



## Drive-through Ice Cream Social Aug. 22 at OCC

The annual Oakwood Ice Cream Social will take place on Sunday, Aug. 22, but will be conducted as a drive-through event similar to last year, as opposed to the traditional Shafor Park event. The decision to make it a drive-through event is based on the current status of Covid-19. The Oakwood community is cordially invited to the Oakwood Community Center from 5:30 to 7:30 p.m. on Sunday, Aug. 22, for a "Drive-Through Ice Cream Social." To participate, residents must

come to the OCC by vehicle and drive through to receive their ice cream. The ice cream will be given to all participating residents, free of charge.

Residents may select from several flavors of ice cream and sherbet. To accommodate the event, the City will close Schantz Avenue from Patterson Road to East Thruston Boulevard to through traffic. Entry to the event will be on Schantz Avenue at Thruston Boulevard. City Council and staff will greet participants and direct them

onto Schantz with two lines formed to receive the ice cream treats adjacent to the OCC parking lot. Residents will drive up to one of two tents, place their order, and then the treats will be bagged and given to the vehicle. "Even though the city was unable to have the typical annual ice cream social at Shafor Park, this will be our way of celebrating the beginning of school and welcoming the fall season," said Leisure Services Director Carol Collins.

OR

8/11/21

MEMORANDUM

TO: PLANNING COMMISSION MEMBERS  
FROM: ETHAN KROGER  
SUBJECT: CANCELLATION OF SEPTEMBER 1 MEETING  
DATE: AUGUST 12, 2021

As we have no applications to present, your regularly scheduled September 1 meeting is cancelled.

NSK:ls

cc: Members of City Council  
Norbert Klopsch, City Manager  
Robert Jacques, Law Director  
Jennifer Wilder, Personnel and Properties Director

**THE OAKWOOD PUBLIC SAFETY DEPARTMENT'S  
REPORT TO THE CITY MANAGER**

**JULY 2021**

Submitted by Chief Alan Hill

**LAW ENFORCEMENT**

**PART 1 CRIMES:** There were three Part 1 crimes reported during the month of July. All were thefts.

**TRAFFIC ENFORCEMENT:** During the month of July, 162 traffic violations were cited and 16 parking citations were issued.

**DETECTIVE INVESTIGATIONS:**

21-002144	100 Block Park Ave	Drug Investigation	Under Investigation
21-002242	100 Blk Telford Ave	Receiving Stolen Property	Closed by Arrest
21-002246	100 Blk Telford Ave	Unruly Juvenile	Closed
21-002339	2400 Blk Shafor Blvd	Telecommunications Harassment	Closed

**LEADS:** The LEADS validation report this month concerned warrant entries. All entries have been validated and the Safety Department remains in compliance with LEADS protocol.

**TEEN COURT:** During the month of July, there were no cases referred to Oakwood Teen Court and three cases were referred to the Montgomery County Juvenile Court for review.

## FIRE

FIRE: There were seven total fire responses in July, all were to Oakwood. The Oakwood responses included two alarm investigations, two CO investigations, one natural gas odor, one smell of smoke investigation, and one fluid leak from a vehicle investigation.

APPARATUS: No maintenance issues were reported during the month of July.

FIRE INSPECTIONS: There was one fire inspection conducted during the month of July.

## EMERGENCY MEDICAL SERVICES

REMOVALS: There were 32 total calls for emergency medical services in July, including one mutual aid request from the Dayton Fire Department. Seven patients refused medical treatment and/or transportation. All other patients were transported to area hospitals for treatment.

## MISCELLANEOUS

DARE: With school being out, there were no DARE activities during the month of July.

## TRAINING

Public Safety Officers, Lieutenants, and Command Staff completed a total of 156 hours of police, fire and EMS training during the month of July.

Historically, July is a slow training month for the Safety Department. With July being peak vacation season, the Safety Department did not schedule any department wide trainings.

However, during the month of July, sworn Safety Department personnel completed EMS training on the topics of Geriatric Poisoning and Heat Emergencies as well as fire training on the topic of Firefighter Rehab.

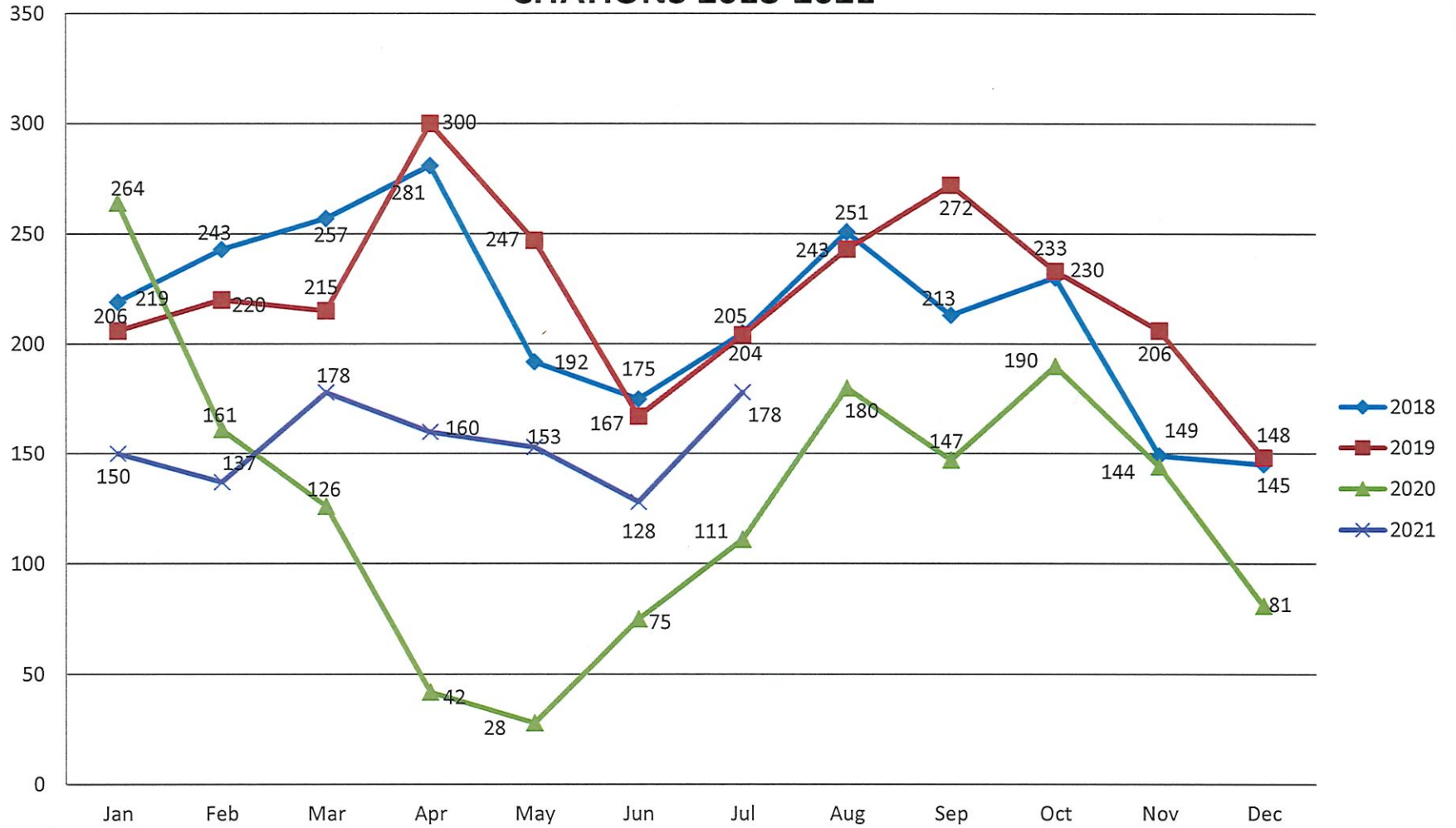
Lastly, during the month of July, Department SWAT personnel attended monthly training.

