

CITY OF OAKWOOD
STATE OF OHIO
JULY 15, 2019

The Council of the city of Oakwood, State of Ohio, met in an executive session and work session at 6:30 p.m. in the conference room of the city of Oakwood, 30 Park Avenue, Oakwood, Ohio, 45419. Council then met in a regular session at 7:30 p.m. in the council chambers of the city of Oakwood.

The Mayor, Mr. William Duncan, presided, and the Clerk of Council, Ms. Lori Stacel, recorded. Mayor Duncan opened the meeting by asking all present to participate in the Pledge of Allegiance.

Upon call of the roll, the following members of Council responded to their names:

- MR. WILLIAM D. DUNCAN.....PRESENT
- MR. STEVEN BYINGTONPRESENT
- MR. ROBERT P. STEPHENS.....PRESENT
- MRS. ANNE S. HILTON.....PRESENT
- MR. CHRISTOPHER B. EPLEYPRESENT

Officers of the city present were the following:

- Mr. Norbert S. Klopsch, City Manager
- Mr. Robert F. Jacques, City Attorney
- Mrs. Cindy Stafford, Finance Director
- Mrs. Jennifer Wilder, Personnel and Properties Director
- Mr. Ethan Kroger, Code Enforcement Officer
- Ms. Lori Stacel, Clerk of Council

The following visitors registered:

- Brianna Seekins, Finance Department Intern
- Samantha McKelvey, Element Oakwood LLC
- Bob Partin, Oakwood Investment Group
- Stefanie Campbell, 271 Schenck Avenue, Oakwood, OH 45409
- Greg Derus, 829 Far Hills Avenue, Oakwood, OH 45419
- Brian Barr, *Oakwood Register*

Mrs. Hilton advised Council she had read the meeting minutes of the June 3, 2019 regular session and work session and June 17 work session. Mrs. Hilton reported she found the minutes correct and complete. Therefore, it was moved by Mrs. Hilton and seconded by Mr. Epley that the minutes of the sessions of Council aforementioned be approved as written and the reading thereof at this session be dispensed with. Upon a viva voce vote on the question of the motion, same passed unanimously and it was so ordered.

STATUS REPORTS – NONE

VISITORS

Mr. Greg Derus, 829 Far Hills Avenue, explained that he enjoys walking his dogs, but has noticed that there are not very many dog waste disposal stations. Knowing that people care very deeply about their yards and landscaping, he asked that more disposal cans be placed throughout the City. Mr. Derus also shared safety concerns with invisible fencing. He explained that he has seen dogs run through invisible fences so he does not feel that they are safe. He suggested that regulations be placed on invisible fences requiring them to be a certain distance away from both the street and sidewalk.

Mayor Duncan explained that the dog waste disposal stations are called dogipots. The City currently has 14 dogipot stations placed throughout the City. While the installation of each dogipot station costs around \$375, continued maintenance is required. City Council and staff are considering requests to place additional stations throughout the City. Mayor Duncan then commented on Mr. Derus’ concerns with invisible fences. Regulations on invisible fences can be challenging because of private property rights. Mayor Duncan suggested that Public Safety Director Alan Hill discuss this at the August 5 meeting during his staff report. City Council recently passed an ordinance requiring all dogs to be on leashes. The vast majority of residents clean up after their pets and have their dogs on leashes, yet these remain important items to discuss.

Vice Mayor Byington commented that the invisible fence concern is valid.

Mr. Derus explained that there is a large dog with an invisible fence in the front yard right across from Harman School. He shared that he goes out of his way to avoid this location because he fears that the dog will get through the fence.

LEGISLATION

Public Hearing. Mayor Duncan introduced the public hearing for Application 19-3, which requests an amendment to the Sugar Camp/Pointe Oakwood Master Plan relating to signage.

A RESOLUTION
BY MAYOR DUNCAN NO 1856
A RESOLUTION TO GRANT APPROVAL OF AN AMENDMENT TO
THE APPROVED MASTER PLAN FOR THE SUGAR CAMP AND
POINTE OAKWOOD DEVELOPMENT, AFFECTING SIGNAGE FOR
THE SUGAR CAMP COMMERCIAL PORTION OF SAID
DEVELOPMENT.

A copy of the resolution, having been placed on the desks of each member of Council prior to introduction, was read by title.

