

MINUTES
OAKWOOD CITY COUNCIL WORK SESSION
NOVEMBER 19, 2018

The Council of the city of Oakwood, Ohio, met in a work session on Monday, November 19, 2018 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the City, William Duncan, presided.

Council members in attendance were Mayor William Duncan, Vice Mayor Steve Byington, Councilmember Rob Stephens, Councilmember Anne Hilton and Councilmember Chris Epley. Staff in attendance were City Manager Norbert Klopsch and City Attorney Rob Jacques. Public Safety Director Alan Hill also attended the meeting for discussions on the Dogs at Large, ACORN Program, and Miscellaneous Vehicles. Also attending were the following three Oakwood High School juniors: JC Stephens, Rocco Fiore and Brenden Palmatier. These students attended the meeting to earn extra credit in their AP Government class.

Mayor Duncan called the meeting to order at 5 p.m. and led a discussion on the following agenda items:

- COUNCIL COMMITTEES
 - Finance, Vice Mayor Byington
 - 2019 Budget: Mr. Klopsch reported that staff is preparing the final 2019 budget. The budget figures will match the proposed budget that was presented to the citizen Budget Review Committee on October 16. Mr. Klopsch also summarized the goals and objectives that will be included in the budget.
 - Law & Minutes, Mrs. Hilton
 - Pre-sale Inspection Settlement: Mr. Klopsch noted that staff is closely monitoring all tasks required by the final court order addressing this case. Money for the pre-sale inspection fee reimbursement has already been sent to the third party class action administrator.
 - Planning & Zoning, Vice Mayor Byington
 - 2600 Far Hills Building: Mr. Klopsch reported on a meeting that he and Jennifer Wilder had with representatives from the Kettering Health Network (KHN). KHN is planning to remodel the existing three story office building, with design development expected to start very soon. Parking will be a challenge for this project. Consistent with previous discussions, plans will need to include converting two residential properties located directly south of the City parking lot between Orchard Drive and Wonderly Avenue into an additional parking lot. This is anticipated to be a joint venture between the City and KHN. If planning and zoning approval proceed efficiently, construction work could start sometime in 2019.
 - Public Properties, Mr. Epley
 - Shafor Park Tennis Court Project: Mr. Klopsch reported that the contractor has agreed to sign a two year warranty on the tennis court surface. This provides a one year extension on the contractual warranty. Mr. Klopsch commented on the proposed replacement signs for the tennis court and OCC. The two signs for the tennis courts comply with the City's sign ordinance and do not need approval from the Planning Commission. The OCC sign size complies with the Code, but the Planning Commission will review the digital illumination feature. This will take place at the December 5 Planning Commission meeting.

- Public Utilities/Waterworks/Sewer, Mr. Epley
 - Water Service Lines: Mr. Klopsch provided an overview of the new Ohio EPA rules regarding public notification, water testing and distribution of water filters when piping work is done in areas with lead service lines.
 - Refuse Rates: Mr. Klopsch noted that the 2019 budget will include an addition of \$135,000 in revenue for the Refuse Fund, reflecting the \$3 per month rate increase effective January 1, 2019.
- Safety & Traffic, Mr. Stephens
 - Dogs at Large: Mr. Klopsch mentioned that staff plans to present an ordinance addressing Dogs at Large at the December 10 council meeting. This will be a first reading, with a second reading on January 7, 2019. Chief Alan Hill delivered a PowerPoint presentation on this topic. The ordinance will require that dogs be on leashes, with the primary goal being public safety.
 - ACORN Program: Mr. Klopsch noted that one of two goals for 2019 in the public safety department is to implement a program to provide special assistance to Oakwood residents in needs. Chief Alan Hill briefed Council on the proposed Assisting and Contributing to Oakwood Resident Needs (ACORN) Program.
- Streets & Alleys, Mr. Stephens
 - Miscellaneous Vehicles: Mr. Jacques delivered a PowerPoint presentation on an ordinance scheduled for a first reading at the December 10 Council meeting. This ordinance addresses the use of under-speed vehicles in Oakwood. Under current state law, the use of under-speed vehicles, such as golf carts, on Oakwood public streets is prohibited.
- MISCELLANEOUS
 - Flag Lowering: Mr. Klopsch commented on the frequency in which the State of Ohio is ordering flags to be flown at half-staff. These flag lowering orders from Columbus are issued inconsistent with National Flag Lowering Policy, but will continue to be followed. Mrs. Hilton asked whether the City lowers the flag at the Hollinger Tennis Facility. Mr. Klopsch noted that the City has flags at the city building, public works center, Huffman Park, and in the center median near the intersection of Hadley Avenue and Shafor Boulevard. Mr. Klopsch will see that the Hollinger flag is also lowered when so directed.
 - *Oakwood Scene* Newsletter: Mr. Klopsch provided a brief overview of the *Oakwood Scene* newsletter, a joint bi-monthly publication of the City, the Oakwood City Schools and Wright Memorial Public Library. Based on recent discussions, the Oakwood City Schools is considering options for possible changes to the methods in which they communicate with Oakwood citizens and businesses.
 - Health Commissioner: Mr. Klopsch reported that he recently met with Dr. Stephen Enseleit, M.D. to discuss his interest in replacing Dr. Richard Garrison, M.D. as Oakwood Health Commissioner. As with other Oakwood staff positions, the Oakwood Health Commissioner is appointed by the City Manager.

There being no other business, Mayor Duncan adjourned the meeting at 6:40 p.m.



Mayor

ATTEST:



Clerk of Council