

CITY OF OAKWOOD
An Equal Opportunity Employer
POSITION DESCRIPTION

Class Title: General Service Worker - Parks

Dept/Division:	Leisure Services	Reports To:	Foreman
Employment Status:	Full-time	Supervises:	Seasonal Workers
FLSA Status:	Non-Exempt		

QUALIFICATIONS: An example of acceptable qualifications:

Completion of secondary education or any equivalent.

LICENSURE OR CERTIFICATION REQUIREMENTS:

Ohio Driver's License; Commercial Driver's License desirable, but not required.

MINIMUM ACCEPTABLE CHARACTERISTICS: (* indicates developed after employment)

Knowledge of: gardening; carpentry; painting; safety practices and procedures; general construction, maintenance, and repair; grounds maintenance and repair.

Skill in: operation of power tools and equipment; motor vehicle operation; use or operation maintenance and grounds keeping tools; use of bench and/or hand held tools.

Ability to: follow written and oral instructions; deal with problems involving few variables within familiar context; basic addition and subtraction; whole numbers; respond to routine inquiries from public and/or officials; cooperate with co-workers; perform heavy manual labor for extended periods of time in often adverse weather conditions; works independently on most tasks.

ESSENTIAL FUNCTIONS OF THE POSITION: For purposes of 42 USC 12101:

60% (1) Assists with general park maintenance activities; responsible for minor maintenance work and repair of park equipment; tennis court maintenance; general maintenance (cleaning bathrooms, fixing vandalism).

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20% (2) Generally responsible for the driving of vehicles necessary to affect snow and ice removal and leaf pick-up; runs and operates backhoe, street, and sidewalk snow plows, and salt spreader in emergency conditions; operate job-related equipment; removes or trims tree limbs that obscure traffic.

20% (3) Assists with the repairs of water lines; remedies sewer line stoppages through proper cleaning and remedial measures as needed.

(4) Meets all job safety requirements and all applicable OSHA safety standards that pertain to essential functions.

(5) Demonstrates regular and predictable attendance.

OTHER DUTIES AND RESPONSIBILITIES:

(6) Performs other related duties as required or assigned.

EQUIPMENT OPERATED: The following are examples only and are not intended to be all inclusive.

Backpack blower, lawn mower, edger, rototiller, paint sprayer, power tools, hedge trimmer.

INHERENTLY HAZARDOUS OR PHYSICALLY DEMANDING WORKING CONDITIONS:

1. Works in the vicinity of floor or wall openings, elevated platforms, and/or runways.
 2. Ascends and/or descends ladders, stairs, or scaffolds.
 3. Works in a confined space (e.g., manhole).
 4. Works on and around powered platforms and/or vehicle mounted platforms.
 5. Is exposed to environmental conditions which may result in injury from fumes, odors, dusts, mists, gases, and/or poorly ventilated work areas.
 6. Is exposed to possible injury from extremely noisy conditions above 85db.
 7. Is exposed to possible injury from hazardous gases, chemicals, flammables, or air contaminants.
 8. Is exposed to possible injury from hazardous waste.
 9. Is exposed to possible injury due to unclean or unsanitary conditions.
 10. Is exposed to possible injury as a result of electrical shock.
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11. Is exposed to possible injury as a result of working with moving mechanical parts of equipment or machines.
 12. Is exposed to possible injury from explosions.
 13. Is exposed to possible injury as a result of falling from high places.
 14. Works in or around crowds.
 15. Has exposure to potentially vicious animals.
 16. Has exposure to life threatening situations.
 17. Has exposure to fire.
 18. Has exposure to hot, cold, wet, humid, or windy weather conditions.
 19. Has exposure to extreme non-weather related heat or cold.
 20. Has exposure to hazardous driving conditions.
 21. Has exposure to shaking objects or surfaces.
 22. Has exposure to second-hand smoke.

This position description in no manner states or implies that these are the only duties and responsibilities to be performed by the position incumbent. My (employee) signature below signifies that I have reviewed and understand the contents of my position description.

(Approval of Appointing Authority)

(Date)

(Employee Signature)

(Date)