Mayor Duncan explained that this resolution would amend the Sugar Camp/Pointe Oakwood Master Plan to allow for the installation of a new monument sign in front of Building B, near the corner of West Schantz Avenue and Sugar Camp Circle.

This development is in the Multi-Use Special Planning District (MUSPD). This is a special zoning district that was created in the waning years of NCR's ownership of the Sugar Camp property, written to maximize local control over the redevelopment of the site. Regulations for the district are sparse but strict, requiring almost all development to be done via public hearings and special use permit.

When Council approved the original Master Plan in 2007, signage needs for the development were not yet known. The only Master Plan provision relating to signage authorized city staff to review and approve signs for the three entrances to the development, which occurred over a decade ago.

As the development has matured, Sugar Camp has taken on more and more tenants and Oakwood Investment Group, which owns the Sugar Camp property, wishes to replace the existing entry sign with a new sign that provides more space to list tenants. To that end, Oakwood Investment Group filed Zoning Application 19-3 to amend the Master Plan and approve a special use permit for the new sign.

The Planning Commission conducted a public hearing on Application 19-3 on June 3, 2019. By a vote of 3-0, with one member absent and one member recusing himself, the Planning Commission voted to recommend approval of the application. The matter is now before City Council on that recommendation, and a public hearing will be held on the application.

Mayor Duncan noted that although the resolution is being introduced as a resolution "to approve," City Council is required to hold a public hearing on this proposal and has not prejudged the matter. At the conclusion of the hearing, City Council will hold a vote to approve the application, approve the application with conditions, or deny the application. If City Council decides to approve the application, City Council will adopt this resolution as-is. If City Council decides to approve the application with conditions, there is space provided on the document to write them in tonight. In the event that City Council denies the application, the resolution will be withdrawn altogether and the Law Director will be asked to prepare legislation consistent with Council's decision to deny it.

Mr. Byington recused himself as he resides near Sugar Camp.

As a formality before opening the public hearing, it was moved by Mayor Duncan and seconded by Mr. Stephens that the resolution be presented in a public hearing and voted on after the information is presented and testimony is heard.

Mayor Duncan asked Code Enforcement Officer Ethan Kroger to present the staff report.

Mr. Kroger referenced a PowerPoint presentation and provided the following information.

An application was filed by Oakwood Investment Group (OIG) to replace an existing monument entrance sign with a slightly larger monument entrance sign at the signalized entrance of the campus at W. Schantz Avenue and Sugar Camp Circle.

The Multi-Use Special Planning District does not have standard zoning regulations like other districts. With Sugar Camp being located in the Multi-Use Special Planning District, all development is done by a Master Plan or Special Use permit.

When the original Sugar Camp/Pointe Oakwood Master Plan was adopted, entrance signage requirements or restrictions were not memorialized, but rather left to the judgment of staff with the caveats that signage must remain consistent with the architecture of the site, have landscaping around the base and allow uplighting or shadow lighting. The other caveat was that wording for signage was to be reviewed and approved by staff.

The existing sign at W. Schantz Avenue and Sugar Camp Circle was installed in 2007. The sign measures 74" in height and is 92" wide. The stone base is 87" behind the sidewalk. The sign contains no interior illumination. Mr. Kroger displayed an image of the current sign.

The proposed sign will be in the same location, using the same existing stone base. The proposed sign is a slight increase to 87.5" in height to allow for additional tenant identification. The width will remain 92". The sign contains no interior illumination.

Mr. Kroger then displayed images of the existing sign and proposed sign. The sign images compared the measurements of the existing sign and the proposed sign, as well as proposed sign colors. The images also showed that the existing sign displays tiles for four tenants and the proposed sign would display tiles for 14 tenants. The proposed colors are dark brown lettering (Sherwin Williams "Black Bean") on a light tan background (Sherwin Williams "Rice Grain"), which are also complementary to the existing development color palette.

Mr. Kroger closed his presentation by sharing that preliminary staff findings are set forth in the written Staff Report. The existing sign was approved as a Special Use. In staff's opinion, the proposed sign does not differ enough to change the Special Use analysis. City staff feels that the proposed sign is a good fit for the location. The sign would complement the existing architecture of the development. The dimensions of the new sign are reasonable in size and scale for the Sugar Camp development. The proposed sign would also provide a way to identify additional tenants. At the June 3 meeting, the Oakwood Planning Commission recommended approval to City Council for a final decision.

Mayor Duncan asked if the sign height would only be increased by 13.5 inches.

