

**MINUTES**  
**OAKWOOD CITY COUNCIL WORK SESSION**  
**MAY 7, 2018**

The Council of the city of Oakwood, Ohio, met in a work session on Monday, May 7, 2018 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided.

Council members in attendance were Mayor William Duncan, Vice Mayor Steve Byington, Councilmember Rob Stephens, Councilmember Anne Hilton and Councilmember Chris Epley. Staff in attendance were City Manager Norbert Klopsch and City Attorney Rob Jacques.

Mayor Duncan opened the work session at 6:30 p.m. and began the meeting by reviewing the agenda for the regular session this evening. Thereafter, Mayor Duncan led a discussion on the following agenda items:

- **STATUS REPORTS:**
  - Proclamation recognizing May as “Motorcycle Awareness Month”. Mayor Duncan noted that he will present a proclamation at the regular session this evening recognizing May as “Motorcycle Awareness Month”.
- **VISITORS:** Mayor Duncan mentioned that there are no visitors scheduled for the regular session this evening.
- **LEGISLATION:** Council discussed the following legislation scheduled for the regular session this evening:
  - An Ordinance to amend 2018 appropriations, Vice Mayor Byington
  - An Ordinance to levy special assessments for the 2019 Street Lighting, Mr. Stephens
  - An Ordinance adopting the 2019 tax budget, Vice Mayor Byington
  - An Ordinance to establish procedures and standards for Small Cell Wireless Facilities and Wireless Support Structures, Vice Mayor Byington
  - A Resolution designating areas for underground or buried utilities, Vice Mayor Byington
- **STAFF REPORT:** Mr. Klopsch mentioned that Finance Director Cindy Stafford will give a staff report at the regular session this evening. Her presentation will focus on 2017 year end finances and 2018 financials through April 30. She will also comment on the audit of 2017 financial records.
- **COUNCIL COMMITTEES**
  - Finance, Vice Mayor Byington
    - 2017 Audit: Mr. Klopsch mentioned that all field work for the 2017 Audit has been completed and that the city anticipates an unqualified “clean” opinion.
    - May 24 BRC Meeting: Mr. Klopsch confirmed that the Budget Review Committee meeting is scheduled for 5:30 p.m. on Thursday, May 24.
  - Planning & Zoning, Vice Mayor Byington
    - Food Truck Regulations: Mr. Klopsch explained that City Ordinances currently do not address the use of mobile food trucks in Oakwood. Mr. Jacques provided an overview of a draft ordinance scheduled for a first reading at the June 4 council meeting. It addresses the rules under which mobile food trucks may operate in Oakwood, including the permitting process.

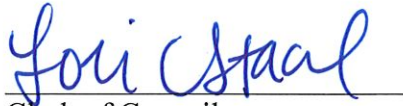
- Public Properties, Mr. Epley
  - Shafor Park Tennis Courts: Mr. Klopsch explained that major demolition of the old tennis facility will take place over the next 2-3 weeks. Assuming good weather over the roughly three month construction period, the project should be completed by late July or early August.
- Public Utilities/Waterworks/Sewer, Mr. Epley
  - 2017 Water Reports: Mr. Klopsch confirmed that the city website now has posted the Drinking Water Consumer Confidence Report (CCR) for 2017, and also the 2017 Water Production Annual Report.
- Streets & Alleys, Mr. Stephens
  - 2018 Vectren Project: Major construction work on East Drive is scheduled to begin in late May and will continue through the summer. This work will involve installation of a replacement 16" gas pipe on East Drive between Shroyer Road and Shafor Boulevard.
  - 2018 Asphalt Resurfacing: The 2018 Asphalt Mill and Overlay project is scheduled to begin on or about Monday, July 9. Work this year will take place on Hadley Road, Hadley Avenue, Deep Hollow Road, Wiltshire Boulevard, and Acorn Drive between Dellwood and Patterson.
- REGIONAL AGENCIES
  - First Suburbs, Vice Mayor Byington
    - First Suburbs Priority Issues: Mr. Klopsch presented a draft list of issues being discussed by the First Suburbs Consortium of Dayton. The First Suburbs group has asked each member city to assist in prioritizing these issues. Mr. Klopsch will see that Oakwood's priority ranking is submitted by the May 21 deadline.
- BOARDS & COMMISSIONS
  - Environmental Committee, Mr. Stephens
    - New Committee Member: Vice Mayor Byington reported that Oakwood resident Heidi Susta has agreed to serve as a member of the Environmental Committee.
  - Historical Society, Mrs. Hilton
    - Property Database: Mr. Klopsch explained that the Oakwood Historical Society is considering options for establishing a community-wide database to include architectural information about each residential property. Staff will meet with the Historical Society in early June to discuss how such a database might be assembled and maintained.
- MISCELLANEOUS
  - Dayton Arcade Project: Mr. Klopsch mentioned that he was recently contacted by the Dayton City Manager requesting Oakwood's support of a \$500,000 ED/GE grant application from Dayton for funding related to the Arcade Project. Mr. Klopsch briefly reviewed a PowerPoint presentation on the topic. Council noted that Mr. Stephens is Council's representative on the ED/GE Committee. Mr. Stephens explained that he recently attended a meeting where the presentation was delivered and that he is inclined to vote to approve the grant.
  - May 21 Work Session: Mr. Klopsch explained that there is currently no pressing agenda so the May 21 work session will likely be cancelled.
  - May 8 -17 Vacation: Mr. Klopsch reminded Council that he will be in Germany from Tuesday, May 8 through Thursday, May 17 returning to work on Friday, May 18. Consistent with established protocol, Carol Collins will serve as acting city manager during this period.

There being no other business, at 7:25 p.m. Mayor Duncan adjourned the work session and Council moved to regular session.



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Mayor

ATTEST:



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Clerk of Council