



CITY OF OAKWOOD
EMPLOYMENT PACKET
GENERAL INSTRUCTIONS

PLEASE PRINT YOUR INFORMATION LEGIBLY IN INK.

**EACH FORM MUST BE FILLED OUT COMPLETELY,
FRONT AND BACK (IF APPLICABLE).**

PORTIONS ON SOME FORMS ARE TO BE COMPLETED BY EMPLOYER.

YOUR LEGAL NAME MUST BE USED.

DO NOT USE NICKNAMES OR SHORTENED VERSIONS OF YOUR LEGAL NAME.

FOR EMPLOYEES HIRED AFTER OCTOBER 1, 2004

DIRECT DEPOSIT IS MANDATORY

THANK YOU.