Mr. Kroger confirmed that he was correct.

Mr. Stephens asked if each tenant would be able to display their business name in different colors.

Mr. Kroger stated that he did not know. Robert Partin began to answer from the audience, but Mayor Duncan asked him to wait until witnesses could be sworn in.

Mayor Duncan then asked Law Director Rob Jacques to administer an oath to those who wish to testify.

Mr. Jacques proceeded to swear in, *en masse*, the visitors that plan to testify.

Mr. Bob Partin, Oakwood Investment Group, came to the podium and explained that discussion has not ensued on how the new tenant names will be displayed.

Mayor Duncan suggested that the new tenants may also have company logos with various colors that they would like displayed.

Mr. Partin agreed and stated that the logos would not necessarily be in color.

Mayor Duncan asked how many tiles will be available for tenants on the new sign.

Mr. Partin stated that the new sign will display tiles for 14 tenants.

Mayor Duncan asked about the current tenants.

Mr. Partin shared that the buildings are all full. The new sign will accommodate all of the tenants and possibly a few others.

There being no one else wishing to testify, Mayor Duncan closed the public hearing and City Council began their deliberations.

City Council did not have any questions or concerns about the application. Mayor Duncan commented that he is planning on voting in favor of this application.

It was moved by Mayor Duncan and seconded by Mr. Stephens that the preliminary staff findings be adopted, and Application #19-3 for a special use permit/amendment to the Sugar Camp Master Plan for the installation of a replacement monument sign in front of Building B at the corner of W. Schantz Avenue and Sugar Camp Circle be approved.

Upon call of the roll on the question of the motion, the following vote was recorded:

MR. WILLIAM D. DUNCAN.....	YEA
MR. STEVEN BYINGTON.....	RECUSED
MR. ROBERT P. STEPHENS.....	YEA
MRS. ANNE HILTON.....	YEA
MR. CHRISTOPHER EPLEY.....	YEA

There being four (4) yea votes and no (0) nay votes thereon, said resolution was declared duly passed and it was so ordered.

AN ORDINANCE

BY MR. STEPHENS NO 4886

ADOPTING SECTION 375.10, *SHARED MOBILITY DEVICES*, OF THE OAKWOOD TRAFFIC CODE TO ENACT A ONE YEAR MORATORIUM ON THE USE OF SHARED MOBILITY DEVICES, INCLUDING THE PLACEMENT OR OPERATION THEREOF IN ANY PUBLIC RIGHT-OF-WAY OR ON PUBLIC PROPERTY, AND OFFERING THE SAME FOR USE ANYWHERE IN THE CITY.

A copy of the ordinance, having been placed on the desks of each member of Council prior to introduction, was read by title.

Mr. Stephens explained that this is the second reading of an ordinance to impose a moratorium on the use of “dockless electric scooters and bicycles” in City rights-of-way.

Dockless electric scooters and bicycles, which are available to be rented on demand from unstaffed locations, have arrived in many cities suddenly and unexpectedly, and have proliferated rapidly. Some of the most visible examples include “Bird” and “Lime” scooters, among others.

These shared mobility devices are largely unregulated. They exist in a kind of legal limbo where, despite some level of public demand, they cannot be used legally on sidewalks due to their status as “motor vehicles” under state law, nor can they be used legally on streets due to equipment limitations and the lack of adequate mechanisms for titling, registering, and insuring them. As a result, there are several lawsuits pending around the nation, and the Ohio General Assembly and a number of other state legislatures are considering possible frameworks for the regulation of shared mobility devices.

Until the Ohio General Assembly determines a path forward for the state, the problems inherent with shared mobility devices must be addressed by local government. In cities where shared mobility devices are available, they are frequently abandoned by users wherever they happen to stop: in streets, sidewalks, doorways, and other public places. This creates visual clutter and more importantly, safety concerns, especially for the most vulnerable pedestrians.

In addition, due to the spontaneous nature of these rentals and their appeal to young people, shared mobility devices are nearly always operated by users—often minors—without helmets.

While it is not anticipated that Oakwood will be a major market for these devices, it is important to have legislation in place before the first vendor chooses to locate in Oakwood. City Council has initiated this moratorium legislation as an immediate way to address the hazards posed by shared mobility devices placed in and operated on public property. City Council’s intent would be to revisit the issue in one year when the legal landscape may have become more firmly settled.

Thereupon, it was moved by Mr. Stephens and seconded by Mrs. Hilton that the ordinance be passed tonight.

