

**MINUTES**  
**OAKWOOD CITY COUNCIL WORK SESSION**  
**SEPTEMBER 17, 2018**

The Council of the city of Oakwood, Ohio, met in a work session on Monday, September 17, 2018 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided.

Council members in attendance were Mayor William Duncan, Vice Mayor Steve Byington, Councilmember Rob Stephens, Councilmember Anne Hilton and Councilmember Chris Epley. Staff in attendance were City Manager Norbert Klopsch and City Attorney Rob Jacques.

Mayor Duncan called the meeting to order at 6:30 p.m. and began by reviewing the agenda for the regular session this evening. Thereafter, Mayor Duncan led a discussion on the following agenda items:

- **STATUS REPORTS:**
  - Proclamation recognizing September 17-23 as “Constitution Week: Mayor Duncan noted that he will present this proclamation at the regular session this evening.
- **LEGISLATION:** Council discussed the following legislation on the regular session agenda this evening:
  - A Resolution to approve Existing Property Tax Amounts and Rates, Vice Mayor Byington
- **STAFF REPORT – PUBLIC WORKS DEPARTMENT:** Mayor Duncan confirmed that Mr. Klopsch will provide a staff report at the regular session this evening addressing projects and operations within the Public Works Department.
- **COUNCIL COMMITTEES**
  - Finance, Vice Mayor Byington
    - September 11 BRC Meeting: Mr. Klopsch mentioned that the September 11 BRC meeting was well attended with 20 members present. Mr. Klopsch presented the proposed 2019 capital expenditures to the committee and there were no questions or concerns expressed. The next BRC meeting is scheduled for October 16. City Council will conduct the annual staff/Council budget retreat on Monday, October 22.
  - Public Properties, Mr. Epley
    - Shafor Park Tennis Court Project: Mr. Klopsch provided an update on the status of this project. The contractor is currently repairing a section of asphalt pavement along the north section of the tennis court. This will delay application of the acrylic tennis court surface. The project is now scheduled to be completed sometime in early to middle October.
  - Public Utilities/Waterworks/Sewer, Mr. Epley
    - Vectren Projects: Mr. Klopsch reported that Vectren has agreed to repave the entire section of East Drive from Shroyer Road to Shafor Boulevard. This work will be completed next summer with the City’s 2019 asphalt resurfacing program. Vectren will inform all East Drive residents of the schedule for this roadway restoration.
  - Safety & Traffic, Mr. Stephens
    - Dogs and Leashes: Mr. Klopsch mentioned that current city codes do not require that dogs be on leashes. The code simply requires that dogs be “under control”. Staff believes that the City should require that all dogs in public rights-of-way be on leashes, and will draft legislation for Council’s consideration at a future regular session.

- Bikes on Sidewalks: Mr. Klopsch noted that the Public Safety Department continues to monitor the extent to which residents ride bicycles on sidewalks.
- Streets & Alleys, Mr. Stephens
  - Concrete Street Repair: Mr. Klopsch mentioned that he informed the BRC last week that concrete street repairs on Ridgeway Road will be completed next spring, rather than this fall. This is a function of contractor availability.
- REGIONAL AGENCIES
  - MVCC, Mr. Epley
    - Fiber Optic Project: Mr. Klopsch reviewed the status of the MVCC fiber optic project. While there remain a number of unanswered questions, the MVCC City Managers are ready to move forward with this project with the understanding that the unanswered questions will be addressed as the project continues to unfold.
  - First Suburbs, Vice Mayor Byington
    - September 19 Meeting in Oakwood: Mr. Klopsch noted that the First Suburbs group will hold their monthly meeting in Oakwood this Wednesday, September 19. The meeting will be conducted in the Council Chambers.
- BOARDS & COMMISSIONS
  - Environmental Committee, Mr. Stephens
    - Beautification Committee: Mr. Klopsch mentioned that he and Carol Collins recently discussed the notion of renaming the Environmental Committee as the Beautification Committee. This would be a return to the original name of this committee and better fits the work of this citizen group. This matter will be discussed more at the next work session.
- MISCELLANEOUS
  - Representative Jim Butler at October 1 Meeting: Mr. Klopsch noted that Representative Butler will address Council at the October 1 regular session.
  - Holiday Turkey/Ham: Mr. Klopsch presented his recommendation that all full-time and permanent part-time employees again receive a DLM gift certificate for a holiday turkey/ham. There being no objections, Mr. Klopsch will see that this action takes place.
  - Health Commissioner: Mr. Klopsch noted that Dr. Richard Garrison will be retiring as Oakwood Health Commissioner at the end of 2018. Mr. Klopsch and Dr. Garrison will meet on Tuesday, September 25 to discuss a replacement. Later that day, Mr. Klopsch will discuss this matter with the Board of Health.

There being no other business, Mayor Duncan adjourned the work session at 7:23 p.m. and Council moved to regular session.



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Mayor

ATTEST:



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Clerk of Council