## OFFICER ACTIVITY

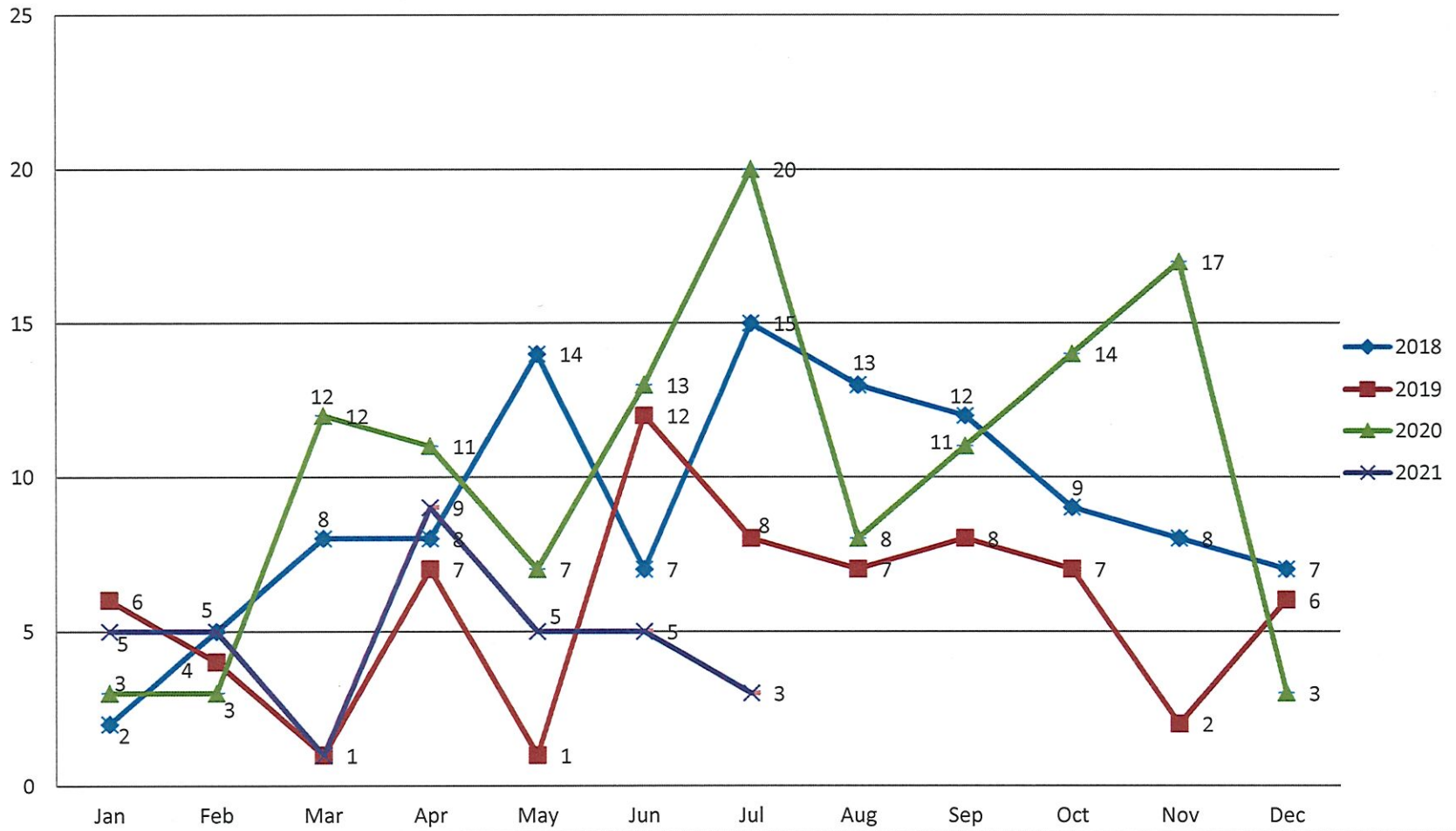
	ARRESTS	TRAFFIC VIOLATIONS CITED	OVI	FIELD REPORTS	REPORTS TAKEN	PARKING	WARNINGS	VHC	COMMUNITY MAINTENANCE
Staff	1	17	0	0	19	2	11	45	7
1	8	62	0	2	28	9	71	130	7
2	6	23	0	1	28	5	25	55	6
3	5	60	0	2	23	0	63	115	1

TRAFFIC VIOLATIONS CITED		WARNINGS	
White	99	White	86
Black	51	Black	43
Indian	0	Indian	1
Asian	4	Asian	2
Hispanic	0	Hispanic	2
Middle Eastern	2	Middle Eastern	5
Unoccupied Vehicle/Other/Unknown	6	Unoccupied Vehicle/Other/Unknown	31
<b>TOTAL</b>	<b>162</b>	<b>TOTAL</b>	<b>170</b>
FIELD INVESTIGATIONS		ARRESTS	
White	4	White	12
Black	1	Black	4
Indian	0	Indian	0
Asian	0	Asian	0
Hispanic	0	Hispanic	0
Middle Eastern	0	Middle Eastern	0
Other/Unknown	0	Other/Unknown	4
<b>TOTAL</b>	<b>5</b>	<b>TOTAL</b>	<b>20</b>

# CITATIONS 2018-2021



# PART 1 CRIMES 2018-2021





**CITY OF OAKWOOD**

30 Park Avenue  
Oakwood, Ohio 45419

**Tenant Confirmation**

07/27/2021

ROUTSONG REALTY  
2100 E STROOP RD  
DAYTON OH 45429-4128,

Address: 222 IRVING AVE

Parcel No: Q71-004-06-0002

Dear Property Owner:

Section 17-800 of the Oakwood Codified Ordinances requires that an inspection be conducted on rental units any time there is a tenant change. Our records indicate that the above referenced single family home is nonowner occupied and currently occupied by **Taylor Robinson**. If this information is still correct, simply complete Part One on the enclosed form, sign and return the completed form in the enclosed self-addressed, stamped envelope by no later than **August 23, 2021**. If there has been a tenant change, please complete Part Two, include the names of any new tenants, sign, and return the completed form to our offices. If the property is no longer used as a rental, or if it is vacant, please complete Part Three, sign, and return the completed form to our offices.

Please note that if there has been a tenant change, and if the City has not already performed an inspection, you will need to complete an inspection application, pay the \$60 fee, and schedule an inspection on or before **August 23, 2021**. Inspection applications may be obtained at 30 Park Avenue or at [www.oakwoodohio.gov](http://www.oakwoodohio.gov), and must be returned along with the \$60 fee in person, via USPS or by email at [zoning@oakwood.oh.us](mailto:zoning@oakwood.oh.us). Fees may be paid online at our website, [www.oakwoodohio.gov](http://www.oakwoodohio.gov).

As a reminder, your property is in an area zoned for single family occupancy. The Oakwood Zoning Code addresses residential group rentals and what constitutes a "family" for zoning purposes. Groups of more than two (2) unrelated persons are not permitted to occupy a single residential unit unless they meet several legal criteria to be classified as a household that is the functional equivalent of a family.

Section 409 of the Oakwood Zoning Code, which details these legal standards, can be viewed online at <https://oakwoodohio.gov/rental-inspection-program/> for your reference. Please be advised that occupancy in violation of Chapter 409 can result in criminal prosecution of the tenants and/or landlord. The requirements of Chapter 409 cannot be waived or otherwise modified for any reason and will be strictly enforced.

If you have any questions regarding your responsibility as the owner of a property being used for rental purposes, please contact either our Code Enforcement Officer, Ethan Kroger or me at [zoning@oakwood.oh.us](mailto:zoning@oakwood.oh.us), or (937) 297-2920.

Thank you in advance for your anticipated cooperation.

Sincerely,

Jennifer S. Wilder  
Director of Personnel & Properties

# City of Oakwood Tenant Confirmation Form

Address: 222 IRVING AVE

## Part One

I hereby certify that the current tenants of the above referenced rental property are

and have resided on the premises since the last inspection was conducted.

## Part Two

I hereby certify that the current tenants of the above referenced rental property are now

I also understand that since no inspection was conducted at the time of the tenant change, I will need to schedule the required inspection on or before August 23, 2021.

## Part Three

I hereby certify that the above referenced property is now owner-occupied

I hereby certify that the above referenced property is currently vacant.

Please note: By signing this form, you acknowledge the following:

1. You understand that the Oakwood Zoning Code requires you to submit a new Tenant Information Form and schedule an inspection each time there is a change of tenant(s) in your rental premises.
2. You understand that knowingly making a false statement on this Tenant Confirmation Form is a violation of the Ohio Revised Code: Section 2921.13 (A) which is a first-degree misdemeanor punishable by a fine of up to \$1,000 and/or up to 6 months in jail.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please return the completed form on or before August 23, 2021.**