Upon call of the roll on the question of the motion, the following vote was recorded:

MR. WILLIAM D. DUNCAN.....	YEA
MR. STEVEN BYINGTON	YEA
MR. ROBERT P. STEPHENS.....	YEA
MRS. ANNE HILTON	YEA
MR. CHRISTOPHER EPLEY.....	YEA

There being five (5) yea votes and no (0) nay votes thereon, said ordinance was declared duly passed and it was so ordered.

AN ORDINANCE

BY MR. STEPHENS NO 4888
 AN ORDINANCE TO ITEMIZE AND LEVY SPECIAL
 ASSESSMENTS FOR THE CONSTRUCTION OR
 RECONSTRUCTION OF SIDEWALKS AND APPURTENANCES
 THERETO IN THE CITY OF OAKWOOD, OHIO.

A copy of the ordinance, having been placed on the desks of each member of Council prior to introduction, was read by title.

Mr. Stephens explained that this ordinance is the fourth and final legislative step of the 2018 Sidewalk, Curb, and Driveway Apron Project. It itemizes sidewalk repair costs that have not already been paid directly by affected homeowners and authorizes these costs to be assessed by the Montgomery County Auditor.

Thereupon, it was moved by Mr. Stephens and seconded by Mr. Epley that the second reading be waived and that the ordinance be passed tonight.

Mayor Duncan noted that a four out of five yes vote is required in order to waive the second reading of the ordinance.

Upon call of the roll on the question of the motion, the following vote was recorded:

MR. WILLIAM D. DUNCAN.....	YEA
MR. STEVEN BYINGTON	YEA
MR. ROBERT P. STEPHENS.....	YEA
MRS. ANNE HILTON	YEA
MR. CHRISTOPHER EPLEY.....	YEA

There being five (5) yea votes and no (0) nay votes thereon, said ordinance was declared duly passed and it was so ordered.

AN ORDINANCE

BY VICE MAYOR BYINGTON NO 4889
 AN ORDINANCE ADOPTING NEW SECTION 17-801, *SHORT-TERM
 RENTALS PROHIBITED*, OF THE PROPERTY MAINTENANCE
 CODE AND MAKING RELATED AMENDMENTS ELSEWHERE IN
 THE PROPERTY MAINTENANCE CODE TO PROVIDE FOR THE
 PROHIBITION OF SHORT-TERM RESIDENTIAL RENTALS
 THROUGHOUT THE CITY.

A copy of the ordinance, having been placed on the desks of each member of Council prior to introduction, was read by title.

Vice Mayor Byington explained that this is an ordinance to prohibit the use of residential properties for short-term or transient rentals, which are defined as rentals having a term of 25 consecutive calendar days or less.

Short-term rentals are becoming increasingly common with the proliferation of services, smartphone apps, and online portals in the so-called "gig economy." Until now, City Council has chosen not to regulate them, treating them no different than a traditional rental property, on the belief that existing laws can adequately address noise, littering, criminal violations, property maintenance issues, and any other problems that arise.

The city of Oakwood is beginning to receive complaints about residential properties being used for short-term rentals and the number of Oakwood homes and rooms listed on websites continues to increase. City Council is mindful of the private property rights of each homeowner, but are also aware that an entire neighborhood can be disrupted when a home is used to host an ever-changing cast of short-term tenants.

One of City Council’s highest priorities is to preserve and maintain Oakwood’s character for residents. This is why City Council has determined that the short-term rental of residential property is inconsistent with the permanence, established character, density, and tranquility of Oakwood’s residential neighborhoods and is potentially detrimental to property values. The ordinance being introduced will prohibit short-term rentals in the City with the goal of protecting and preserving these qualities of our residential neighborhoods. Key provisions include:

- The ordinance only prohibits rentals having a duration of 25 consecutive calendar days or less. Rentals exceeding 25 days, such as month-to-month or yearly leases, will still be permitted as they always have.
- Generally, violations would be treated as an unclassified misdemeanor, meaning that they are subject to fines only and not a jail term. There is, however, an enhancement provision for repeat offenders that can convert the offense to a fourth degree misdemeanor, which can result in up to 30 days in jail.
- To avoid causing any hardship by impacting current listings or contracts, the prohibition would not take effect until November 1, 2019.

This was a first reading of the ordinance, so Vice Mayor Byington made no motion.

