

**MINUTES**  
**OAKWOOD CITY COUNCIL WORK SESSION**  
**OCTOBER 16, 2017**

The Council of the city of Oakwood, Ohio, met in a work session on Monday, October 16, 2017 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided. Council members in attendance were Mayor William Duncan, Vice Mayor Steve Byington, Councilmember Rob Stephens, Councilmember Anne Hilton and Councilmember Chris Epley. Staff in attendance were City Manager Norbert Klopsch and City Attorney Rob Jacques.

Mayor Duncan called the work session to order at 5 p.m. and led a discussion on the following agenda items:

- **COUNCIL COMMITTEES**

- Finance, Vice Mayor Byington

- 2018 Budget: Mr. Klopsch gave an update on the status of the 2018 Budget. The citizen Budget Review Committee (BRC) meets tomorrow. Mr. Klopsch will provide an update on the proposed 2018 major capital expenses and will provide details on each of the individual budget line items. In regard to capital expenses, two major HVAC projects will be included in the budget. One is to replace the air conditioning system at the city building and the second is to replace the air conditioning system at the OCC. Mr. Klopsch will present to the BRC a recommendation to increase the sanitary sewer rates. This rate increase is in response to a 14% sanitary sewer rate increase to be implemented by Montgomery County. He will also present to the BRC a recommendation on how to address the municipal income tax issue. The MVCC Broadband Fiber Optic Project has been removed from the 2018 Budget. A \$45,000 supplemental appropriation ordinance will be presented at the November 6 council meeting to pay for this project with 2017 funding.

- Law & Minutes, Mrs. Hilton

- HB 49 Challenge: Law Director Rob Jacques provided an update on the statewide legal challenge against the State starting centralized collection for certain business taxes. Well over 100 jurisdictions in Ohio are involved in the lawsuit.

- Planning & Zoning, Vice Mayor Byington

- UD Property and Hawthorn Hill: Mr. Klopsch and Mr. Jacques mentioned that staff recently met with UD officials to discuss the use of the property at 1477 Ridgeway Road. It was a productive meeting. Staff expects that an acceptable use plan can be developed.
    - Food Trucks: Mr. Jacques mentioned that there is an increasing number of food truck vendors interested in doing business in Oakwood. This raises zoning issues. Over the next month or two, staff will draft proposed code changes to address this new enterprise. The matter would first go to the Planning Commission.

- Public Properties, Mr. Epley

- Shafor Park Tennis Facility: Mr. Klopsch reported that he met recently with Oakwood Schools Treasurer Kevin Philo and Superintendent Kyle Ramey to discuss tennis facilities. It appears that the Oakwood Schools will not pursue an agreement with UD for continued use of the University's Old River tennis courts. With that decision, the Schools are planning to partner with the city in the 2018 project that involves complete reconstruction of the Shafor Park Tennis Facility.

- Veterans Corner at Lane Stadium: Mr. Stephens mentioned that the dedication of Veterans Corner at Lane Stadium will take place in a ceremony at 11 a.m. on Saturday, October 21.
- Cook Park: Mr. Klopsch reported that the opening and dedication of Cook Park at the corner of Schenck Avenue and Oakwood Avenue is scheduled for 2 p.m. on Saturday, October 28.
- Public Utilities/Waterworks/Sewer, Mr. Epley
  - OEPA Water System Requirements: Not discussed.
  - Montgomery County Solid Waste District: Mr. Klopsch and Mr. Jacques provided an update on the status of work on developing the new 5-year plan for our Montgomery County Solid Waste District. This involves increased involvement and input from member communities.
- Safety & Traffic, Mr. Stephens
  - Shroyer Road Project: Mr. Klopsch reported that most of the work on this project is now completed. Over the next few weeks, the final work on irrigation system construction and tree planting will take place.
  - Bikes and Sidewalks: Mr. Klopsch confirmed that the Safety Department will work with the Oakwood Schools from time to time to remind children of the need to exercise caution when riding bicycles on sidewalks.
  - Stop Signs and Speed Bumps: Mr. Klopsch noted that the Safety Department recently purchased a speed sign board at a cost of about \$3,200. This is a portable device that can be hung on existing street sign posts for the purpose of alerting drivers of vehicle speeds. In regard to speed issues raised on Kramer Road, staff will continue to monitor the area, with regular police enforcement as needed. Over the winter and into next spring and early summer, staff will evaluate the Kramer Road area to determine if an additional stop sign is warranted. Based on initial indicators, it is unlikely that this will be the case. Staff will also study the area along Aberdeen and Telford in response to another request for additional stop signs.

- REGIONAL AGENCIES

- MVCC, Mr. Epley
  - Broadband Fiber Network Project: Mr. Klopsch confirmed that Washington Township and the Centerville Schools are no longer participating in the MVCC Fiber project. Oakwood's financial commitment is now approximately \$45,000.

- BOARDS & COMMISSIONS

- Planning Commission, Vice Mayor Byington
  - October 18 Planning Commission Meeting: Mr. Klopsch noted that the Planning Commission meets this Wednesday to discuss a Master Plan amendment at Sugar Camp/Pointe Oakwood. The request is to approve a change of the land use for approximately 4 acres from residential to commercial. It will also involve a public hearing to consider plans for a 3-story office building. Mr. Byington noted that he lives across the street from the development and will therefore be recused.
- Sister City Association, Mrs. Hilton
  - October 21-24 Visit: Mr. Klopsch reminded Council of the three events scheduled during this 45<sup>th</sup> anniversary celebration with Le Vésinet. The events include a Dinner Gala on Saturday, October 21; a Mayor's Reception on Sunday, October 22; and a Mayor's Luncheon on Monday, October 23.



- MISCELLANEOUS

- Far Hills Business District: Mr. Klopsch mentioned that the Kettering Health Network (KHN) has not yet communicated with the city in terms of plans for the 2600 Far Hills Building. Any proposed development of this building will probably involve the construction of additional parking areas. This will likely take place on some property now owned by KHN and possibly on property owned by the city which currently houses a 4-unit apartment building.
- November 1-3 OML Conference: Mr. Klopsch noted that he will not attend the OML Conference this year.
- Administrative Policies and Procedures: Mr. Klopsch mentioned that staff recently updated a policy on right-of-way administration. This will be forwarded to Council in the next Friday newsletter packet.
- ICMA: Mr. Klopsch mentioned that he will attend the annual ICMA Conference from Sunday, October 22 through Wednesday, October 25.
- School Facilities Oversight Committee: Mr. Klopsch discussed an offer from the Oakwood Schools for a member of staff to serve on a school Facility Oversight Committee. After some discussion, it was concluded that the city should not participate in this project.
- January Council Meeting: Mr. Klopsch confirmed that the January Council meeting will take place on Tuesday, January 2 consistent with Charter requirements. This is the bi-annual organizational meeting.

At 6:50 p.m., Mayor Duncan adjourned the work session and moved to executive session for personnel matters.

At 6:59 p.m., Mayor Duncan concluded the executive session and the meeting was adjourned.



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Mayor

ATTEST:



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Clerk of Council