

THE MINUTES OF THE MEETING OF THE BOARD OF HEALTH, CITY OF OAKWOOD,  
STATE OF OHIO

The meeting was conducted on Tuesday, September 24, 2019 in the conference room at the city building, 30 Park Avenue.

In attendance were:

Dr. David Denka, D.O., Chair  
Dr. Sallie Wilson, D.O., Vice Chair

Dr. Steve Enseleit, M.D., Health Commissioner  
Norbert Klopsch, Administrator/City Manager  
Paul Scaglione, R.S., Sanitarian

Excused absent were Dr. Elizabeth Maimon, DVM, M.P.H., Member; Mrs. Diane Scott, R.N., Member; and Dr. Bill Coyne, D.D.S., Member.

Dr. Denka called the meeting to order at 5:35 p.m. and noted that a quorum was not present. There being no action required by the Board this evening, the meeting proceeded with those members present.

Minutes of Previous Meeting: The minutes of the July 23, 2019 meeting will be reviewed and approved at the next Board meeting.

Report from Chair: No report.

Report from Sanitarian: Mr. Scaglione commented on the increasing concern about health issues regarding vaping. A 17 year old Oakwood student was recently a victim of acute pulmonary illness resulting from vaping. As a result of this incident, the Ohio Department of Health (ODH) added Montgomery County to the list of counties within Ohio where vaping illnesses have occurred. To date, there have now been 21 cases of vaping illness in Ohio.

Report from Health Commissioner: No report.

Report from Board Administrator/City Manager: Mr. Klopsch commented on the following items:

- 2020 Gardner Pool Deck Project: The City's 2020 Budget will likely include money to rebuild the entire deck around Gardner Pool. The Ohio Department of Health regulates major pool improvement projects. This project will require plan submittal and permits from ODH. The deck was last rebuilt in the mid 1980's.
- Water Service Line Replacement Protocol: A water service line in the 400 block of Peach Orchard Avenue was replaced in July. The work involved replacement of the City's section of the existing lead service line. The property owner chose not to replace the property owner side of the lead service line, which is their prerogative. The Public Works Department followed all required Ohio Environmental Protection Agency (OEPA) testing and notification protocols in addressing this water service line work.

Old Business: NONE

New Business:

- Resolution No. 19-3 to Approve 2020 License Fee Cost Methodology: The Board conducted a first reading of this resolution. A second reading will be conducted at the next Board meeting. In advance of that meeting, Mr. Scaglione will see that the required public notification is completed, as well as individual letters sent to all impacted parties. Mr. Scaglione then reviewed the process by which the 2020 license fees were calculated.

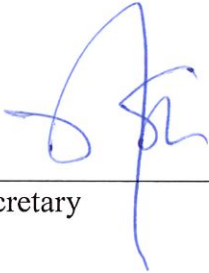
- 2019 Out of the Darkness Walk, Sunday, October 20: Dr. Wilson noted that the 2019 walk will take place at the Oakwood High School. She and Oakwood resident Leigh Ann Fulford are now qualified to teach two-day ASIST courses to empower first responders in addressing suicide calls for service. Dr. Wilson also mentioned that May is “Mental Health Awareness Month” and she suggested that the Board of Health consider identifying some specific actions to take in advance to support suicide prevention.
- Wellfield Protection Program: Mr. Klopsch reported that the City recently received a “Certificate of Recognition” from the director of the Ohio EPA for updating the City’s Drinking Water Source Protection Plan. This plan is one of three components of the City’s Ohio EPA approved Wellfield Protection Program.

There being no other business, Dr. Denka adjourned the meeting at 6:22 p.m.



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Chair



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Secretary



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Commissioner of Health

**OAKWOOD BOARD OF HEALTH  
RESOLUTION**

NO. 19-3

TO ADJUST FEES FOR THE LICENSURE OF RETAIL FOOD ESTABLISHMENTS (RFEs), FOOD SERVICE OPERATIONS (FSOs), BOTH FIXED AND MOBILE, PURSUANT TO THE STATE-MANDATED COST METHODOLOGY FOR CALCULATING THE SAME

WHEREAS, the Oakwood Board of Health has heretofore adopted a state-mandated cost methodology for the calculation of licensing fees for Retail Food Establishments (RFEs), Food Service Operations (FSOs), both fixed and mobile, as provided under Ohio Revised Code Section 3717.07; and

WHEREAS, utilizing the statutory cost methodology, the City Sanitarian has determined that such licensing fees should be reduced for 2020, as shown on the attached Exhibit A; and

WHEREAS, pursuant to Ohio Revised Code Section 3717.25(A), the Board is authorized to establish and collect fees for such licensing services;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF HEALTH OF THE CITY OF OAKWOOD, MONTGOMERY COUNTY, OHIO THAT:

Section I.

Exhibit A, which sets forth licensing fees for the 2020 licensure year as calculated pursuant to the state-mandated cost methodology for calculation of licensing fees for RFEs and FSOs, both fixed and mobile, is hereby incorporated by this reference.


Section II.

The Board hereby adopts and establishes the licensing fees set forth on Exhibit A, to take effect for the 2020 licensure year and to remain in effect until further action by the Board.

Section III.

This resolution shall become effective on the earliest date allowed by law.

ADOPTED BY THE BOARD OF HEALTH OF THE CITY OF OAKWOOD, MONTGOMERY COUNTY, OHIO, this 26<sup>th</sup> day of November, 2019.



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David Denka, D.O., Chair  
Oakwood Board of Health

ATTEST:



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Secretary

2020

**Oakwood City Health Department Fee Schedule for Food Service Operations (FSO) and Retail Food Establishments (RFE)**

| <b>Commercial FSO &amp; RFE</b> |                 | <b>Non-Commercial FSO &amp; RFE</b> |                 |
|---------------------------------|-----------------|-------------------------------------|-----------------|
| <b>&lt;25,000 Sq. ft.</b>       | Oakwood Fee*    | <b>&lt;25,000 sq. ft.</b>           | Oakwood Fee*    |
| Risk Level 1                    | <b>\$59.44</b>  | Risk Level 1                        | <b>\$29.72</b>  |
| Risk Level 2                    | <b>\$67.14</b>  | Risk Level 2                        | <b>\$33.57</b>  |
| Risk Level 3                    | <b>\$129.66</b> | Risk Level 3                        | <b>\$64.83</b>  |
| Risk Level 4                    | <b>\$164.78</b> | Risk Level 4                        | <b>\$82.39</b>  |
| <b>&gt;25,000 Sq. Ft.</b>       |                 | <b>&gt;25,000 Sq. Ft.</b>           |                 |
| Risk Level 1                    | <b>\$86.54</b>  | Risk Level 1                        | <b>\$43.27</b>  |
| Risk Level 2                    | <b>\$91.16</b>  | Risk Level 2                        | <b>\$45.58</b>  |
| Risk Level 3                    | <b>\$326.78</b> | Risk Level 3                        | <b>\$163.39</b> |
| Risk Level 4                    | <b>\$346.50</b> | Risk Level 4                        | <b>\$173.25</b> |

Temporary Event Food license: \$15.00 Non-Commercial  
 (fee per event) \$30.00 Commercial

**Mobile food service license fee: \$39.85\***

\* Local fee only. Does not include state transmittal fee of \$28 for commercial operations and \$14 for non-commercial operations.