AN ORDINANCE
 BY VICE MAYOR BYINGTON NO 4890
 AN ORDINANCE TO ESTABLISH AN AMENDMENT TO THE ORGANIZATION AND STAFFING SCHEDULE AND THE PERSONNEL SCHEDULE FOR THE PURPOSE OF CREATING AN ACCOUNT CLERK I CLASSIFICATION; TO ESTABLISH THE HOURLY RATE OF COMPENSATION FOR THAT CLASSIFICATION; TO REDUCE THE NUMBER OF EMPLOYEES IN THE EXISTING ACCOUNT CLERK II CLASSIFICATION FROM THREE TO TWO; AND TO DECLARE AN EMERGENCY.

A copy of the ordinance, having been placed on the desks of each member of Council prior to introduction, was read by title.

Vice Mayor Byington explained that this is an ordinance to update the City’s Organization and Staffing Schedule and Personnel Schedule to reflect personnel changes in the Finance Department. Currently the schedules list three (3) Finance Department employees in the “Account Clerk II” job classification and there is no “Account Clerk I” classification. With this amendment, the “Account Clerk I” job classification will be reintroduced and a maximum pay rate of \$23.91 will be established for that position. The allocation of employees in the “Account Clerk I” and “Account Clerk II” classifications will also be adjusted. This will result in one (1) Finance Department employee in the “Account Clerk I” classification and two (2) Finance Department employees in the “Account Clerk II” classification, with no effect on the total number of full-time employees.

This is being introduced as an emergency measure because there is an anticipated retirement in the Oakwood Finance Department in September, and it is necessary to establish the Account Clerk I classification immediately to begin the process of properly backfilling and staffing the department.

Thereupon, it was moved by Vice Mayor Byington and seconded by Mrs. Hilton that the ordinance be passed as an emergency measure, with no second reading required.

Mayor Duncan clarified that the City is not hiring anyone else, just changing titles. He then noted that a four out of five yes vote is required in order to waive the second reading of the ordinance.

Upon call of the roll on the question of the motion, the following vote was recorded:

- MR. WILLIAM D. DUNCAN..... YEA
- MR. STEVEN BYINGTON YEA
- MR. ROBERT P. STEPHENS..... YEA
- MRS. ANNE HILTON YEA
- MR. CHRISTOPHER EPLEY..... YEA

There being five (5) yea votes and no (0) nay votes thereon, said ordinance was declared duly passed and it was so ordered.

AN ORDINANCE
 BY VICE MAYOR BYINGTON NO 4891
 AN ORDINANCE TO AMEND SECTION I, 2019 ORIGINAL
 APPROPRIATION ORDINANCE NO. 4870, AND SUPPLEMENTAL
 APPROPRIATION ORDINANCE NO. 4887, TO PROVIDE FOR THE
 APPROPRIATION OF:

1. AN ADDITIONAL AMOUNT OF \$240,000 TO BE EXPENDED FROM THE CAPITAL IMPROVEMENT FUND FOR ADDITIONAL CONCRETE STREET REPAIR; AND
2. AN AMOUNT OF \$240,000 TO BE TRANSFERRED FROM THE GENERAL FUND TO THE CAPITAL IMPROVEMENT FUND;

FOR THE CITY OF OAKWOOD, STATE OF OHIO, DURING THE
 FISCAL YEAR ENDING DECEMBER 31, 2019.

A copy of the ordinance, having been placed on the desks of each member of Council prior to introduction, was read by title.

Vice Mayor Byington explained that this is the first reading of a supplemental appropriation ordinance that will allow the City to perform additional concrete street repairs.

The 2019 Concrete Street Repair Project is underway and is progressing well, which provides an opportunity to schedule additional repairs that would otherwise be planned for 2020. The City Manager has determined that these additional repairs are necessary and recommends that Council authorize additional funding to make these repairs in 2019.

The additional repairs would be completed as an extension of the 2019 Concrete Street Repair Project, which is ongoing. The City's contractor, TH Solutions, is already mobilized in Oakwood. This presents an opportunity for cost savings. Normally the City would use competitive bidding to select a contractor for roadway work, but under Section 145.04(E) of the Oakwood Administrative Code, competitive bidding is not required where "special or unusual circumstances" make it advisable to work with a particular contractor on a sole-source basis. Given that TH Solutions was the lowest and best responsible bidder on the 2019 Concrete Street Repair Project competitively bid on February 27, 2019, and that they are already mobilized in Oakwood, City Council believes that these are special circumstances that warrant dispensing with formal bidding and contracting directly with TH Solutions via a change order to the 2019 Concrete Street Repair Project.

