

Oakwood, Ohio
November 28, 2017

The Oakwood Citizen Budget Review Committee (BRC) met at 5:30 p.m. on Tuesday, November 28, 2017. The meeting took place in the city council chambers, 30 Park Avenue. The following people attended:

Budget Review Committee

James Broz	Charles Kidwell
Charlie Campbell	Doug Kinsey
Rob Connelly	Pete Luther
Dave Dickerson	William Meyer
Fred Dudding	Skip Ordeman
Bill Frapwell	Bill Rieger
Michael Hayes	Mark Risley
Ella Himes	Heidi Steinbrink
John Jervis	Leigh Turben

Oakwood City Council

Mayor Bill Duncan
Vice Mayor Steve Byington
Councilmember Rob Stephens
Councilmember Anne Hilton

City Staff

City Manager Norbert Klopsch
Assistant City Manager Jay Weiskircher
Finance Director Cindy Stafford, CPA
Law Director Rob Jacques, Esq.
Public Safety Director Alan Hill

Mayor Bill Duncan opened the meeting with a welcome. Mayor Duncan then asked Mr. Klopsch to deliver the meeting presentation.

Mr. Klopsch began by mentioning that Assistant City Manager Jay Weiskircher recently announced his intention to retire at the end of December. Mr. Weiskircher served the city with distinction for over 35 years and will be sorely missed. Mr. Klopsch then asked for a motion to approve the minutes of the October 17, 2017 meeting. Motion to approve by Fred Dudding; second by Bill Meyer. Upon viva voce vote, motion passed and the minutes were approved. Mr. Klopsch then delivered the meeting presentation.

- TEN YEAR HISTORY OF SPENDING: Mr. Klopsch discussed a bar chart showing the budgeted and actual spending from 2008 to present. The chart shows that spending decreased over the first six years of that time period and has gradually increased since then. However, the 2017 spending is nearly identical to what the city spent in 2008, nine years prior, demonstrating many years of fiscal restraint. These figures account for all city spending, except for the three Enterprise Utilities.

- 2018 BUDGET: Mr. Klopsch reviewed 2018 budget summaries for General City Services, Refuse Operations, Water Utility, Sanitary Sewer Utility and Stormwater Utility. These budget summaries reflect the total spending in each category and will be published in the 2018 Budget. Mr. Klopsch then provided highlights of the 2018 Budget as follows:
 - It includes an income tax credit reduction factor at 90%.
 - Fee increase in Sanitary Sewer.
 - No fee increases in Water, Stormwater or Refuse.
 - Last Tax and Fee Increases:
 - Income Tax Rate: 1984
 - Property Taxes: 2013
 - Water Rates: 2017
 - Sewer Rates: 2009
 - Stormwater Rates: 2017
 - Refuse Rates: 2016
 - Continuation of comprehensive city services.
 - Beginning 2018 with estimated \$9.3 million in the eight primary operating funds.
 - 2018 budgeted General City Services expenses \$540,000 above revenues.
 - Income Tax receipts budgeted at \$7.4M
 - 2017 Income Tax receipts estimated at \$7.4M.
 - City receives 8.3% of property taxes.
 - Sugar Camp and Pointe Oakwood. Mr. Weiskircher provided an update on the status of construction on the 84 unit condominium complex at Pointe Oakwood and on the 3-story office building at Sugar Camp. Both projects are expected to begin very shortly with major construction to take place in 2018. He also discussed plans by the Kettering Health Network to begin major improvements to the 2600 Far Hills building in 2018.
 - \$1,798,000 in 2018 Capital Expenses.
 - Refuse Operations:
 - Beginning 2018 with estimated \$530,000.
 - No Capital Equipment Replacement in 2018.
 - Raised rates from \$25 to \$27 per month in January 2016.
 - No rate increase proposed in 2018.
 - Refuse packer scheduled for replacement in 2020... \$225,000.
 - Three dump trucks scheduled for replacement over the next four years... \$370,000.
 - Water Utility:
 - Beginning 2018 with estimated \$1,030,000.
 - Full compliance with Ohio EPA requirements.
 - 8th lowest rates of 66 Miami Valley jurisdictions.
 - \$50,000 for Capital Expenses in 2018.
 - Last rate increase: January 2017.
 - Sewer Utility:
 - Beginning 2018 with estimated \$730,000.
 - \$50,000 for Capital Expenses in 2018.
 - Last rate increase: July 2009.
 - Montgomery County raising fees by 14% in 2018.
 - Oakwood will raise fees in 2018.
 - \$13 per month increase for typical customer.
 - 30th lowest rates of 63 Miami Valley jurisdictions.

- Stormwater Utility:
 - Beginning 2018 with estimated \$280,000.
 - \$250,000 for Capital Expenses in 2018.
 - Monthly residential fee: \$7.
 - Last rate increase: January 2017.
- MUNICIPAL INCOME TAX CREDIT FACTOR: Mr. Klopsch reported that all BRC committee members support City Council establishing the 90% reduction factor for the municipal income tax. This was confirmed through feedback received from the 21 members that attended the October 17 BRC meeting, and from direct communication with the remaining 13 committee members. City Council will conduct a first reading of the legislation on December 11 and a second reading and vote on January 2, 2018.

At the conclusion of the 2018 Budget presentation, BRC Chair Dave Dickerson asked for a motion to recommend approval of the 2018 Budget. Motion to approve by Doug Kinsey; second by Fred Dudding. Upon viva voce vote, motion passed.

Mr. Klopsch concluded his presentation by reporting that the Shroyer Road Project is now entirely completed and the roadway is functioning well. He also noted that the Public Safety Department recently purchased a vehicle speed monitoring device which will be regularly installed throughout Oakwood. Chief Alan Hill explained how the device functions and has already been used on Hathaway Road to gather important data on traffic counts and vehicle speeds. This device will be of great value to the safety department as it continues to aggressively enforce speed limits.

There being no other business, at 6 p.m. Mayor Duncan and Mr. Klopsch thanked the committee members for their service and the meeting was adjourned.

William J. Kinsey
Chairman