

**MINUTES**  
**OAKWOOD CITY COUNCIL WORK SESSION**  
**JUNE 5, 2017**

The Council of the city of Oakwood, Ohio, met in a work session on Monday, June 5, 2017 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided.

Mayor Duncan called the meeting to order at 6:30 p.m. Council members in attendance were Mayor William Duncan, Vice Mayor Steve Byington, Councilmember Rob Stephens, Councilmember Anne Hilton and Councilmember Chris Epley. Staff in attendance were City Manager Norbert Klopsch and City Attorney Rob Jacques.

Mayor Duncan began the work session by reviewing the agenda for the regular session this evening. Thereafter, Mayor Duncan led a discussion on the following agenda items:


- **STATUS REPORTS**
  - Mike Wenclewicz Retirement: Mayor Duncan noted that former Assistant Public Works Director Mike Wenclewicz will be recognized this evening for his retirement last Wednesday. Mike served the city of Oakwood for 36 years.
  
- **VISITORS**
  - Oakwood High School Academic Decathlon Team: Mayor Duncan mentioned that members of the National Champion team will be recognized at the regular session this evening. They will be joined by their coach, Mrs. Lori Morris. The team recently won their 6<sup>th</sup> consecutive national title.
  
- **LEGISLATION:** Council discussed the following four items of legislation on the agenda for the regular session this evening:
  - Ordinance to levy special assessments for the 2016 Sidewalk Repair Project, Mr. Stephens
  - Ordinance adopting the 2018 tax budget, Vice Mayor Byington
  - Resolution approving revisions to First Suburbs Bylaws, Vice Mayor Byington
  - Resolution to vacate prior approval of condominiums at Pointe Oakwood, Mayor Duncan
  
- **STAFF REPORT:** Mr. Klopsch noted that Leisure Services Director Carol Collins will give a staff report at the regular session this evening.
  
- **COUNCIL COMMITTEES**
  - Planning & Zoning, Vice Mayor Byington
    - HB 128 – Building Inspections: Mr. Klopsch and Mr. Jacques provided an overview of proposed HB 128. The bill is another assault on home rule powers and includes provisions that would allow for private companies to engage in inspections verifying compliance with local, state and national building codes.
  - Public Properties, Mr. Epley
    - Schenck Pocket Park: Mr. Klopsch confirmed that the city was approved to receive a grant in the amount of \$39,004 from the Montgomery County Solid Waste District Incentive Grant Program for improvements to the pocket park at Schenk and Oakwood Avenues. A requirement of the grant is that the city contributes \$18,676 in local funds. The total of nearly \$60,000 would provide the financial resources necessary to install a swing set and a quad spinner play

structure, as well as safety surface, signage, benches, walking paths, a recycling station and trash containers. Mr. Klopsch noted that he met last week with Councilmembers Epley and Stephens as council committee for public properties. At the conclusion of that meeting, consensus was reached that the neighborhood should be challenged with raising \$10,000 additional dollars toward this project. Mr. Klopsch reminded Council that the initial park proposal from the neighborhood came with the commitment that they would raise some private dollars. Council discussed the possibility of obtaining grant money from the Oakwood Rotary Foundation and that this grant money could be applied towards the \$10,000 neighborhood challenge. Mr. Klopsch will see that the neighborhood is informed of the \$10,000 fundraising challenge.

- Old River Sports Complex Rentals: Mr. Klopsch reported that staff has drafted an agreement to address usage fees for Oakwood United Soccer Club (OUSC) to rent the grass fields and Lane Stadium at the Old River Sports Complex. The agreement provides OUSC with extensive use rights to the grass fields and stadium, in exchange for annual compensation of \$32,000 over the course of the 3-year term from August 1, 2017 – July 31, 2020. Staff believes that OUSC will accept this agreement.
- Public Utilities/Waterworks/Sewer, Mr. Epley
  - Fiber Optic System: Mr. Klopsch provided an update on a project being coordinated through MVCC to build a 40-mile long fiber optic ring connecting seven of the eight MVCC communities, and possibly also one or two townships. The fiber optic ring would be used for enhanced internet services amongst the MVCC member communities, and for many other communication uses. It is anticipated that the fiber ring will also be attractive to other outside users who would pay MVCC annual fees for access to the communication line. Details are still being refined in regards to the total cost of building this system, and exactly how the system would be operated and maintained. At present, it is anticipated that Oakwood's share of the cost would be in the range of \$6,000-\$11,000 per year over a 10-year period. Mr. Stephens questioned the cost benefit of this investment. Mr. Klopsch explained that the initial benefit would be enhanced internet connection for Oakwood, as well as a redundant fiber ring, that would protect that city in the event of a fiber optic line break. Mr. Klopsch ended his comments with a commitment to provide additional details at a future work session.
- Safety & Traffic, Mr. Stephens
  - Shroyer Road Project: Mr. Klopsch reported that construction will begin this week on the Kettering portion of the Shroyer Road Project, and is expected to begin on the Oakwood portion on or around Monday, July 3. This week, the contractor will install message boards on the north and south ends of the Oakwood portion of the project to alert motorists of the pending construction and possibilities of traffic delays.
- Streets & Alleys, Mr. Stephens
  - Debris in Streets: Mr. Klopsch mentioned that he will speak at the regular session this evening about efforts to enhance the enforcement of city ordinances prohibiting the placement of debris on public streets. This will include the distribution of a press release. The enhanced enforcement program will involve placing door hanger notices on violating properties, followed by action by the city to collect debris if it is not removed by the property owner within 72 hours. After two such instances in a year, additional instances will be billed at \$100 per event. It is believed that property owners will respond quickly to this new enforcement effort.

- Ridgeway Road Improvements: Mr. Klopsch reported that the major concrete repair work on Ridgeway Road between Harman Avenue and Raleigh Road is completed. Some additional concrete repair will be completed heading further southward over the next two months. Additionally, Miami Valley Lighting will replace all of the street light poles over the next 2-3 months.
- REGIONAL AGENCIES
  - First Suburbs, Vice Mayor Byington
    - May 24 Meeting: Vice Mayor Byington mentioned that Oakwood hosted the May 24 meeting of the First Suburbs Consortium of Dayton. It was well attended.
- MISCELLANEOUS
  - New Hires: Mr. Klopsch noted that the city recently hired a new public safety officer to replace retiring PSO Scott Cavin, and is in the process of hiring a new public works foreman to replace recently retired Assistant Public Works Director Mike Wenclewicz.
  - Census and Population Estimates: Mr. Klopsch mentioned that he has not received any questions about the recent population estimates released by the US Census Bureau and therefore will not speak on this topic at the regular session this evening.
  - Showcase Oakwood: Mr. Jacques commented on a recent email to Council from a local company interested in showcasing certain parts of Oakwood through a drive-by city tour program. The particular vehicle proposed for this meets state regulations and is therefore permitted to be used for this purpose. However, Council does have the authority to prohibit such a use, but this would require adoption of a city ordinance. Mr. Klopsch stated that the Public Safety Department will keep a close eye on this new business venture to ensure that it does not negatively impact the city neighborhoods.

There being no other business, Mayor Duncan adjourned the work session at 7:26 p.m. at which time Council moved to the regular session.

  
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Mayor

ATTEST:

  
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Clerk of Council