

**MINUTES
OAKWOOD CITY COUNCIL WORK SESSION
JANUARY 7, 2019**

The Council of the city of Oakwood, Ohio, met in a work session on Monday, January 7, 2019 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided.

Council members in attendance were Mayor William Duncan, Vice Mayor Steve Byington, Councilmember Rob Stephens, Councilmember Anne Hilton and Councilmember Chris Epley. Staff in attendance were City Manager Norbert Klopsch and City Attorney Rob Jacques.

Mayor Duncan called the meeting to order at 6:30 p.m. and began by reviewing the agenda for the regular session this evening. Thereafter, Mayor Duncan led a discussion on the following agenda items:

- **STATUS REPORTS:**
 - **PSO Swear-in:** Mr. Klopsch noted that new Public Safety Officers Chris Slone and Ryan Wells will attend the regular session this evening for the Oath of Office. Mayor Duncan mentioned that he had a list of family members to recognize.
 - **Recognition of Dr. Richard Garrison, MD:** Mayor Duncan mentioned that Dr. Garrison will be recognized at the regular session this evening. He served as Medical Director for the Oakwood Public Safety Department from 1983 until 2009, and as Oakwood Health Commissioner from 2007 through 2018.
 - **Health Commissioner Appointment:** Mr. Klopsch noted that Dr. Steve Enseleit, MD will attend the regular session this evening. Mr. Klopsch will introduce him as the newly appointed Oakwood Health Commissioner.
 - **Council Committee Assignments:** Mayor Duncan mentioned that there are no proposed changes for council committee assignments, so Council will vote at the regular session this evening to leave all assignments as is.
 - **Citizen Committee Appointments:** Mayor Duncan mentioned that he will contact several committee members to see if they wish to serve additional terms. Mr. Klopsch noted that there are now three vacancies on the Environmental Committee (Beautification Committee). These are created with the retirements of Tom Davis, Laurie Leach and Sally Solarek. Mr. Klopsch will propose new committee members in advance of the February regular session.

- **VISITORS:**
 - **Jesse Haines Award, Montgomery County Auditor Karl Keith:** Montgomery County Auditor Karl Keith will join Finance Director Cindy Stafford at the regular session this evening in recognizing Assistant Finance Director Alice Young as recipient of the 2018 Jesse Haines Award. The award is presented to a local government finance professional who has served with distinction and integrity.
 - **Holiday Decorating Awards, Jane Lieberth:** Mayor Duncan reported that he will join Jane Lieberth from the Environmental Committee in presenting certificates to the winners of the 2018 Holiday Home Decorating Contest.

- LEGISLATION: Council discussed the following four items of legislation to be addressed at the regular session agenda this evening:
 - An Ordinance to raise refuse rates, Mr. Epley
 - An Ordinance to amend existing Section 505.01, *Pets at Large*, of the Oakwood General Offences Code, Mr. Stephens
 - An Ordinance to adopt new Section 375.09, *Low-Speed Vehicles, Under-Speed Vehicles, Utility Vehicles, and Mini-Trucks*, of the Oakwood Traffic Code, Mr. Stephens
 - A Resolution to change the name of the Oakwood Environmental Committee to the Oakwood Beautification Committee, Mayor Duncan

- STAFF REPORT – NONE

- COUNCIL COMMITTEES
 - Planning & Zoning, Vice Mayor Byington
 - Sign Ordinance: Mr. Klopsch reviewed the timetable for proposing and approving changes to the Zoning Code as it pertains to installation and operation of various signs. The matter will first be discussed in Council's work session on January 28, and then in public hearings before the Planning Commission on March 6 and City Council on April 1. Assuming the changes are approved at those two meetings, the matter regarding the OCC sign will be revisited at the May 1 Planning Commission meeting.
 - 168 Old River Trail: Mr. Klopsch reported on the status of the new home construction underway at 168 Old River Trail. Due to soil stability concerns, construction ceased approximately two months ago. A safety fence will be erected around the construction site until the time that construction can resume, or the project is abandoned.
 - Public Properties, Mr. Epley
 - Shafor Park Tennis Facility: Mr. Klopsch mentioned that staff will complete a thorough inspection of the new tennis facility this spring and will see that the contractor repairs any defects.
 - Parks Master Plan: Mr. Klopsch noted that a 2019 goal for the Department of Leisure Services is to develop a Master Plan for improvements to the three primary Oakwood parks. This will be done with in-house labor and will create a roadmap for possible park improvements over the next five years.
 - Alumni Plaza and Schantz Avenue: Mr. Klopsch mentioned that he and Oakwood School Superintendent Kyle Ramey recently met with an Oakwood resident to discuss possible roadway changes along E. Schantz Avenue between Dellwood and Spirea. This discussion took place recognizing that the Schools plan to build an Alumni Plaza along the west side of E. Schantz Avenue this summer.
 - Public Utilities/Waterworks/Sewer, Mr. Epley
 - Recycling Market: Mr. Klopsch reported that the February/March issue of the *Oakwood Scene* newsletter will include a detailed description of the City's refuse and recycling program.

- MISCELLANEOUS

- Annual Report: Mr. Klopsch mentioned that staff is working on the 2018 Annual Report and will use an aerial photo of the new Shafor Park Tennis Court facility as the front cover. The report format will mirror previous editions.

At 7:14 p.m., Mayor Duncan opened an executive session for personnel matters. At 7:25 p.m., Mayor Duncan closed the executive session for personnel matters and City Council moved to regular session.



Mayor

ATTEST:



Clerk of Council