## SAVED SEARCH: IRVING TENANT CONFIRMATION

Selected	Case Date	Property Address	Owner	Description	Status	Comply Date
<input type="checkbox"/>	07/27/2021	222 IRVING AVE	ROUTSONG REALTY		Open	08/23/2021
<input type="checkbox"/>	07/27/2021	312 IRVING AVE	IRVING AVENUE PROPERTIES, LLC		Closed	08/23/2021
<input type="checkbox"/>	07/27/2021	316 IRVING AVE	MICHAEL J GREEN		Closed	08/23/2021
<input type="checkbox"/>	07/27/2021	340 IRVING AVE	J J B REAL ESTATE LLC , JULIA BAKER		Closed	08/23/2021
<input type="checkbox"/>	07/27/2021	400 IRVING AVE	400 IRVING AVENUE, LLC C/O MARJORIE HARRELL		Closed	08/23/2021
<input type="checkbox"/>	07/27/2021	426 IRVING AVE	HAVENS PROPERTY, LLC C/O JOHN F MURRAY JR		Closed	08/23/2021
<input type="checkbox"/>	07/27/2021	430 IRVING AVE	HANO WORLD ENTERPRISES		Open	08/23/2021
<input type="checkbox"/>	07/27/2021	444 IRVING AVE	JENNIFER PRIKKEL		Closed	08/23/2021
<input type="checkbox"/>	07/27/2021	452 IRVING AVE	LAVAL SANS		Closed	08/23/2021
<input type="checkbox"/>	07/27/2021	460 IRVING AVE	DOMINIC & LEAH DEALOIA		Closed	08/23/2021
<input type="checkbox"/>	07/27/2021	464 IRVING AVE	KIM PARRILLO		Open	08/23/2021
<input type="checkbox"/>	07/27/2021	500 IRVING AVE	LAVAL SANS		Open	08/23/2021
<input type="checkbox"/>	07/27/2021	540 IRVING AVE	SUANNA E SAWYER		Closed	08/23/2021
<input type="checkbox"/>	07/27/2021	612 IRVING AVE	MCKMAK, LLC		Open	08/23/2021
<input type="checkbox"/>	07/27/2021	630 IRVING AVE	DR. KVITKO PROPERTIES LLC		Closed	08/23/2021
<input type="checkbox"/>	07/27/2021	634 IRVING AVE	DR. KVITKO PROPERTIES LLC		Open	08/23/2021
<input type="checkbox"/>	07/27/2021	638 IRVING AVE	JOHN & SYLVIA GLEASON		Closed	08/23/2021
<input type="checkbox"/>	07/27/2021	436 IRVING AVE	JOAN M (BARRETT) HUMMEL		Open	08/23/2021

**IRVING AVENUE NON-OWNER OCCUPIED RESIDENCES      AUGUST 11, 2021**

	ADDRESS	PROPERTY OWNER	PROPERTY OWNER'S MAILING ADDRESS	CITY/STATE	TENANTS	DEADLINE	STATUS
1	222 Irving Avenue	Routsong Funeral Home. LLC	2100 E. Stroop Road	Dayton, OH 45429	Taylor Robinson	8/23/2021	TENANT CONFIRMATION LETTER MAILED 7/27/2021
2	246 Irving Avenue	U.D. Campus Properties, LLC c/o Rob Fickert	PO Box 751414	Dayton, OH 45475	Julia Morris & Amanda Mazzaferri	N/A	COMPLETE
3	312 Irving Avenue	Irving Avenue Properties, LLC c/o Anne M. Jensen	PO Box 9636	Marina Del Rey, CA 90295	William Beegan & Max Morona	8/23/2021	COMPLETE
4	316 Irving Avenue	Michael J. Green	1377 Osceola St	Denver, CO 80204	David Conerly & Elizabeth Ramsey	8/23/2021	COMPLETE
5	320 Irving Avenue	Carol A. Martin-Young	2446 HARMONY DRIVE	XENIA, OH 45385	Michael Kilbane & Matt & Gus Miller	N/A	COMPLETE
6	332 Irving Avenue	Kevin Stebelton	661 Far Hills Ave	Oakwood OH 45419	Kate & Liz Lechowicz & Grace Homan	N/A	COMPLETE
7	336 Irving Avenue	Wasa Properties, LLC c/o Julie Orlet and Renee Comerford	5351 Itaska St.	St. Louis MO 63109		7/12/2021	RENTAL INSPECTION 5/11/2021; AWAITING TENANT INFO FORM
8	340 Irving Avenue	JJB Real Estate LLC c/o Ms. Julia Baker	310 Lawrence Street	Dayton, OH 45402	Ryan Dermody & Joseph Furns	8/23/2021	RENTAL INSPECTION SCHEDULED FOR 8/20/2021
9	400 Irving Avenue	MARJORIE HARRELL	315 Oak Street	DAYTON OH 45410	VACANT	8/23/2021	COMPLETE
10	410 Irving Avenue	Joseph & Eileen Ginley	16410 Clair Avenue	Cleveland, OH 44111	Jack Ginley & Kevin Cook	N/A	COMPLETE
11	414 Irving Avenue	Wasa Properties, LLC c/o Julie Orlet and Renee Comerford	5351 Itaska St.	St. Louis MO 63109		7/12/2021	RENTAL INSPECTION 5/11/2021; AWAITING TENANT INFO FORM
12	422 Irving Avenue	Amy Mourot	P.O. BOX 171	OAKWOOD OH 45409	Patrick Gray & Anthony Semerano	N/A	COMPLETE
13	426 Irving Avenue	Haven Properties, LLC c/o John Murray	6819 Corder Lane	Lorton, VA 22079	Erin Murray (daughter) & Sydney Bardak & Kelsey Quinlan	8/23/2021	COMPLETE
14	430 Irving Avenue	Hanoworld Enterprises	10454 LADUE RD.	ST. LOUIS MO 63141	William & George O'Bryan & Andrew Shapiro & Henry Sommers	8/23/2021	TENANT CONFIRMATION LETTER MAILED 7/27/2021
15	436 Irving Avenue	Joan Barrett Hummel	315 North Scott Drive	New Carlisle, OH 45344	Tiffany Spahr & Jeremy Barner	8/23/2021	TENANT CONFIRMATION LETTER MAILED 7/27/2021
16	444 Irving Ave	Jennifer Prikkel	2301 Far Hills Ave	Oakwood, OH 45419	Abigail Matney & Jessica Schneider	8/23/2021	COMPLETE
17	448 Irving Avenue	Jordan Meyer	2266 Cardo Rd.	Fort Loramie, OH 45845	Safia Ludwig & Grace Fuller	N/A	COMPLETE
18	452 Irving Avenue	Laval Sans	15 Cole Drive	Hopkinton, MA 01748		8/23/2021	COMPLETE
19	456 Irving Avenue	Wasa Properties, LLC c/o Julie Orlet and Renee Comerford	5351 Itaska St.	St. Louis MO 63109		7/12/2021	INSPECTION 5/11/21-NEW TENANTS-NEED TENANT INFO
20	460 Irving Avenue	Leah Dealoia	4629 Shelterglen Ct.	Centerville, OH 45459	Anna Gorman & Julia Kilroy	8/23/2021	COMPLETE
21	464 Irving Avenue	Kim Parrillo	512 Acorn Drive	Oakwood, OH 45419	Mark Havlicek & Ian Smith	8/23/2021	TENANT CONFIRMATION LETTER MAILED 7/27/2021
22	472 Irving Avenue	Shohei & Yuri Shibata	36 W. Dixon Ave	Oakwood, OH 45419	Shunsuke & Takako Shibata	N/A	COMPLETE
23	500 Irving Avenue	Laval Sans	15 Cole Drive	Hopkinton, MA 01748	Anna Wolowicz & Olivia Watson	8/23/2021	TENANT CONFIRMATION LETTER MAILED 7/27/2021
24	504 Irving Avenue	Wasa Properties, LLC c/o Julie Orlet and Renee Comerford	5351 Itaska St.	St. Louis MO 63109	Daniel Barsanti & Michael Massa	N/A	INSPECTION 9/15/20-OC EXPIRES 10/5/2021
25	526 Irving Avenue	McMak, LLC	6837 Windwood Drive	Cincinnati, OH 45241	Isabella Shields & Andrea Koort	N/A	COMPLETE
26	540 Irving Avenue	Suanna Sawyer	5501 Glenridge Drive, Apt 250	Atlanta, GA 30342	Emily Schneider & Allison Kurtz	8/23/2021	COMPLETE
27	560 Irving Avenue	Smith Family Investments, LLC c/o Cathy Smith	4367 Co. Rd. 57	Alvada, OH 44802	Fred Proesel & Joseph Kunz	N/A	RENTAL INSPECTION SCHEDULED FOR 8/11/2021
28	612 Irving Avenue	McMak, LLC	6837 Windwood Drive	Cincinnati, OH 45241	Sean Koeller & Alec Prime	8/23/2021	TENANT CONFIRMATION LETTER MAILED 7/27/2021
29	618 Irving Avenue	Smith Family Investments, LLC c/o Cathy Smith	4367 Co. Rd. 57	Alvada, OH 44802	Ean Kuska & Sean Badger	N/A	COMPLETE
30	624 Irving Avenue	Dr. Kvitko Properties, LLC	4308 N. High Street	Columbus, OH 43214	Charmaine Hieatt	N/A	COMPLETE
31	630 Irving Avenue	Dr. Kvitko Properties, LLC	4308 N. High Street	Columbus, OH 43214	Michael Debski & Mark Lauterbach	8/23/2021	COMPLETE
32	634 Irving Avenue	Dr. Kvitko Properties, LLC	4308 N. High Street	Columbus, OH 43215	Amanda Bussen	8/23/2021	TENANT CONFIRMATION LETTER MAILED 7/27/2021
33	638 Irving Avenue	John & Sylvia Gleason	2295 Infirmiry Rd.	Dayton, OH 45417	Danielle James	8/23/2021	COMPLETE

## OAKWOOD

### Orchestra to perform

Giving Strings Orchestra will perform its 22nd annual benefit concert at 6:30 p.m. Saturday in the 200 block of Ridgewood Avenue in Oakwood. All are welcome.