This supplemental appropriation will authorize an additional amount of \$240,000 to be expended from the Capital Improvement Fund, and the transfer of \$240,000 from the city's General Fund to the Capital Improvement Fund, which will be utilized to fund this additional project.

Thereupon, it was moved by Vice Mayor Byington and seconded by Mr. Stephens that the second reading be waived and that the ordinance be passed tonight.

Mayor Duncan asked which streets will receive the concrete street repairs.

Mr. Klopsch explained that TH Solutions has been working on the entire western side of Ridgeway Road from Park Road south to the Kettering Bridge. The additional funds will allow TH Solutions to circle back around and complete the eastern side of Ridgeway Road. Work will also be done on Fairforest Circle and Park Avenue just west of the City Building between Harman Avenue and Oakwood Avenue, and in the block of E. Schantz Avenue between Far Hills Avenue and Oakwood Avenue. The concrete project was bid early in the season, yielding good pricing. The additional work can be completed before the start of school by piggybacking on this bid versus rebidding. While the work can be disruptive, TH Solutions has done a quality job and can complete the additional street work over the next few months.

Mayor Duncan asked how long the concrete will last.

Mr. Klopsch shared that concrete street patches can last 30 – 35 years, as long as the original pavement. Since sections of the original concrete remain, the joints will begin cracking over time. These cracks will be sealed with asphalt to help delay concrete deterioration.

Mayor Duncan asked if the contractor will continue the additional work at the original unit prices that were bid.

Mr. Klopsch confirmed that the work will be based on the original bid.

Thereupon, it was moved by Vice Mayor Byington and seconded by Mr. Stephens that the second reading be waived and that the ordinance be approved.

Upon call of the roll on the question of the motion, the following vote was recorded:

MR. WILLIAM D. DUNCAN.....YEA
 MR. STEVEN BYINGTONYEA
 MR. ROBERT P. STEPHENS.....YEA
 MRS. ANNE HILTONYEA
 MR. CHRISTOPHER EPLEY.....YEA

There being five (5) yea votes and no (0) nay votes thereon, said ordinance was declared duly passed and it was so ordered.

AN ORDINANCE

BY MR. EPLEY NO 4892
 AN ORDINANCE TO CREATE A SPECIAL FUND WITHIN THE FISCAL RECORDS OF THIS CITY TO BE KNOWN AS THE REFUSE IMPROVEMENT/EQUIPMENT REPLACEMENT FUND; AND TO DECLARE AN EMERGENCY.

A copy of the ordinance, having been placed on the desks of each member of Council prior to introduction, was read by title.

Mr. Epley explained that this is a housekeeping ordinance to create a new fund within the City’s accounting records to be known as the Refuse Improvement/Equipment Replacement Fund. By creating a new fund, the City’s Finance Department will be able to track capital expenditures related to the refuse program separately from other General Fund capital expenditures. The city of Oakwood currently has similar funds for each of our public utilities, but have not previously set up a capital fund for the refuse program.

This fund will be administered much like the existing water, sanitary sewer and stormwater enterprise funds, but because the refuse program is not a true utility service or public enterprise, money in the Refuse Improvement/Equipment Replacement Fund will not be restricted and can be transferred back to the General Fund if needed.

After City Council adopts this ordinance, the fund must also be approved by the State Auditor before it can be implemented. In addition to establishing the fund itself, the ordinance also authorizes the Finance Director to seek the necessary state approval, and provides that if the state declines to approve the fund for any reason, the ordinance will automatically be voided. To allow time for the state to approve the fund and have it in place in time to allocate funding in 2020, the ordinance is being introduced as an emergency measure.

Thereupon, it was moved by Mr. Epley and seconded by Vice Mayor Byington that the ordinance be passed as an emergency measure, with no second reading required.

Upon call of the roll on the question of the motion, the following vote was recorded:

MR. WILLIAM D. DUNCAN.....YEA
 MR. STEVEN BYINGTONYEA
 MR. ROBERT P. STEPHENS.....YEA
 MRS. ANNE HILTONYEA
 MR. CHRISTOPHER EPLEY.....YEA

There being five (5) yea votes and no (0) nay votes thereon, said ordinance was declared duly passed and it was so ordered.

