THE MINUTES OF THE MEETING OF THE BOARD OF HEALTH, CITY OF OAKWOOD, STATE OF OHIO

The meeting was conducted on Tuesday, January 23, 2018 in the conference room at the city building, 30 Park Avenue.

In attendance were:

Dr. Sallie Wilson, D.O., Vice Chair   Mr. Norbert Klopsch, Administrator/City Manager
Mrs. Diane Scott, R.N., CHPN, Member   Mr. Paul Scaglione, R.S., Sanitarian
Dr. Bill Coyne, D.D.S., Member

Excused absent were Dr. David Denka, D.O., Chair; Dr. Elizabeth Maimon, DVM, M.P.H., Member; and Dr. Richard Garrison, M.D., Health Commissioner.

The meeting opened at 5:30 p.m. and the following agenda items were discussed.

Annual Organization Meeting: Mr. Klopsch noted that this was the annual organization meeting and the Board needed to elect a chair and vice chair for 2018. Motion by Dr. Coyne to nominate Dr. Denka as chair and Dr. Wilson as vice chair; second by Mrs. Scott. Upon viva voce vote, motion passed.

Minutes of Previous Meetings: Minutes from the September 26, 2017 meeting were reviewed. There being no requested edits, motion to approve by Mrs. Scott; second by Dr. Wilson. Upon viva voce vote, motion passed and the minutes were approved.

Report from Chair: No report.

Report from Sanitarian: Mr. Scaglione reported on the following item:
- Asbestos at Wright Library: Wright Library is engaged in some remodeling work and recently discovered some asbestos in old flooring. The library had an environmental consultant involved in the project and handled the situation properly. Given that there was no grinding, drilling or sanding work associated with the flooring work, there were no health issues.

Report from Health Commissioner: No Report.

Report from Board Administrator/City Manager: Mr. Klopsch gave the following report:
- Multijurisdictional Health District Plan: Mr. Klopsch and Mr. Scaglione explained that the Oakwood Health District partners annually with Public Health – Dayton & Montgomery County to develop a health plan that is submitted to the Ohio Department of Health.
- Emergency Preparedness Grant for Public Health – Dayton & Montgomery County: Mr. Klopsch reported that the Oakwood Health District was recently asked for a letter of support on a grant application submitted to the Ohio Department of Health by Public Health – Dayton & Montgomery County. Mr. Scaglione explained that the grant was submitted to the Office of Public Health Emergency Preparedness and seeks funding for planning involving bioterrorism, infectious disease outbreaks, other public health threats, and emergencies at the county and regional public health level.

- <u>Bi-Annual ODH Health Improvement Standards</u>: Mr. Klopsch noted that the Oakwood Health Districts submits a report to the Oakwood Department of Health every two years, in even numbered years. It is a very detailed report involving a large number of health improvement standards. Most of the standards do not apply directly to local health districts like Oakwood's. The report is due on March 1.
- <u>Jay Weiskircher Retirement/Jennifer Wilder Hire</u>: Mr. Klopsch reported that Assistant City Manager Jay Weiskircher recently retired after 35+ years of service to the city of Oakwood.   Along with responsibilities as human resources director, which included overseeing the city's safety programs, Mr. Weiskircher also oversaw the home pre-sale inspection program. Jennifer Wilder will replace Mr. Weiskircher and start work on Monday, February 12. She comes to Oakwood from the city of Centerville where she has worked for the past 13 years. Jennifer earned an undergraduate degree from Miami University and an MBA from Wright State.
- <u>Opioid Overdoses</u>: Mr. Klopsch reported that for the 2017 calendar year, the Oakwood Public Safety Department responded to five calls on opioid overdoses. There were six total patients involved, as one call involved two patients. In total, 12 doses of Narcan were administrated for the year.

Old Business:
- None.

New Business:
- None.

There being no other business, the meeting adjourned at 5:55 p.m.

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Chair

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Secretary

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Commissioner of Health