The concert is free but donations will be accepted and a silent auction will be held with proceeds benefiting Hannah's Treasure Chest, a local organization providing clothes, books, shoes, safety equipment and hygiene items across Butler, Greene, Montgomery and Warren counties.

This year's soloist is Micheal

La Mattina, a percussionist who plays in the Dayton Philharmonic Orchestra and teaches at Miami University. Patrick Reynolds, assistant conductor of the Dayton Philharmonic, will conduct the all-volunteer orchestra.

If you would like more information or are interested in donating items or services for the silent auction, call Austin Choi at 937-520-5060, Garrett Enseleit at 937-657-4989 or email [givingstrings@gmail.com](mailto:givingstrings@gmail.com).

Audience members should bring their own lawn chairs or blankets to the concert. In case of rain, St. Paul's Episcopal Church in Oakwood will be the alternate location.

STAFF REPORTS

JDN 8/12/21

## City of Oakwood - City Staff

Name	Title	Address	E-mail	Home/Cell	Office	Hire Date
Norbert Klopsch <sup>(1)</sup>	City Manager	265 Volusia Avenue Oakwood, OH 45409	klopsch@oakwood.oh.us	(937) 750-2055	(937) 298-0600	11/2/1992
Carol Collins <sup>(2)</sup>	Leisure Services Director	401 Hadley Avenue Oakwood, OH 45419	collins@oakwood.oh.us	(937) 294-2155	(937) 298-0775	8/19/1974
Cindy Stafford	Finance Director	9291 Great Lakes Circle Dayton, OH 45458	stafford@oakwood.oh.us	(937) 219-6336	(937) 298-0402	6/30/2008
Robert Jacques	Law Director	110 Hadley Avenue Oakwood, OH 45419	jacques@oakwood.oh.us	(937) 776-7026	(937) 298-0600	8/1/2011
Alan Hill <sup>(3)</sup>	Safety Director	15 Corral Court Springboro, OH 45066	hill@oakwood.oh.us	(937) 748-9314	(937) 298-2122	7/13/2007
Jennifer Wilder	Personnel and Properties Director	316 Cedarleaf Court Centerville, OH 45459	wilder@oakwood.oh.us	(937) 956-1106	(937) 298-0411	2/12/2018
Doug Spittler	Public Works Director	1225 Brainard Woods Drive Centerville, OH 45458	spittler@oakwood.oh.us	(937) 422-6755	(937) 298-0777	1/6/2020
Chris Kuzma	Staff Engineer	6871 Lakewood Drive Mason, OH 45040	kuzma@oakwood.oh.us	(937) 344-3918	(937) 298-0777	8/2/2021

<sup>(1)</sup> Appointed city manager 4/1/02. Served as city engineer from 11/2/92 to 7/2/00, and engineering and public works director from 7/3/00 to 3/31/02.

<sup>(2)</sup> Appointed leisure services director on 3/30/98. Served as city horticulturist from 8/19/74 to 3/29/98.

<sup>(3)</sup> Appointed public safety director on 11/10/17. Served as public safety officer from 7/15/07 to 4/24/11 and public safety captain from 4/25/11 to 11/9/17.

# City of Oakwood - Historical Society Officers

1947 Far Hills Avenue 299-3793 Society Started 1966, Incorporated 1974				
Name	Address	E-mail	Home/Cell	Office
Tiffany Rubin President	406 Dellwood Ave.	trubin@oakwoodhistory.org	(937) 266-8877	
Stuart McAllister Vice President	150 Oak Knoll Drive	smcallister@oakwoodhistory.org	(918) 694-6114	
Laura Bettinger Treasurer	200 Dell Park Ave.	lbettinger@oakwoodhistory.org	(937) 308-9929	
Debra Schenk Asst. Treasurer	620 Shafor Blvd.	schenk620@gmail.com	(937) 546-8158	
Karen Bartley Secretary	129 Oak Knoll Drive	karenbartley.90@gmail.com	(937) 271-3803	
Leigh Turben Council Liaison	204 Forrer Blvd.	turben@oakwood.oh.us	(937) 750-0494	
Carol Collins Staff Liaison	401 E. Hadley Ave.	collins@oakwood.oh.us	(937) 294-2155	(937) 298-0775



# City of Oakwood

Government Administration

Mayor

August 9, 2021

Delaney Ross  
1500 Devereux Drive  
Oakwood, OH 45419

Dear Delaney,

Thank you for your letter about the trash cans and composting. I discussed it with City Council and we all applaud your efforts to keep our natural areas clean, and your overall concern about the environment. Council has directed City Manager Norbert Klopsch to have a staff member contact you to see if we can arrange a time for the staff member to meet with you at Elizabeth Gardens to discuss the trash can recommendation, and to talk about residential composting.

Thank you again for the letter. We wish you all the best as you begin 4<sup>th</sup> grade at Harman School.

Sincerely,

A handwritten signature in cursive script that reads "William D. Duncan".

William D. Duncan  
Mayor

WDD:ls

cc: Oakwood City Council  
City Manager Norbert Klopsch





# City of Oakwood

Department of Public Safety

August 9, 2021

Dayton Country Club  
555 Kramer Rd  
Dayton, OH 45419

**Re: Reminder of requirements for private fire hydrants**

Dear Dayton Country Club:

In March, you received a letter informing you about new requirements for privately-owned fire hydrants. The purpose of these requirements is to ensure that privately-owned hydrants are maintained for reliability and ready for use to protect property when needed.

**To date, we have not received a certification form for your private hydrant. This letter is being sent as a courtesy reminder, as the deadline for compliance is August 31, 2021. Private hydrants that are not in compliance by that date are subject to disconnection and removal by the city at your expense.**

Please see the attached document for more information about compliance with these new requirements, or feel free to contact Captain Kevin Pruszynski at 937-298-2122 or pruszynski@oakwood.oh.us with any questions or concerns.

Sincerely,

A handwritten signature in blue ink that reads "Alan Hill".

Alan J. Hill, C.L.E.E.,  
Public Safety Director

AJH/jr

Encl: 2021 Private Hydrant requirements  
Hydrant certification form

c: K. Douglas Spitler, P.E., Director of Engineering & Public Works

## 2021 Private Hydrant Requirements

Effective beginning calendar year 2021, all privately-owned fire hydrants within the City of Oakwood are subject to the following requirements to ensure that they are maintained for reliability and ready for use to protect property when needed:

1. **Compatibility requirement.** Effective August 31, 2021, all private hydrants connected to the city water system must be of the newer “Eddy” type, installed per city specification 22-6, to ensure compatibility with current fire-fighting equipment. The owner of any “Bourbon” type hydrant must replace it with an “Eddy” type hydrant. Alternatively, you may elect to disconnect your “Bourbon” type hydrant from the city water system, cap the connection, and remove the hydrant.

Whether you choose to replace or remove your hydrant, please note that the work must be done by a properly-licensed contractor, with the appropriate permit, and must be completed on or before August 31, 2021.

If in doubt as to which kind of hydrant you have, please contact the Public Works Department for guidance.

2. **Testing/certification requirement.** Effective August 31, 2021, all private hydrants connected to the city water system must meet the same standards as city-owned hydrants. This means your private hydrant must be annually tested by a properly-licensed contractor for compliance with the standards identified on page 1 of this letter.

Attached is a form that your contractor will use to certify that your hydrant functions within proper specifications. Copies of the form are also available on the city website, [www.oakwoodohio.gov](http://www.oakwoodohio.gov). Please note that annual testing must be performed, and the form must be submitted to the Public Works Department, no later than August 31 of each year, beginning in 2021.



**ANNUAL HYDRANT INSPECTION AND CERTIFICATION FORM**  
(Oakwood Ord. 919.01)

*Completed forms are due NO LATER THAN AUGUST 31 of each year*

-----  
*Mail to: Oakwood Water Department, 30 Park Avenue, Oakwood OH 45419*

Hydrant Owner Name: \_\_\_\_\_ Telephone No: \_\_\_\_\_ Date: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Hydrant No.: \_\_\_\_\_

Inspection date: \_\_\_\_\_

Inspection Contractor/Company name: \_\_\_\_\_

Inspection Contractor/Company phone: \_\_\_\_\_

INSPECTOR INITIALS	REQUIREMENT	INSPECTOR COMMENTS
	Notify Oakwood Water Department in advance of performing work.	
	Visually inspect area adjacent to hydrant for signs of leaks, damage, or other needed maintenance. Ensure proper clearance for accessibility.	
	Visually inspect hydrant. Exterior surfaces and finishes should be in good repair and free of cracks or leaks. Any missing hardware should be replaced.	
	Remove caps. Clean/lubricate threads and ensure proper function.	
	Exercise watch valve(s) to ensure proper function.	
	Open hydrant SLOWLY to full-open position, using hose or diffuser as necessary.	
	Perform fire flow test, if required. GALLONS PER MINUTE: _____  (NOTE: The fire flow test is only required once every five years. It is NOT an annual requirement).	
	Check for leakage.	
	Reduce flow and run for 3 minutes or until clear, whichever is longer.	
	Reduce flow SLOWLY and shut off hydrant.	
	Ensure that hydrant stops dripping. Re-flush if necessary.	
	Pump water from barrel of hydrant, if not self-draining.	
	Remove hose/fittings; replace caps.	
	Repair any damage to surrounding area.	

