establish procedures and standards for the operation of mobile food vehicles.
 - An Ordinance to amend existing Section 725.01, *Street Sales Prohibited Except in Business Districts*, of the Oakwood Business Regulation Code.
 - A Resolution of necessity for the renewal of a 3.75 mill property tax issue.
- STAFF REPORT: Mr. Klopsch confirmed that Carol Collins will deliver a staff report this evening addressing projects and activities being conducted in the Leisure Services Department.
- COUNCIL COMMITTEES
 - Finance, Vice Mayor Byington
 - 3.75 Mill Property Tax: Mr. Klopsch reviewed the timeline for seeking renewal of the 3.75 mill property tax that expires at the end of this year. The first resolution on this matter will be addressed at the regular session this evening. The second resolution will be addressed at the July 16 council meeting. Following that meeting, the City will distribute a press release providing details about the levy renewal.
 - Planning & Zoning, Vice Mayor Byington
 - Russell Wealth Management Building: City Attorney Rob Jacques informed Council that the zoning approval for construction of the Russell Wealth Management office building has expired. A new developer is now working

on the project and will revise the plans. The revised plans will require new public hearings before the Planning Commission and City Council.

- Variance Standards: Mr. Jacques explained proposed changes to the City variance standards that will be presented to the Planning Commission at their meeting this week. The Planning Commission will conduct a public hearing and make a recommendation on the matter. That recommendation will be presented to City Council at the July 16 meeting. Mr. Jacques explained that the variance standard changes are in a large part in response to court decisions on land use matters.
- Public Properties, Mr. Epley
 - Shafor Park Tennis Courts: Mr. Klopsch reported that construction continues on the tennis court reconstruction project. The work is currently about five days behind schedule, but the contractor believes that time can be recovered over the next few weeks. The goal is to have this project completed by late July or early August, in time for the Oakwood High School fall tennis season. Mr. Klopsch added that the City and Architect/Engineering Consultant are reviewing a requested change order on removal of the old tennis court.
- Public Utilities/Waterworks/Sewer, Mr. Epley
 - Refuse and Recycling: Mr. Klopsch commented on the procedures used by the Public Works Department in collecting weekly refuse and recycling. Oakwood remains a leader in Montgomery County in terms of the volume of weekly recycling.
 - Northview Sewer Repair: Mr. Klopsch mentioned that staff recently met with the investigator from the Bureau of Workers Compensation to receive findings on the Northview trench incident investigation. The investigator noted that the City has a good safety program and that the findings would focus on improvements to safety training. There will be no fines issues in regards to the incident. The trench was measured at 5 ½ feet deep. The maximum depth for trench access without trench shoring equipment is 5 feet.
- Streets & Alleys, Mr. Stephens
 - Oakwood Avenue Guardrail: Mr. Klopsch explained that the Public Works Department is planning to install about 100 feet of guardrail on the west side of Oakwood Avenue just north of Thornhill Road. This guardrail will provide protection along the roadway edge adjacent to a drainage culvert.
- REGIONAL AGENCIES
 - MVCC, Mr. Epley
 - Fiber Optic Project: Mr. Stephens mentioned that the Executive Committee of MVCC will have a meeting soon to discuss the fiber optic project and the performance of Executive Director Brian Humphress.
 - First Suburbs, Vice Mayor Byington
 - 2018 Priorities: Mr. Klopsch confirmed that Council received the City's ranking on 2018 First Suburbs priorities.


At 7:13 p.m., Mayor Duncan opened an executive session for conference with attorney.

At 7:22 p.m., Mayor Duncan concluded the executive session for conference with attorney, adjourned the work session, and Council moved to regular session.



Mayor

ATTEST:



Clerk of Council

