

MINUTES
OAKWOOD CITY COUNCIL WORK SESSION
SEPTEMBER 16, 2019

The Council of the city of Oakwood, Ohio, met in a work session on Monday, September 16, 2019 in the conference room of the Oakwood Municipal Building, 30 Park Avenue. The Mayor of the city, William Duncan, presided.

Council members in attendance were Mayor William Duncan, Vice Mayor Steve Byington, Councilmember Rob Stephens, Councilmember Anne Hilton and Councilmember Chris Epley. Staff in attendance were City Manager Norbert Klopsch and City Attorney Rob Jacques.

Mayor Duncan called the meeting to order at 6:30 p.m. and began by reviewing the agenda for the regular session this evening. Thereafter, Mayor Duncan led a discussion on the following work session agenda items:

- **STATUS REPORTS:** Mayor Duncan reported that he will present a proclamation at the regular session this evening recognizing September 17-23 as "Constitution Week.
- **VISITORS:** Mayor Duncan noted that the following two visitors will address Council this evening:
 - Joe Braden, Auditor of State
 - Stormwater Placards: Little Miami Watershed Network and The University of Dayton River Stewards
- **LEGISLATION:** City Council discussed the following four items of legislation scheduled for the regular session agenda this evening:
 - An Ordinance to establish the Special Improvement District Assessment Fund, Vice Mayor Byington
 - A Resolution to approve Existing Property Tax Amounts and Rates, Vice Mayor Byington
 - A Resolution authorizing Collective Bargaining Agreements with PSOs and Lieutenants, Vice Mayor Byington
 - A Resolution authorizing a Collective Bargaining Agreement with the Public Safety Dispatchers, Vice Mayor Byington
- **STAFF REPORT – PUBLIC WORKS DEPARTMENT:** Mr. Klopsch noted that he will give a PowerPoint presentation at the regular session this evening.
- **COUNCIL COMMITTEES**
 - Finance, Vice Mayor Byington
 - **Police Pension Fund Payoff:** Mr. Klopsch reported that one Budget Review Committee (BRC) member questioned the plan for accelerated payoff of the remaining pension fund liability. He suggested that the 4.25% interest rate was low, and that staff might reconsider the early pay off plan. None of the other 15 committee members present at the September 10 meeting expressed the same views. Mr. Klopsch confirmed that the City has sufficient cash balances to make the payment and recommends proceeding with the plan to pay off the liability with one installment later this year, and a second installment in early 2020.
 - **2019 Supplemental Appropriations:** Mr. Klopsch shared that the \$200,000 +/- pension fund payment planned for November will likely require a supplemental appropriation. He also noted that a supplemental appropriation

may be presented for the purchase of a city vehicle for use by the Director of Engineering and Public Works. This position has been vacant for five years and is scheduled to be filled later this year. In lieu of a 2019 supplemental appropriation for this purchase, the item could be included in the 2020 Budget.

- Special Projects Fund: Mr. Klopsch reported that the Special Projects Fund currently has a balance of about \$700,000. He plans to propose transfers into this fund over the next few years, as money is available. Money set aside in this fund is earmarked for the rebuilding of the timber wall and associated street scape features in the Far Hills Avenue Business District. This project is currently programmed for 2025 at an estimated cost of \$3 million. Mr. Klopsch mentioned that staff may propose that the project be funded with a combination of tax dollars and special assessments.
- Planning & Zoning, Vice Mayor Byington
 - Property Maintenance Issues: Mr. Klopsch reviewed the status of property maintenance issues on Forrer Boulevard and Wisteria Drive.
- Public Properties, Mr. Epley
 - Recycling Center Improvements: Mr. Klopsch mentioned that a Budget Review Committee member suggested at the September 10 meeting that proposed 2021 improvements to the City recycling center at Creager Field be moved to a location in the public works yard. Staff believes that this suggestion is worth studying.
 - Gardner Pool: Mr. Klopsch commented on the shortened pool hours during the last ten +/- days of the pool season between the start of school and the pool closing on Labor Day. Unlike the rest of the pool season, during these last ten days the pool opens at 3 p.m. rather than 12 noon. The primary reason for this is the difficulty in obtaining lifeguards and other pool staffing.
 - Public Works Storage Building: Mr. Klopsch noted that he presented to the Budget Review Committee last week plans to install a vehicle and equipment storage building in the northeast corner of the public works yard. There were no objections stated by BRC members.
 - Parks Master Plan: Mr. Klopsch mentioned that Carol Collins and her staff have been working on a master plan for improvements to the three primary Oakwood parks. A significant portion of the October 28 Council/Staff Retreat will be dedicated to discussing this plan.
- Safety & Traffic, Mr. Stephens
 - Electric Scooters: Mr. Klopsch noted that the Public Safety Department is retrieving SPIN electric scooters in the northern edge of Oakwood public rights-of way. At present, these scooters have only been found along the south side of Irving Avenue.

At 7:24 p.m. Mayor Duncan adjourned the work session and City Council moved to the regular session.



Mayor

ATTEST:


Clerk of Council