**CERTIFICATION: I certify that this fire hydrant has been inspected and maintained as set forth above, and is properly performing within applicable standards and specifications, including but not limited to AWWA M17 and NFPA 291.**

Inspector signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_



Sinclair Fire Academy students train using tools to remove people from crashed vehicles at Sandy's Towing. Local governments are having a hard time recruiting police and fire employees. JIM NOELKER / STAFF

## Municipalities can't fill jobs that paid \$100K last year

'There seems to be a significant labor shortage,' one official notes.

By Josh Sweigart  
Staff Writer

A Dayton Daily News investigation has found that local government pay swelled last year for the people making the highest wages – more than \$100,000 a year – because of the global pandemic, social unrest and staffing shortages.

The Dayton Daily News obtained and analyzed payroll data for 29 local counties, cities, townships and other governments such as Greater Dayton Regional Transit Authority and Dayton Metro Library. The Payroll Project is an annual review of local tax-supported payrolls in the Dayton area.

### WATCHING YOUR TAX DOLLARS

The Dayton Daily News is committed to watching your tax dollars. And employee payroll amounts to the largest expenditure of public funds among local governments. A searchable database of public employee payrolls over \$50,000 is available at [DaytonDailyNews.com](http://DaytonDailyNews.com).

The analysis found:

■ There were 1,078 public employees at those agencies paid more than \$100,000 each last year. More than half were in public safety departments, where local leaders say they are having a

hard time filling jobs and where staffs worked huge overtime hours because of marches and protests in the region.

■ RTA paid six bus drivers more than \$100,000 last year and then cut routes this year because of a driver shortage.

■ The top earner locally made more than \$600,000 last year – from \$275,323 for his work as a forensic pathologist for Montgomery County plus pay from three other counties where he worked.

■ Kettering police officers and firefighters are among the highest paid in the region and state.

**Payroll** continued on A12



Sinclair Fire Academy students line up before training on Aug. 3. Local governments are having a hard time recruiting police and firefighters. JIM NOELKER / STAFF

## Payroll

continued from A1

### \$200,000 pay

No Montgomery County employee was paid more than \$200,000 in 2019. Last year, there were eight, including five at the coroner's office.

Montgomery County Coroner Kent Harshbarger said a nationwide shortage of forensic pathologists forced him to raise his employees' pay or risk them leaving.

"The salaries are going up because everybody's desperate to find staff," Harshbarger said.

He raised their base pay over \$200,000, with extra payouts for every autopsy they perform in excess of 275.

Top earner Russell Uptegrove was paid \$275,323 by Montgomery County last year. He was a full-time forensic pathologist since 1999 and resigned in August 2020 — cashing out \$53,643 in vacation leave — then did additional work on a contract basis.

In July of last year, he took

a job as a full-time forensic pathologist at Hamilton County. He was paid \$88,163 in that job. He said during the period he was on the payroll for both agencies; he was using accumulated leave from Montgomery County.

Since 2007 he has also served as the elected coroner for Warren County, where he was paid \$129,016 last year.

He also filled in for the forensic pathologist in Butler County, and his business, Russel Uptegrove MD Inc., was paid \$40,350 for 56 autopsies there. He did another 160 autopsies on contract with Hamilton County before he was hired there last year, and his business was paid \$112,000 for those.

This brings his total publicly funded pay to \$644,852 last year.

"It's the busiest work environment we've ever had to deal with," Uptegrove said. "There's not enough people to go around, to do these cases, so people have to work in different locations to help

out so bodies aren't stacked up laying around."

The second highest-paid public employee in the review last year was Moraine Fire Chief David Cooper, who retired in February and cashed out more than \$100,000 in leave then was rehired at a salary of \$108,285. His total compensation last year was \$272,878.

Others making \$200,000-plus were the CEO and deputy CEO of RTA; health department medical directors in Montgomery and Warren counties; and the administrators of Dayton, Kettering and Montgomery County and the top official at the Miami Valley Regional Planning Council.

### Dispatchers, jail staff

Many local employees got a bump in pay from the simple fact 2020 was a leap year so some governments had 27 pay periods instead of the normal 26.

But a much bigger driver of increased pay for law enforcement was overtime. Ten sheriff's office and police

department employees made more than \$40,000 in overtime last year — eight in Montgomery County and two in Kettering.

The one dispatcher and two corrections officers who made more than \$50,000 in overtime last year routinely work more than 30 hours of overtime a week, according to records.

Montgomery County Sheriff Rob Streck said overtime costs increased by \$330,318 last year. This was partly due to there being an extra pay period, but mostly because they can't fill vacant positions and had to use overtime when an employee went on leave related to COVID-19.

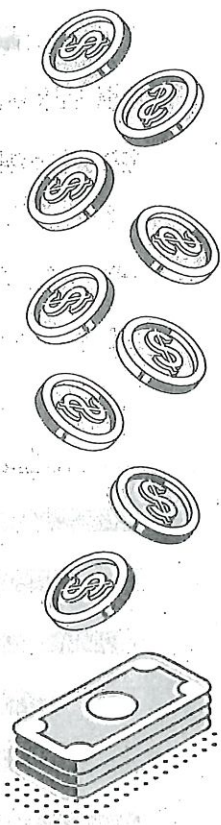
"We are facing the same obstacles that most employers in the Miami Valley are facing. There seems to be a significant labor shortage," Streck said.

"Like most of the occupations within the Sheriff's Office, there is no working from home, and dispatchers and corrections officers are on-duty around the clock, on weekends and holidays,

# Local public employees with six-figure pay

A Dayton Daily News analysis of the payroll of 29 area local governments found more than 1,000 employees compensated more than \$100,000 last year. Most were in the public safety sectors where local leaders say they are having a hard time recruiting applicants.

Agency	Employees paid \$100K+
City of Dayton	209
Montgomery County	196
City of Kettering	155
Warren County	55
Washington Twp.	44
City of Xenia	43
City of Oakwood	34
City of Fairborn	32
City of Beavercreek	29
Greene County	27
Greater Dayton RTA	26
City of Troy	25
City of Moraine	21
Miami County	20
City of Miamisburg	20
Huber Heights	18
City of Centerville	17
Miami Twp.	16
City of Vandalia	16
City of Springboro	16
City of Englewood	12
West Carrollton	12
City of Clayton	8
City of Trotwood	7
Harrison Twp.	6
Bellbrook	5
City of Union	5
Dayton Metro Library	3
City of Riverside	1
<b>Total</b>	<b>1078</b>



Source: Dayton Daily News analysis of local government payroll data

ALEXIS LARSEN / CONTRIBUTING ARTIST

in all types of weather, and we are competing with other agencies across the region to attract and retain the best candidates," he said.

Streck said they have increased pay, created a recruiting website and modified physical requirements for corrections officers.

"Trying to make sure that we have enough well-trained team members is one of my biggest challenges and also one of the greatest stressors of my position," he said.

## Overtime

Most area governments said the pandemic drove up overtime costs. When employees got sick or had to quarantine, others had to pick up overtime to cover their hours.

Public Health-Dayton & Montgomery County employees on the front lines of responding to the pandemic worked extra hours, as well, totaling \$168,781.

Payroll continued on A13

# Payroll

continued from A12

Dayton spent \$57 million in overtime last year. This is a 5.5% decrease from 2019, a year that saw a Ku Klux Klan rally, tornadoes and a mass shooting. It is up from \$4.3 million in 2018.

Protests last summer likewise caused overtime not seen in previous years, several agencies said.

From late May to mid-June, the Dayton police department spent \$300,501 in overtime in response to the protests. They also spent \$90,720 on equipment and supplies.

Streck said the national debate over policing also caused employees to leave.

"We also had employees who chose to retire or change career paths because of what they perceived to be a negative portrayal of law enforcement," Streck said.

