

THE MINUTES OF THE MEETING OF THE BOARD OF HEALTH, CITY OF OAKWOOD,
STATE OF OHIO

The meeting was conducted on Tuesday, November 26, 2019 in the conference room at the city building, 30 Park Avenue.

In attendance were:

Dr. David Denka, D.O., Chair	Dr. Steve Enseleit, M.D., Health Commissioner
Dr. Sallie Wilson, D.O., Vice Chair	Norbert Klopsch, Administrator/City Manager
Dr. Elizabeth Maimon, DVM, M.P.H., Member	Paul Scaglione, R.S., Sanitarian
Mrs. Diane Scott, R.N., Member	
Dr. Bill Coyne, D.D.S., Member.	

Dr. Denka called the meeting to order at 5:30 p.m. and led a discussion on the following agenda items:

The Board reviewed minutes of the July 23, 2019 and September 24, 2019 meetings. There being no requested edits, motion to approve by Dr. Wilson second by Dr. Maimon. Upon viva voce vote, motion passed and the minutes were approved.

Report from Chair: No report.

Report from Sanitarian: Mr. Scaglione mentioned that notification letters about 2020 license fees were sent to all food establishments in Oakwood. Only one establishment (Dorothy Lane Market) responded with questions. Upon hearing that the 2020 fees will be lower than the 2019 fees, DLM was fine with the changes.

Report from Health Commissioner: No report.

Report from Board Administrator/City Manager: Mr. Klopsch commented on the following items:

- Traffic Enforcement: Mr. Klopsch provided an overview of the report published by ABLE (Advocates for Basic Legal Equality), Inc. suggesting there may be racial bias in how Oakwood conducts traffic enforcement. Mr. Klopsch explained that the report lacks data necessary to suggest bias. The report and an October 7 statement from City Council are published on the city website. City Council will make another public statement on this topic at the December 9 city council meeting.
- 444 Volusia: Referencing a November 20 e-mail to the Board of Health and Health Commissioner, a portion of the water service line at 444 Volusia Avenue was recently replaced. The property owner chose not to replace the private portion of the lead service line, which is their decision to make. Post construction water testing and property owner notification was completed in accordance with Ohio EPA guidelines.
- BOH Status: Jeff Cooper, Health Commissioner for Public Health – Dayton and Montgomery County, contacted Mr. Klopsch yesterday to discuss the status of Oakwood's local health district. There remain no plans for Oakwood to cease operating the district.

Old Business: NONE

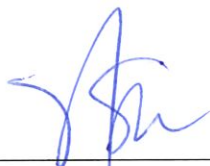
New Business:

- Resolution No. 19-3 to Approve 2020 License Fee Cost Methodology: The Board conducted a second reading of this resolution. Motion to approve by Dr. Maimon; second by Dr. Wilson. Upon viva voce vote, resolution passed.

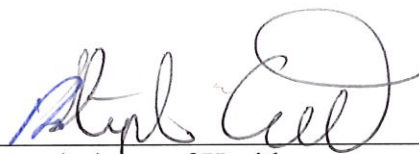
There being no other business, Dr. Denka adjourned the meeting at 6:20 p.m.



Chair



Secretary



Commissioner of Health

**OAKWOOD BOARD OF HEALTH
RESOLUTION**

NO. 19-3

TO ADJUST FEES FOR THE LICENSURE OF RETAIL FOOD ESTABLISHMENTS (RFEs), FOOD SERVICE OPERATIONS (FSOs), BOTH FIXED AND MOBILE, PURSUANT TO THE STATE-MANDATED COST METHODOLOGY FOR CALCULATING THE SAME

WHEREAS, the Oakwood Board of Health has heretofore adopted a state-mandated cost methodology for the calculation of licensing fees for Retail Food Establishments (RFEs), Food Service Operations (FSOs), both fixed and mobile, as provided under Ohio Revised Code Section 3717.07; and

WHEREAS, utilizing the statutory cost methodology, the City Sanitarian has determined that such licensing fees should be reduced for 2020, as shown on the attached Exhibit A; and

WHEREAS, pursuant to Ohio Revised Code Section 3717.25(A), the Board is authorized to establish and collect fees for such licensing services;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF HEALTH OF THE CITY OF OAKWOOD, MONTGOMERY COUNTY, OHIO THAT:

Section I.

Exhibit A, which sets forth licensing fees for the 2020 licensure year as calculated pursuant to the state-mandated cost methodology for calculation of licensing fees for RFEs and FSOs, both fixed and mobile, is hereby incorporated by this reference.

Section II.

The Board hereby adopts and establishes the licensing fees set forth on Exhibit A, to take effect for the 2020 licensure year and to remain in effect until further action by the Board.

Section III.

This resolution shall become effective on the earliest date allowed by law.

ADOPTED BY THE BOARD OF HEALTH OF THE CITY OF OAKWOOD, MONTGOMERY COUNTY, OHIO, this 26th day of November, 2019.



David Denka, D.O., Chair
Oakwood Board of Health

ATTEST:



Secretary

EXHIBIT A**2020****Oakwood City Health Department Fee Schedule for Food Service
Operations (FSO) and Retail Food Establishments (RFE)**

Commercial FSO & RFE		Non- Commercial FSO & RFE	
<25,000 Sq. ft.	Oakwood Fee*	<25,000 sq. ft.	Oakwood Fee*
Risk Level 1	\$59.44	Risk Level 1	\$29.72
Risk Level 2	\$67.14	Risk Level 2	\$33.57
Risk Level 3	\$129.66	Risk Level 3	\$64.83
Risk Level 4	\$164.78	Risk Level 4	\$82.39
>25,000 Sq. Ft.		>25,000 Sq. Ft.	
Risk Level 1	\$86.54	Risk Level 1	\$43.27
Risk Level 2	\$91.16	Risk Level 2	\$45.58
Risk Level 3	\$326.78	Risk Level 3	\$163.39
Risk Level 4	\$346.50	Risk Level 4	\$173.25

Temporary Event Food license: \$15.00 Non-Commercial
 (fee per event) \$30.00 Commercial

Mobile food service license fee: \$39.85*

* Local fee only. Does not include state transmittal fee of \$28 for commercial operations and \$14 for non-commercial operations.