

**MINUTES**  
**OAKWOOD CITY COUNCIL WORK SESSION**  
**MAY 1, 2017**

The Council of the city of Oakwood, Ohio, met in a work session on Monday, May 1, 2017 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided.

Mayor Duncan called the meeting to order at 6:30 p.m. Council members in attendance were Mayor William Duncan, Vice Mayor Steve Byington, Councilmember Rob Stephens, Councilmember Anne Hilton and Councilmember Chris Epley. Staff in attendance were City Manager Norbert Klopsch and City Attorney Rob Jacques.

Mayor Duncan began the work session by reviewing the agenda for the regular session this evening. Thereafter, Mayor Duncan led a discussion on the following agenda items:

- **STATUS REPORTS**
  - Mayor Duncan noted that he will present a proclamation at the regular session this evening recognizing May as “Motorcycle Awareness Month”.
- **LEGISLATION:** Council discussed the following three ordinances on the agenda for the regular session this evening:
  - Ordinance to levy special assessments for the 2018 Street Lighting, Mr. Stephens
  - Ordinance to levy special assessments for the 2016 Sidewalk Repair Project, Mr. Stephens
  - Ordinance adopting the 2018 tax budget, Vice Mayor Byington
- **STAFF REPORT:** Mr. Klopsch noted that Mrs. Stafford’s presentation at the regular session this evening will focus on income tax matters.
- **COUNCIL COMMITTEES**
  - Court Liaison, Mrs. Hilton
    - Court Software System Upgrade: Mr. Jacques provided an overview of the Court Software Upgrade Project. The 2017 Budget includes \$100,000 to replace computer software that is approximately 8 years old. Judge Peggy Quinn recently applied for and was awarded grant money to cover this expense. This money is made available through the Ohio Supreme Court. Mr. Jacques and Finance Director Cindy Stafford are working with Judge Quinn to study details of the grant to ensure that it will provide the software program best suited for our city.
  - Finance, Vice Mayor Byington
    - May 15 BRC Meeting: Mr. Klopsch reviewed the draft agenda for this meeting. The meeting will focus on a discussion with State Senator Peggy Lehner and State Representative Jim Butler. The primary topic will be the municipal income tax.
    - 2016 Audit: Mr. Klopsch reported that field work on the 2016 audit is completed and all indications are that the city will receive another clean report.
  - Law & Minutes, Mrs. Hilton
    - SB 331 Legal Action: Mr. Jacques provided an update on the legal action against the “Small Cell Antenna” law. The initial effort is focused on having the law overturned on the grounds that it was adopted in violation of the single-subject rule.

- Planning & Zoning, Vice Mayor Byington
  - Pre-sale Housing Inspection Program: Mr. Jacques provided an update on the legal challenge to the city's pre-sale housing inspection program. The matter awaits a decision in Federal Court.
- Public Properties, Mr. Epley
  - Old River and Lane Stadium Rentals: Mr. Klopsch mentioned that staff is working with representatives from the Oakwood United Soccer Club to develop an agreement on facility use fees. It appears that a satisfactory agreement can be reached in the near future.
  - Shafor Park Tennis Facility: Mr. Klopsch mentioned that staff intends to include the Shafor Park Tennis Facility Reconstruction Project in the 2018 Budget as originally planned. Mayor Duncan inquired as to the cost estimate. Mr. Klopsch mentioned that the project will cost an estimated \$500,000 – \$600,000. Mr. Stephens suggested that the income tax revenue loss issue should be addressed before this project is pursued.
  - Hollinger Tennis Center: Mr. Klopsch mentioned that new signs will be erected on both sides of the Hollinger Tennis Center in the near future. These signs will designate Hollinger as a city of Oakwood facility. Staff is working with representative of Hollinger to ensure that the facility grounds are properly maintained. Mayor Duncan inquired as to how many new memberships have been sold for Hollinger. Mr. Klopsch reported that to date, only existing memberships have been renewed.
- Public Utilities/Waterworks/Sewer, Mr. Epley
  - Solid Waste Program: Mr. Klopsch mentioned that some UD students recently prepared a term paper on the subject of "pay as you throw". This paper recommends that Montgomery County pursue a course where pay as you throw becomes the county norm. It suggests that this will significantly increase recycling. The paper was presented last week to the Montgomery County Solid Waste Advisory Committee. Mr. Klopsch explained that implementing a pay as you throw program would reduce solid waste disposal costs for some residents and increase them for others. Making this a county-wide program would be difficult and would certainly require extensive discussion and debate.
- Safety & Traffic, Mr. Stephens
  - Shroyer Road Project: Mr. Klopsch noted that approximately 20 citizens attended the two Open House events. The roadway construction project is scheduled to begin in June and be completed in October.
  - PSAP and 911 Planning Committee: Mr. Klopsch reported that the Montgomery County Regional Dispatch Center continues to pursue a cost sharing plan for the county 911 Coordinator and annual AT&T fee. Mr. Jacques is researching the matter to determine if the five member 911 Planning Committee has the power to impose costs on six PSAPs that are not members of the Regional Dispatch Center. All of the City Managers for these six PSAPs strongly oppose the cost sharing proposal.
- Streets & Alleys, Mr. Stephens
  - Ridgeway Road Improvements: Mr. Klopsch mentioned that the concrete roadway repair is now scheduled to begin sometime next week and will last 4 – 6 weeks. The street light replacement work is scheduled to take place in late summer or early fall. All of the residents along Ridgeway Road received notification last week.



- REGIONAL AGENCIES

- MVCC, Mr. Epley

- Fiber Optic System: Mr. Klopsch mentioned that MVCC continues to develop plans to pursue a state grant that would provide funding to enhance the regional fiber optic network. The grant would be in the form of a loan. It is suggested that new revenues could be generated from the fiber system that would offset the loan repayment. This project is still under consideration and must be studied further before it is approved.

- First Suburbs, Vice Mayor Byington

- May 24 Meeting in Oakwood: Mr. Klopsch noted that the May First Suburbs meeting will be held in Oakwood. It takes place from 5:30 – 7:30 p.m. on Wednesday, May 24.

There being no other business, Mayor Duncan adjourned the work session and Council moved to regular session.



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Mayor

ATTEST:



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Clerk of Council