

FRIENDS OF SMITH GARDENS

HOLIDAY FESTIVAL OF TREES AUCTION

Friday, November 15, 2019

REGISTRATION FORM

BUSINESS, ORGANIZATION OR INDIVIDUAL _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

EMAIL _____

BEST NUMBER TO BE REACHED _____

TREE TITLE/THEME: _____

TREE HEIGHT: _____

APPROXIMATE VALUE OF TREE _____

BRIEF DESCRIPTION OF YOUR TREE, SIGNIFICANCE OF THEME, ETC. _____

HOLIDAY FESTIVAL OF TREES AUCTION

PARTICIPATION GUIDELINES

Thank you for sharing your time and talent by decorating a holiday tree for the Friends of Smith Gardens Holiday Festival of Trees Auction. Your participation will help illuminate the holiday season in a special way for the Oakwood community.

Below is a list of participation guidelines.



Please complete the attached form and submit it to the Oakwood Community Center by November 8, 2019.



Deliver your completely decorated tree to the OCC on Friday, November 15th between the hours of Noon and 4pm.



All trees must be artificial. They should be at least 12" tall but no more than 4' tall. All trees must have a tree stand, be fire retardant and have lights. All lights must be new and UL approved. Please check lights before placing them on your tree.



You are responsible for acquiring all decorations to be used on your tree. Your contribution to the Holiday Tree Auction is your contribution to this fundraiser. All decorated trees become the property of Smith Gardens.



Please have enough decorations on your tree so that it will look full from all angles. All decorations must be secured.



The base of the tree must be covered with a tree skirt or appropriate covering.



During the set-up time, you may finish decorating the tree if necessary. Tree must be able to be transported easily by purchaser.



Assistance in bringing your tree to the center will be provided, if necessary.



We would like you to choose a theme. Artistic creativity and imagination is encouraged as that will entice people to bid.



Trees should appeal to a broad audience and should be appropriate for a home, office or business.



The following items are not permitted on a tree:

Candles

Unwrapped candy or food items

X-rated materials

Tobacco

Advertising

Flammable materials

Perishable food or materials

Firearm accessories

Live plants

Any political viewpoints, candidates, etc.



A display card will be placed by each tree with the designer's name(s) and tree title/theme.



Silent Auction bid sheets will be provided for each tree submitted.



Winning bidders will be contacted and will pick-up and pay for their trees at the Oakwood Community Center, 105 Patterson Road. Visa, MasterCard, Discover, cash and checks made payable to the Friends of Smith Gardens are accepted. Purchased trees must be picked up by Sunday, November 17, 2019.



Supplies you may need to bring with you for set up include:

- Heavy duty, UL extension cord
- Scissors/pruners
- Glue gun, glue sticks, tape
- Extra lights, fuses and ornaments



The committee reserves the right to deem an entry inappropriate based on the concept or theme. No political themes will be accepted.



A well-planned tree theme helps increase the sale price of the tree!



If you have any questions, please contact the Oakwood Community at 298-0775 or email Collins@oakwood.oh.us or stanley@oakwood.oh.us.

Thank you for participating in our holiday event!

Suggested Themes:

- | | | |
|--------------------------|-----------------------------|---------------------------|
| <i>Oakwood</i> | <i>Ohio State</i> | <i>Pretty & Plaid</i> |
| <i>Disney</i> | <i>Bengals</i> | <i>Vintage</i> |
| <i>Sports</i> | <i>Baby</i> | <i>Sweet & Sugary</i> |
| <i>Pets</i> | <i>Black and White</i> | <i>Rustic</i> |
| <i>Red and White</i> | <i>Candy</i> | <i>Winter Wonderland</i> |
| <i>Snowmen</i> | <i>Coastal & Beachy</i> | <i>Farmhouse</i> |
| <i>Retro</i> | <i>Jingle Bells</i> | <i>Whimsical</i> |
| <i>Birds and Berries</i> | <i>Winter Woodland</i> | <i>Reindeer</i> |
| <i>Lake Life</i> | <i>Merry and Bright</i> | <i>Country Charm</i> |
| <i>Southwest</i> | <i>Golden Touches</i> | <i>Pinecones</i> |