## Police staffing challenges

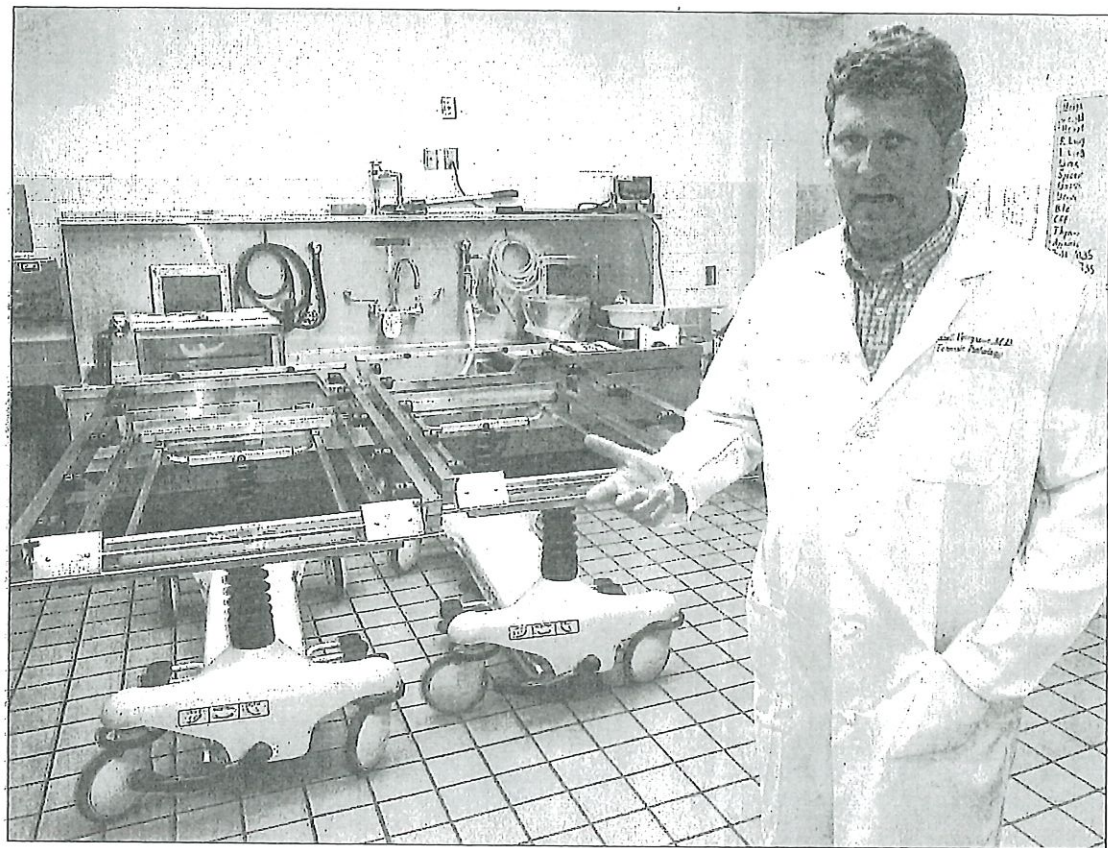
Steve Meacham, associate professor of criminal justice at Cedarville University, said difficulty recruiting police officers is a decade-long trend exacerbated by recent scrutiny of police.

"More recently the negative publicity and the anti-police sentiment we are experiencing here in the last year or two has probably contributed to that to an extent," he said.

As older cops retire, the competition for the smaller pool of new recruits can drive up the pay, he said, as well as push departments to offer more flexible hours and better benefits. At the same time, more overtime is needed to make sure public safety is maintained 24/7.

"There is a necessity to work the overtime to solve crimes," he said.

"There are a lot of good, qualified individuals who want to pursue a career in law enforcement who are pursuing it for the right reasons. They want to help people. They want to make a difference in their communities. They want to make their com-



Dr. Russell Uptegrove is the county coroner in Warren County and for part of last year was a forensic pathologist in Montgomery County. "It's the busiest work environment we've ever had to deal with," Uptegrove said. "There's not enough people to go around, to do these cases, so people have to work in different locations to help out so bodies aren't stacked up."

STAFF / FILE

munities more safe," he said. "They're willing to put their life on the line, and I think those individuals should be properly compensated."

Dayton Deputy City Manager Joseph Parlette said federal funding provided last year because of the pandemic allowed them to restore police and fire recruit classes not originally in the 2021 budget.

"We are hiring new police officers and firefighters," he said.

"The only difficulty in recruiting firefighters is in hiring enough racial and gender diversity. Recruiting police officers is a challenge in the same ways, however we've seen less interest in becoming a police officer from eligible candidates of all demographics in recent years."

Becoming a police officer in Dayton requires six months of training at the Dayton Police Academy. Recruits are paid while at the academy. The starting pay upon appointment is \$57,761 plus overtime paid at \$41.66 an hour. Base pay raises over

the next 6.5 years to \$70,304, plus overtime paid at \$50.70 an hour.

## \$100K varies by city

Among area cities, pay varies considerably. Xenia paid 43 employees more than \$100,000. In similarly sized Riverside, only the city manager reached that threshold.

Xenia Assistant Finance Director Jason Lake said employees exposed to COVID last year meant other employees worked extra overtime to cover their shifts. He said their base hourly rates are some of the lowest in the area.

"So if our employees are making more than some of the other municipalities, it is because our employees are working more hours than those at the other municipalities," he said.

He also said the city has had difficulty filling police and fire positions. They recently lowered certification requirements for firefighters. And they had four longtime firefighters retire last year; increasing their pay with leave cash-outs and

increasing overtime costs for remaining employees.

Some of their overtime is covered by other organizations, he said. This includes employees deployed with a Federal Emergency Management Agency task force and those who do contract work with other agencies that reimburse the city.

Lake said Xenia also has a unique program that pays employees if they opt out of the city's health insurance plan and obtain coverage elsewhere. He said this saves the city money, as these payments are cheaper than covering those employees' premiums.

Oakwood paid 34 employees more than \$100,000 last year, which is more than most larger cities in the area. Most of these were public safety officers, according to city data.

Oakwood is unique in Ohio in that all of its public safety staff is fully cross-trained as police officers, firefighters and paramedics.

"Operating a fully consolidated safety department in Oakwood provides for the

extremely swift and comprehensive response to an emergency," said Oakwood Finance Director Cindy Stafford. "The amount paid to employees is not related to population but rather education, skill sets and job responsibilities."

## Fire staffing shortage

Riverside City Manager Chris Lohr said advertisements for police or fire job used to attract 100 applicants.

"We will typically now when we put out for fire fighter or police, get less than 10 applicants. And we lose people along the way who get hired by other communities before we get to the end of the process," he said.

Parlette, Dayton's deputy city manager, said they lose police officers and firefighters to other jurisdictions.

"We also have officers and firefighters leave for what they perceive to be greener pastures only to request reassignment to Dayton a short time later," he said. "There have been two of those this year alone (one firefight-

and one police officer).”

Mark Kidd, president of the Ohio Fire Chiefs Association and chief of the fire department in Plain City, said small departments like his have always had turnover as people went to larger, better-paying cities. But now they are having a harder time filling those positions.

“Now we’re having to compete with everybody else in that small feeder system to get guys in the door,” he said.

He believes the issue is the same as in trades, where kids are told they need to go to college to get a good job.

“Some of the focus has been taken away from public employment,” he said.

It’s not an easy job – 56-hour work weeks mean a lot of time away from family – but with less than two years of training someone can start at more than \$50,000. And with promotions, overtime and other special pay, hundreds of area fire department employees made six figures last year.

In addition to offering more pay, Kidd said departments are offering sign-on bonuses and considering ways to make schedules more flexible to attract younger workers.

On a recent weekday, a class of students training for their firefighter certification at the Sinclair Fire Academy used tools to take apart smashed-up cars to practice rescuing people.

Among them was Jake Price of Dayton, who said he wants to be a firefighter “to help people in situations they don’t want to be in and potentially the worst days of their lives. I’d like to be there and help them out.”

Fellow recruit Emily Ansdan of Sydney said she thinks many young people get caught up in thinking they need a four-year degree and don’t realize public safety jobs pay well and deliver benefits beyond compensation.

“I like the work. I like the variety. I like that you’re helping people and saving lives,” she said. “You’re not just paying the bills. You have something to look forward to that’s fulfilling.”