STAFF REPORT

Personnel & Properties Report: Mrs. Jennifer Wilder, Personnel & Properties Director, referenced a PowerPoint presentation and updated Council on the following topics: Properties, Personnel and New City Website.

The Element Oakwood condos are located at 310 Old River Trail, across from the Old River Sports Complex. The 84 unit community will feature a variety of condo sizes ranging from one bedroom to two bedrooms with a den. Pre-leasing has already begun from a sister community, the Allure, located in Centerville. The estimated construction completion date is March 2020.

Russell Wealth Management returned to City Council last summer and gained approval of a revised building plan, which included a smaller office building, now slated to be a 2-story 16,600 square foot office building, with access as a right-in/right-out drive from West Schantz. The property has been an active construction site since early October, and Synergy Development anticipates a late summer completion date.

There have been a few changes in the Far Hills Business District. Leeli & Lou Boutique, a women's style bar that provides trendy clothing, jewelry, and gifts, moved to 2512 Far Hills Avenue. Huffman Travel relocated within the business district to 2507 Far Hills Avenue.

Mrs. Wilder then reviewed the 2019 employee retirements and hires. The Department of Leisure Services welcomed year-round, part-time boulevard maintenance worker Daryn Weatherspoon in April. Maintenance Worker Phillippe Preveteau retired last month after 27 years of service in the Public Works Department. General Service Worker Brian Faruki separated from the City in May after serving Oakwood for three years.

The city of Oakwood launched a new and improved website on Friday, June 21, 2019. The new website can be accessed by visiting www.oakwoodohio.gov. The new website offers many new features including a powerful search engine available on each page, easy access to frequently asked questions, and issue reporting. The new website includes a mobile-friendly interface that adapts to all devices (phones, tablets, laptops, desktops) creating a better user experience for mobile users.

Mrs. Wilder then provided an overview and demonstration of the new website, including mobile device views. The main landing page provides a snapshot of news and announcements, and upcoming meetings and events. The community page is designed to provide information about Oakwood for visitors, those looking to move to Oakwood, or looking for employment within Oakwood. The department pages provide all of the details regarding resident services.

If there is an emergency issue that needs to be communicated to residents, there is an alert bar that can be displayed on each page of the website to relay important information.

Mrs. Wilder encouraged residents to continue providing feedback on the website.

Mrs. Wilder recognized Clerk of Council Lori Stacel and all of city staff for their hard work and input on the website. The City is excited to provide a new touchpoint to enhance communication with Oakwood residents and visitors.

Mayor Duncan commented that the new website is incredible and will be managed in-house.

CITY MANAGER'S COMMENTS – Mr. Klopsch provided an update on the following items:

Mr. Klopsch thanked Personnel & Properties Director Jennifer Wilder and Clerk of Council Lori Stacel for their leadership and work in creating the website. All of city staff contributed by providing information and suggestions. Ms. Stacel will continue updating the website to ensure the information is timely and up-to-date.

Construction work around the City is continuing throughout the summer, but will be limited once school begins on August 13. The City strives to bid projects early to ensure that most of the construction work is completed before the first day of school.

The 2019 asphalt repaving project started last week. The milling will occur for a few more days and then the overlay will begin. Additional information is available on the City's website.

The annual Sidewalk, Curb and Driveway Apron Project is well underway. Most of the work is taking place in the eastern quadrant of Oakwood.

Roadways throughout Oakwood are in the process of being re-stripped. The work will continue throughout the month of July.

Vectren gas line work for 2019 is underway on E. Schantz Avenue and Volusia Avenue, east of Oakwood Avenue, and in the Hadley and Corona area. This is a multi-year project to replace the original bare steel and cast iron pipeline infrastructure. By 2022, all of the underground gas infrastructure in Oakwood will be rebuilt.

Fiber optic installation work is being done on the north side of town along W. Schantz Avenue. This is part of the fiber optic network project managed by Miami Valley Cable Council (MVCC).

Mayor Duncan asked when East Drive will be resurfaced.

Mr. Klopsch shared that work on East Drive started today and the milling will be done tomorrow. The street will be renewed with asphalt. The City reached an agreement with Vectren to pay for this work due to the extensive pavement damage resulting from gas line work they completed last fall. Vectren will pay \$38,592 directly to the contractor.

COUNCIL COMMENTS – NONE

The public meeting concluded at 8:40 p.m.



MAYOR

ATTEST:



CLERK OF COUNCIL