

THE MINUTES OF THE MEETING OF THE BOARD OF HEALTH, CITY OF OAKWOOD,
STATE OF OHIO

The meeting was conducted on Tuesday, December 4, 2018 in the conference room at the city building, 30 Park Avenue.

In attendance were:

Dr. David Denka, D.O., Chair
Dr. Sallie Wilson, D.O., Vice Chair

Dr. Richard Garrison, M.D., Health Commissioner
Mr. Norbert Klopsch, Administrator/City Manager
Mr. Paul Scaglione, R.S., Sanitarian

Excused absent was Mrs. Diane Scott, R.N., CHPN, Member; Dr. Elizabeth Maimon, DVM, M.P.H., Member; and Dr. Bill Coyne, D.D.S., Member.

Dr. Denka called the meeting to order at 5:30 p.m. and began with recognition of Dr. Dick Garrison on his retirement as Oakwood Health Commissioner. Joining in the celebration were Assistant Finance Director Alice Young, Public Safety Director Alan Hill, Public Safety Lieutenant Chuck Balaj and Public Safety Lieutenant Keith Benson. The Board and visitors shared in a cake to honor Dr. Garrison for his 35 years of service to Oakwood. Mr. Klopsch noted that Dr. Garrison served as medical director for the Oakwood Public Safety Department from 1983 until 2009. This was a volunteer position. Dr. Garrison was appointed as Oakwood's health commissioner on January 1, 2008. He will retire on December 31, 2018. Dr. Garrison expressed his thanks for the recognition and that it was his pleasure to be of service to the Oakwood community.

Mr. Klopsch and Chief Hill reported on the sad circumstances of the Oakwood teen suicide that occurred last Friday, November 30. Dr. Denka then led a discussion on the following agenda items.

Minutes of Previous Meetings: Given a lack of quorum, minutes of the September 25, 2018 meeting will be reviewed and approved at the next Board meeting.

Report from Chair: No report.

Report from Sanitarian: No report.

Report from Health Commissioner: No report.

Report from Board Administrator/City Manager: Mr. Klopsch reported on the following items:

- 2019 City Budget: Mr. Klopsch noted that he will comment on the 2019 city budget at the next board meeting.
- Health Commissioner Position: Several city officials, including Dr. Garrison, will meet with Dr. Stephen Enseleit, M.D. next Wednesday to discuss duties and responsibilities of the Oakwood Board of Health and the health commissioner. Mr. Klopsch will appoint Dr. Enseleit to the health commissioner position effective January 1, 2019.

Old Business:

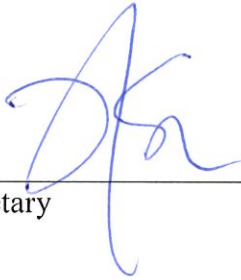
- Out of the Darkness Walk: Mr. Klopsch noted that the annual Out of the Darkness Walk conducted on October 21 was a big success.

- December 18 and January 25 Presentations on Drugs and Alcohol: Mr. Klopsch noted that the Oakwood Schools will conduct a presentation on December 18 entitled "Dangerous Trends in Teenage Substance Abuse". This event will take place at 6 p.m. in the Oakwood High School auditorium. The presentation will be made by Montgomery County Sheriff Phil Plummer and Chief Deputy Rob Streck. The Oakwood Schools will conduct a second event on January 25 entitled "The Effects of Drugs and Alcohol on the Teenage Brain and Body". It will be delivered by Jan Scaglione, Paul's sister. This presentation will be given to Oakwood students in grades 7-12.

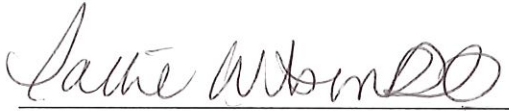
New Business:

- Resolution 18-1, Collection of Fee for Inspection, Review of Application, and Approval of Tattooing and Body Piercing Operations, Second Reading: The Board conducted the second of three readings of this resolution.
- ACORN Program: Mr. Klopsch noted that the Oakwood Public Safety Department will launch a new program entitled Assisting and Contributing to Oakwood Resident Needs (ACORN). Chief Hill will attend the next Board meeting to provide an overview of this program.

There being no other business, Dr. Denka again thanked Dr. Garrison for his many years of service to Oakwood and adjourned the meeting at 6:05 p.m.



Secretary



Chair




Commissioner of Health

**OAKWOOD BOARD OF HEALTH
RESOLUTION**

NO. 18-1

TO AUTHORIZE THE COLLECTION OF A FEE FOR THE INSPECTION, REVIEW OF APPLICATION MATERIALS, AND APPROVAL OF TATTOOING AND BODY PIERCING OPERATIONS, SUCH FEE TO BE DETERMINED IN ACCORDANCE WITH THE APPLICABLE STATE-MANDATED COST METHODOLOGY

WHEREAS, pursuant to Ohio Revised Code Section 3730.03, the operation of any business that offers tattooing or body piercing services in the city of Oakwood, Ohio, requires annual approval from the Oakwood Board of Health; and

WHEREAS, annual approval, which includes the services specified in Ohio Revised Code Section 3730.03, requires the Board to review application materials, conduct inspections, and issue approval documents, among other things (collectively, "Section 3730.03 services"), but the Board has not previously established a fee for Section 3730.03 services because there were no such businesses operating within the city of Oakwood, Ohio; and

WHEREAS, pursuant to Ohio Administrative Code Section 3701-9-03, fees relating to businesses that offer tattooing and body piercing must be specified in accordance with four (4) categories, to wit: "Tattooing services;" "Body piercing services;" "Combined body art services;" and "Time-limited approval for a specific event;" and

WHEREAS, pursuant to Ohio Revised Code Section 3709.09(A), the Board is authorized to establish a uniform system of fees for such approval services; and

WHEREAS, the Board desires now to authorize the collection of a fee for Section 3730.03 services, and to apply the cost methodology mandated by Ohio Administrative Code Sections 3701-36-14 to calculate the amount thereof for each of the categories specified above;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF HEALTH OF THE CITY OF OAKWOOD, MONTGOMERY COUNTY, OHIO, THAT:

Section I.

The foregoing recitals are hereby incorporated by this reference.

Section II.

From and after the effective date of this resolution, the Oakwood Board of Health shall charge and collect a fee for Section 3730.03 services relating to the operation of any business that offers tattooing or body piercing services. The fee shall be due and collected with the submission of an application for approval.

Section III.

The annual fee established in Section II is intended as a cost-recovery mechanism, and shall be non-refundable (*i.e.*, the obligation to pay shall not depend on whether the business is ultimately approved).