DDN  
8/8/21



# CITY OF OAKWOOD

## 2021 ORGANIZATION CHART

UPDATED 8/2/2021

CITIZENS OF OAKWOOD

OAKWOOD CITY COUNCIL  
MAYOR WILLIAM DUNCAN  
VICE MAYOR STEVE BYINGTON  
ANNE HILTON  
ROB STEPHENS  
LEIGH TURBEN

MUNICIPAL COURT JUDGE  
MARGARET QUINN

CITY MANAGER  
NORBERT KLOPSCH

SECRETARY AND  
CLERK OF COUNCIL  
LORI STACEL

CITY ATTORNEY/  
PROSECUTOR  
ROB JACQUES

BAILIFF  
(POSITION OPEN)

CLERK OF COURTS  
REGINA URBAN

DEPUTY CLERK  
PROBATION OFFICER  
SARAH CLEVER

HEALTH COMMISSIONER  
DR. STEVE ENSELEIT

STAFF ENGINEER  
CHRIS KUZMA

ENGINEERING &  
PUBLIC WORKS DIRECTOR  
DOUG SPITLER

### PUBLIC WORKS/ENGINEERING

SECRETARY  
MISSI SEIFERT

FOREMAN/INSPECTOR  
ENGINEERING TECH  
TOM LONG

TREE TRIMMING AND  
SIGN MAINTENANCE  
MIKE KINGDOM  
JOEL BLAKE

FOREMAN  
(STREETS)  
DAVE SHUEY

ROADWAY MAINTENANCE  
CREW & STREET SWEEPING  
DAVE CARMEAN

ROADWAY MAINT. CREW  
CREW LEADER: CHARLIE  
ROHRBACK  
NICK MILBURN  
MATT SIX  
LEVI McMONIGLE

FACILITY MAINTENANCE

MECHANICS  
LEAD MECH. STEVE STICKLE  
GREG BREWER

FOREMAN  
(REFUSE OPERATIONS)  
CHRIS HAROLD

REFUSE CREW "A"  
CREW LEADER: GARY ROLFES  
STEVE SHORT  
TRISTEN HAYSLETT

REFUSE CREW "B"  
CREW LEADER: ERWIN JOHNSON  
STEVE KUNZ  
DRAKE RUSSELL  
COREY EDWARDS

YARD DEBRIS AND  
SPECIAL PICKUPS  
CREW LEADER: MIKE KINGDOM  
ELONSIE KIRK  
RON FERRELL  
VERE MASON

WATER PLANT  
SUPERINTENDENT/ FOREMAN  
(WATER AND SEWER)  
SCOTT LOPER

WATER AND SEWER MAINT.  
CREW LEADER: KIRBY DONOVAN  
TROY GEARHART

WATER PLANT MAINTENANCE  
CHRIS BRANSCOMB

WATER TECHNICIAN REPAIRER  
VACANT

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PERSONNEL & PROPERTIES  
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JENNIFER WILDER

CODE ENFORCEMENT OFFICER  
ETHAN KROGER

SECRETARY  
SHERRI LAIDLER

PART-TIME RECEPTIONIST  
LYNDSIE CORN

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CINDY STAFFORD

INCOME TAX ADMINISTRATOR  
LINDA MERKER

ASSISTANT FINANCE DIRECTOR  
TRACY MARTIN

ACCOUNT CLERK II  
TRACY DAVIDSON

PART-TIME INCOME TAX CLERK  
STACY VREELAND-MATHES

ACCOUNT CLERK II  
THERESA RUSHLOW

ACCOUNT CLERK I  
GLORIA CORONA-LUNA

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RECORDS/ADMIN CLERK  
DOUG SANDERS

CAPTAIN (ADMIN)  
CAPT. MIKE JONES

CAPTAIN (OPERATIONS)  
CAPT. KEVIN PRUSZYNSKI

DISPATCH/RECORDS  
RELIEF  
SARA STIMSON-MURPHY  
CHERYL COLTON  
LESLIE ZENGEL  
JENNIFER ANDERSON  
  
PART-TIME  
PAT BOBST

RELIEF LT.  
LT. CHUCK BALAJ

FAR HILLS  
CROSSING GUARDS

DETECTIVE  
KASEY BALLINGER

TCSU  
JEFF YOUNT, JR.

CREW 1  
LT. KEITH BENSON  
ROBERT WILSON  
GREG MAY  
STEVE NORRIS  
JASON TIPTON  
CAMERON McELROY  
JEFF PAYNE

CREW 2  
LT. DAMIAN BAGGETT  
GREG ORTEL  
JACK HARRISON  
SARAH WHITAKER  
RYAN RUMP  
JOSH WELLS  
CHRIS SLONE  
KYLE SEWERT

CREW 3  
LT. MIKE TANNER  
BRIAN POND  
GLEN EVANS  
JEREMY SMITH  
JEFFREY WATKINS  
JUSTIN SLONE  
JESSE SCHAFER  
RYAN WELLS

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LEISURE SERVICES DIRECTOR  
CAROL COLLINS

SECRETARY  
LORI STANLEY

HORTICULTURIST  
BRIAN CALDWELL

CUSTODIAN  
GREG SNOWDEN

INTERNAL RECREATION  
SUPERVISOR  
KAREN EARLEY

PART-TIME CLERICAL  
JAYNE MORGAN  
JONI BOYER  
MARVEL ELLCESSOR  
CORRIE TAYLOR

EXTERNAL RECREATION  
SUPERVISOR  
THOMAS HAYES

GROUNDSKEEPER  
ALEX SCHOOLER  
SEASONAL HIRES

PARKS/BLVD. MAINT.  
CHRIS NORTH  
DARYN WEATHERSPOON

MOWING, PARKS, BLVD.  
MAINT. AND TRIMMING  
STAN GROW  
CARTER FOWLER  
SEASONAL HIRES

SEASONAL HIRES



Dear Healy Jackson,

Congratulations, you have been selected to participate in the **Environmental Justice Academy (EJ Academy): *Strengthening Community Leaders from Within*** hosted by the U.S. Environmental Protection Agency and the Miami Valley Regional Planning Commission at the University of Dayton. As a participant in the EJ Academy, you will gain a better understanding of environmental justice; address your community's environmental and/or public health challenges; learn the linkages between equity, community planning, and environmental justice outcomes; and learn how to leverage resources to affect positive, lasting change in your community.

Please review the attached EJ Academy Syllabus and sign and return the Commitment Form with your check in the amount of \$250 payable to Miami Valley Regional Planning Commission by 12 noon EST on Friday, August 20, 2021.

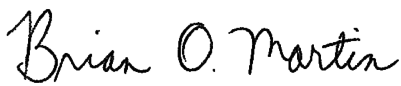
Please use the following mailing address:  
Miami Valley Regional Planning Commission  
ATTN: EJ Academy  
10 North Ludlow Street, Suite 700  
Dayton, OH 45402

Limited scholarships are available; please contact Ms. Savannah Diamond at [sdiamond@mvrpc.org](mailto:sdiamond@mvrpc.org) for more information no later than Friday, August 13, 2021.

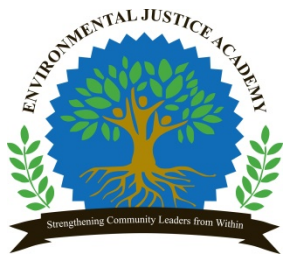
Participants are highly encouraged to attend a one-hour Welcome Webinar on Wednesday, September 1, 2021, at 1:30 or 7:30 pm (EST). Upon receipt of the registration fee, the welcome webinar link will be emailed to you as well as several assignments you should complete before Module 1 on September 10<sup>th</sup>.

Congratulations on your acceptance into the EJ Academy. We look forward to meeting you soon.

Sincerely,

  
Brian O. Martin  
Executive Director, MVRPC

  
Alan Walts  
Director, Tribal and Multimedia Program Office, U.S. EPA



# Miami Valley Environmental Justice Academy Syllabus

Dayton, Ohio  
2021-2022

**Email:** R5\_EJAcademy@epa.gov  
**Class Hours:** Friday, 5:00 – 9:00 P.M. & Saturday, 9:00 A.M - 3:00 P.M, EST  
**Location:** The Fitz Center at the University of Dayton, 1401 S. Main Street, Dayton, OH

## Program Description

Through a series of nine modules, the Environmental Justice Academy (EJ Academy) will cultivate skills so that participants may successfully identify their environmental challenges and accomplish their communities' environmental improvement goals. The EJ Academy will encourage collaborative problem solving with local government, small businesses, academic institutions, and industry to create a shared vision among different stakeholders so that all who are a part of the community can have a voice. The EJ Academy is based on U.S. EPA's [Collaborative Problem-Solving \(CPS\) Model](#), which is a seven-step process for bringing about positive change and community revitalization by having community leaders, community members, and their stakeholders working together. The curriculum of the EJ Academy will follow the concepts of Appreciative Inquiry, which is a change management approach that focuses on identifying what is working well, analyzing why it is working well, and then doing more of it.

