

MINUTES
OAKWOOD CITY COUNCIL WORK SESSION
FEBRUARY 1, 2021

The Council of the city of Oakwood, Ohio, met in a work session on Monday, February 1, 2021 in the second floor training room at the city building, 30 Park Avenue. The Mayor of the City, William Duncan, presided.

Council members in attendance were Mayor William Duncan, Vice Mayor Steve Byington, Councilmember Rob Stephens, Councilmember Anne Hilton and Councilmember Chris Epley. Staff in attendance were City Manager Norbert Klopsch and City Attorney Rob Jacques. Also in attendance were Mrs. Leigh Turben and Public Safety Director Alan Hill.

Mayor Duncan called the work session to order at 6:30 p.m. and reviewed the agenda for the regular session this evening. Thereafter, Mayor Duncan led a discussion on the following agenda items:

Mr. Klopsch commented that Chief Hill was present to discuss emergency preparedness and response, if needed, to incidents or events in the council chamber and other city facilities. Chief Hill led a discussion on the City's security infrastructure and testing protocols. Chief Hill then discussed a proposal under consideration to establish a "Good Choice Ticket" program for the Safety Department. Public Safety Officers would be given a set number of these "tickets" for presentation to individuals in the community who demonstrate a behavior or take an action worthy of praise/recognition. Chief Hill then departed the meeting.

Mayor Duncan continued the meeting by discussing the following items:

- **STATUS REPORTS:**
 - Citizen Committee Appointments: Mayor Duncan mentioned that he will call for a vote at the regular session this evening to appoint several citizens to committees.
- **VISITORS:** Mr. Klopsch confirmed that there were no scheduled visitors planning to speak the regular session this evening. However, several members of Mrs. Turben's family will be in attendance.
- **LEGISLATION:** Council discussed the following legislation scheduled for presentation at the regular session this evening:
 - An Ordinance to provide an appropriation from the Fire Insurance Trust Fund, Vice Mayor Byington.
- **STAFF REPORT:** Mr. Klopsch noted that Chief Hill will deliver a PowerPoint presentation at the regular session this evening.
- **RESIGNATION AND APPOINTMENT OF COUNCIL MEMBER:** Mayor Duncan reviewed the sequence of events for the resignation of Mr. Epley and the appointment of Mrs. Turben at the regular session this evening.

- COUNCIL COMMITTEES

- Planning & Zoning, Vice Mayor Byington
 - Beautification Awards Recognition: Mr. Klopsch discussed a suggestion that was made by Mr. Stephens last year regarding the beautification awards recognition. Mr. Klopsch proposed a new plan to conduct the first recognition event at the July council meeting (May and June winners) and the second recognition event at the September meeting (July and August winners.)
- Public Properties, Mr. Epley
 - Basketball Court Reopening and Rules: Mr. Klopsch reviewed proposed rules and regulations for the use of basketball courts at Shafor Park and Orchardly Park. Mr. Klopsch also shared plans for reopening the two courts... possibly in April or May.
- Streets & Alleys, Mr. Stephens
 - Street Lighting: Mr. Klopsch shared that staff has been working with Miami Valley Lighting (MVL) to address the ongoing migration to LED street lights. Oakwood's street lights currently use HPS fixtures to provide a softer light, but as lights begin to fail, MVL will install LEDs.
 - 2021 Asphalt Roadway Resurfacing: Mr. Klopsch discussed the scope of the 2021 Asphalt Pavement Program, including recommendation to add the following four roadways to the program: Patterson Road between Far Hills and E. Schantz, Runnymede Road, Sweetwood Lane and Runnymede Lane. Mr. Klopsch will present a supplemental appropriation ordinance at the March 1 Council meeting to address this increase in the scope.

- BOARDS & COMMISSIONS

- MVRPC, Vice Mayor Byington
 - Member and Alternate: Mr. Klopsch confirmed that Council plans to reappoint Vice Mayor Byington as Oakwood's MVRPC Board Member, and Mayor Duncan as Alternate.
- Historical Society, Mrs. Hilton
 - Historic Marker Program: Mr. Klopsch shared that Debra Edwards, a member of the Oakwood Historical Society, will provide a presentation on the Historic Marker Program at the March 1 council meeting.

- MISCELLANEOUS

- Oakwood Inclusion Coalition: Mr. Klopsch reported that the Oakwood Inclusion Coalition (OIC) met for its first general membership meeting last Wednesday evening. About 100 people attended the virtual meeting via Zoom and it went very well. Mr. Klopsch commented that the success of the OIC is dependent upon adherence to the organization's establishing documents, the diversity of the coalition, and the degree to which the work of the OIC reaches deeply into the community. The next meeting is scheduled for 7 p.m. on Wednesday, April 28.
- Policy and Procedure Binder, and Codification: Mr. Klopsch asked if Council wished to continue receiving hardcopy updates to their Administrative & Council Policies and Procedures binder and Codification binders. Council was open to the suggestion to go 100% electronic. The codification is already posted to the city website. Mr. Klopsch will see that staff provides a means for City Council to also access the Policies and Procedures binder via the website.
- Wright Library Project: Mr. Klopsch mentioned that Director Kristi Hale will attend the April 5 council meeting to provide an update on the library improvement project.

- o Email: Mr. Klopsch asked whether City Council remained comfortable with the level of email correspondence from him. Council responded in the affirmative.

Mayor Duncan noted that there was insufficient time to conduct the executive session for personnel matters. Mr. Klopsch confirmed that this executive session could be rescheduled for the February 22 meeting. At 7:25 p.m., Mayor Duncan adjourned the work session and Council moved to regular session.



Mayor

ATTEST:



Clerk of Council