

THE MINUTES OF THE MEETING OF THE BOARD OF HEALTH, CITY OF OAKWOOD,  
STATE OF OHIO

The meeting was conducted on Tuesday, September 25, 2018 in the conference room at the city building, 30 Park Avenue.

In attendance were:

Dr. David Denka, D.O., Chair	Dr. Richard Garrison, M.D., Health Commissioner
Dr. Sallie Wilson, D.O., Vice Chair	Mr. Norbert Klopsch, Administrator/City Manager
Dr. Bill Coyne, D.D.S., Member	Mr. Paul Scaglione, R.S., Sanitarian
Dr. Elizabeth Maimon, DVM, M.P.H., Member	

Also in attendance was Mrs. Joan Bline, Prevention/Intervention Counselor for the Oakwood City Schools.

Excused absent was Mrs. Diane Scott, R.N., CHPN, Member.

Dr. Denka called the meeting to order at 5:30 p.m. and led a discussion on the following agenda items.

Minutes of Previous Meetings: The Board reviewed the minutes of the July 24, 2018 meeting. There being no requested edits, motion to approve by Dr. Wilson; second by Dr. Coyne. Upon viva voce vote, motion passed and the minutes were approved.

Report from Chair: No report.

Report from Sanitarian: Mr. Scaglione commented on the annual cost methodology work to establish 2019 inspection fees. There are no fee changes proposed for 2019.

Report from Health Commissioner: Dr. Garrison reported that he recently attended the semi-annual health commissioner conference in Columbus. He then informed the Board that he will retire as Oakwood Health Commissioner at the end of 2018. Dr. Garrison has served the city of Oakwood since the mid 1980's as advisor on emergency medical services provided by the Oakwood Public Safety Department, as assistant health commissioner, and health commissioner over the past 11 years. Dr. Garrison added that he recommends that Dr. Stephen Enseleit, M.D. be considered for appointment as the new health commissioner. Dr. Enseleit is also an emergency medicine physician and lives in Oakwood. Mr. Klopsch noted that he and Dr. Garrison have discussed this recommendation and that Mr. Klopsch will inform City Council of this possible action. Mr. Klopsch confirmed that appointment of the health commissioner is a duty of the City Manager.

Report from Board Administrator/City Manager: Mr. Klopsch reported on the following items:

- 413 Dellwood Property Maintenance: Mr. Klopsch reviewed the incident regarding property maintenance violations at 413 Dellwood Avenue. The property owner was able to complete the clean-up by the imposed deadline.
- Assistant Finance Director Alice Young: Assistant Finance Director Alice Young will retire next September. Mrs. Young has served for many years as Oakwood's liaison with the State Department of Health on all finance and administrative matters.
- Mobile Food Vehicles: Oakwood City Council recently adopted regulations to address the use of mobile food vehicles throughout Oakwood. These regulations require food licenses and inspections. The regulations allow mobile food vehicles in Oakwood, but only for specific events.

## Old Business:

- Opioid Information Seminar at Oakwood Schools: Mrs. Bline and Dr. Wilson reported on the status of plans to conduct an information seminar at the Oakwood Schools to address the opioid crisis. Original plans suggested that January 2019 would be a good month for this program, but the event may be pushed back a month or two depending on other events on the Oakwood Schools calendar.

## New Business:

- Resolution 18-1, Collection of Fee for Inspection, Review of Application, and Approval of Tattooing and Body Piercing Operations: Mr. Scaglione explained the purpose of Resolution 18-1 and how the proposed inspection fees were calculated. This constitutes a first reading of this legislation. A second reading and vote will take place at the November 27, 2018 meeting. Prior to that meeting, the two tattooing/body piercing operations in Oakwood will receive notification of the meeting. The meeting will include a public hearing.
- 2018 Out of the Darkness Walk, Sunday, October 21: Dr. Wilson mentioned that the 2018 walk will take place at the Oakwood High School. Future walk events may take place at Lane Stadium. Dr. Wilson also mentioned that she will attend a Suicide Prevention Conference at Ohio State University this Friday.
- Oakwood Schools BOLD "Parent/Community Pledge Banner": Mrs. Bline distributed a handout explaining the BOLD ("Building Our Lives Drug-free") initiative. This initiative builds upon previous work completed through the South Suburban Coalition. The purpose is to promote healthy choices and positive alternatives to reduce underage drinking and other drug use. Current strategies for delivering presentations to students are fact-based versus previous models that were more emotionally-based.
- Dogs and Leashes: Mr. Klopsch mentioned that Oakwood City Council will consider legislation to require that dogs in public areas throughout Oakwood be on leashes. Under current City laws, dogs must only be "under reasonable control".

There being no other business, Dr. Denka thanked everyone for attending and adjourned the meeting at 6:30 p.m.



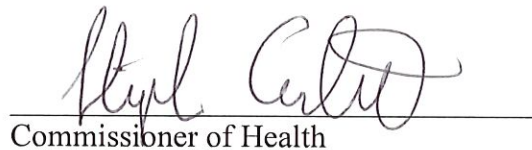

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Secretary




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Chair




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Commissioner of Health