## Schedule

Module	Title	Date
1	Discovering YOUR Power: Program Launch and Orientation	September 10-11, 2021
2	Make It Happen: Define Community - Identify Challenges - Create Vision - Set Goals	October 15-16, 2021
3	Leading the Way: Community Capacity Building and Leadership Development	December 10-11, 2021
4	Teamwork Makes the Dream Work: Consensus Building and Dispute Resolution	January 21-22, 2022
5	Know Your Neighbors: Developing Partnerships and Leveraging Resources	February 11-12, 2022
6	More than a Little Change: Identification of Financial and Research Funding Sources	March 4-5, 2022
7	Taking Care of Business: Sound Management and Implementation	April 8-9, 2022
8	Bringing it All Together: Evaluation and Lessons Learned	April 29-30, 2022
9	Only the Beginning: Presentations and Graduation	June 3-4, 2022

The main topics addressed in each module include, but are not limited to, the following:

1. Setting goals
2. Advocating for your community
3. Dealing with differences

4. Partnering and leverage resources
5. Grant-writing and securing funds
6. Sustaining organizational efforts
7. Assessing progress

By the end of this course, students should be able to:

- Demonstrate an understanding of the EJ Academy program requirements
- Define the term “environmental justice” and describe how corresponding executive orders evolved
- Identify three environmental laws and regulations that impact underserved communities
- Recognize and recall the seven collaborative problem-solving techniques
- Employ the Appreciative Inquiry approach when defining and describing their communities
- Identify and assess challenges within their communities
- Recognize the importance of “advancing equity” in the context of the built environment
- Develop a vision, mission statement, and goals for their community that addresses identified challenges
- Refine goals and recognize the meaning of S.M.A.R.T action steps
- Use S.M.A.R.T action steps to develop an action plan for their communities in relation to their identified challenges

### **Welcome Webinar (optional)**

Wednesday, September 1<sup>st</sup> at 1:30 pm EST or 7:30 pm EST. Select the time that’s best for you.

### **Graduation Requirements**

Graduation requirements include attendance at each module, homework completion, and meeting with your accountability group.

**Participation** *Attendance is required.* However, due to COVID, the in-person attendance requirement is flexible and the EJ Academy Team will make reasonable accommodations, which may include virtual attendance. **In-person participation is still strongly encouraged.** We expect that participants will maintain communication with the EJ Academy Team regarding their attendance status for each module. Participants are encouraged to bring questions about the previous module and homework assignment to class, which will be discussed during the recap at the beginning of each module.

**Homework Assignments** Each Module includes a homework assignment, which reinforces what participants learned during the session and gives a viable way to apply lessons in their community. The homework assignments should be completed using the following guidelines:

- All homework should be typed and may be revised based on feedback from the mentor. Assignments should be turned in by the start of the Module, *regardless of your presence in class*. All homework should be emailed to [R5\\_EJAcademy@epa.gov](mailto:R5_EJAcademy@epa.gov).

**Accountability Groups** The primary purpose of the Accountability Groups is relationship building and providing peer-led support. Participation is required (in-person or virtually) between each Module. Each Accountability Group will be assigned one or more mentors to facilitate discussions. While homework is not “group work,” homework assignments can be discussed. Other discussions might include Module topics or

general career advice. Accountability Group members should offer encouragement and guidance when necessary to help the group stay on track to accomplish program goals and serve as a sounding board for their group to discuss challenges, successes, thoughts, frustrations, fears, hopes, and dreams in reference to the program and its impact on their communities.

Once accountability groups have been assigned, the group will:

1. Receive an email from the EJ Academy Team with group members' contact information and an introduction to their group mentor(s).
2. Decide when/how often to meet, and in what format (virtual or in-person). Groups are required to meet at least one time between each Module. Group members should actively participate in monthly discussions, including posing any questions, concerns, or issues to your accountability group and incorporate any answers into your homework or community work/programs, where applicable.

**Note:** The EJ Academy Team will not monitor accountability group interactions but is available to assist on an as-needed basis. The primary function of the group is relationship building and providing peer-led support.

### **COVID-19 Precautions**

The EJ Academy Team is committed to the health and safety of all those involved. In-person modules are dependent on local COVID-19 conditions; should rates become too high, in-person modules may be moved to virtual platforms (e.g., Teams) or be postponed. Any changes about where and when the EJ Academy will take place will be made between the co-sponsors and the University of Dayton and will factor in local COVID-related restrictions. The EJ Academy Team will email all participants 48 hours before each module regarding whether the training will be in-person or virtual.

Please expect basic health and safety protocols to be in place (mask-wearing, temperature checks, screening, physical distancing, and hand sanitizer).

## EJ Academy Commitment Form

Once you have fully reviewed the entire syllabus and understand the expectations of the EJ Academy, sign below to agree that you will adhere to these requirements. Please return the form to Miami Valley Regional Planning Commission by 12 noon EST on Friday, August 20, 2021:

Miami Valley Regional Planning Commission  
ATTN: EJ Academy  
10 North Ludlow Street, Suite 700  
Dayton, OH 45402

I have read the EJ Academy Syllabus and understand the program description, program policies, and requirements. I commit to fully adhere to all requirements.

I am aware that in-person modules are dependent on local rules and restrictions related to the on-going COVID-19 pandemic, including, but not limited to, mask-wearing, temperature screening, and physical-distancing. The EJ Academy Team will make all efforts to notify participants of site or date changes, with as much advance notice as possible.

Enclosed is a check in the amount of \$250 for my registration fee made payable to Miami Valley Regional Planning Commission. Upon receipt of the registration fee, the welcome webinar link will be emailed to me as well as several assignments I should complete before Module 1 on September 10<sup>th</sup>.

I agree to waive compensation and authorize video(s), photo(s), and or voice recording(s) to be made of me by the U.S. Environmental Protection Agency, MVRPC, and University of Dayton. Video(s), photo(s), and/or voice recording(s) may be used for informational, educational, and/or public relations purposes both within the EPA, MVRPC, and University of Dayton and by the general public, since all EPA-prepared video(s), photo(s), and/or voice recording(s) remain in the public domain.

I understand the video(s), photo(s), and/or voice recording(s) may appear online as soon as 30 minutes after the taping, and will remain online indefinitely and may subsequently appear in EPA, MVRPC and/or University of Dayton paper publications or other non-EPA publications that EPA deems appropriate that help promote or publicize the event or purpose for which the video(s), photo(s), and/or voice recording(s) was prepared.

I authorize disclosure and release of the video(s), photo(s), and/or voice recording(s) to the U.S. Environmental Protection Agency, MVRPC, and University of Dayton.

Dinner will be provided on Fridays and lunch on Saturdays. Please indicate whether you have any dietary restrictions:

Vegetarian  Other (list) \_\_\_\_\_

PARTICIPANT'S NAME (PRINTED): Healy Jackson

PARTICIPANT'S SIGNATURE: 

DATE: 8/10/21

**Klopsch, Norbert S.**

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**From:** S. Ted Bucaro <sbucaro1@udayton.edu>  
**Sent:** Monday, August 9, 2021 2:14 PM  
**Subject:** UD Students Returning to Campus & attached Important Dates Calendar  
**Attachments:** UD Important Dates - 21-22 school year.pdf

Friends & Neighbors,

On behalf of the University of Dayton, I hope all is well with you and your respective families and colleagues. We look forward to what we hope will be a more typical school year, but stand ready to be flexible in order to ensure the safety of our students, faculty, staff, and neighbors. We pray for your continued health and, for those of you adversely affected by the pandemic, healing.

With a commitment to the new responsibilities we all share, the University of Dayton will be welcoming back our students starting this week. Students will be moving back to campus August 11th through the 22nd. Classes will begin on August 23rd. Other important dates at UD are listed on the attached. As you may recall, in the past, you received this information in the form of a magnet. Given potentially changing circumstances and the need for flexibility, we are providing the information in a printable, electronic format. Should there be any changes in the upcoming months, we will be certain to provide you with updated information.

*Please feel free to forward* this email to your colleagues and neighbors. Should you have any questions or require further information, call me any time.

Be well & stay in touch,  
S. Ted

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**S. Ted Bucaro**, Executive Director of Government & Regional Relations  
University of Dayton - 300 College Park - Dayton, OH 45469-1624  
Office: (937) 229-4158 - Cell: (937) 266-3087



# There's unity in COMMUNITY

August 2021

## IMPORTANT DATES 2021-22

Early Arrival Move-in .....	Aug. 11-17
First Year Student Move-in .....	Aug. 11-19
New Student Welcome Weekend .....	Aug. 20-22
Upperclass Move-In .....	Aug. 20-22
Classes begin .....	Aug. 23
Family Weekend .....	Sept. 24-26
Mid-Term Break .....	Oct. 7-10
Thanksgiving Break .....	Nov. 24-28
Last Day of Classes .....	Dec. 10
Finals Week .....	Dec. 13-17
University Housing Closes .....	Dec. 17
December Commencement.....	Dec. 18
Christmas Break Begins .....	Dec. 19
University Housing Opens .....	Jan. 9
Spring Term Begins .....	Jan. 10
Spring Break .....	March 12-20
Easter Recess .....	April 14-18
<small>(classes resume at 4:30 p.m.)</small>	
Last Day of Classes .....	April 29
Finals Week.....	May 2-6
University Housing Closes.....	May. 6
Undergraduate Commencement.....	May. 8
Alumni Reunion Weekend .....	June 10-11

## UNIVERSITY CONTACTS

Public Safety .....	937-229-2121
Housing & Residence Life .....	937-229-3317
Dean of Students .....	937-229-1212
Information Desk .....	937-229-1000
Athletic Events .....	daytonflyers.com
Visual & Performing Arts .....	go.udayton.edu/arts
UD Speaker Series .....	go.udayton.edu/ speakerseries
UD Government Relations .....	go.udayton.edu/ govrel



University of  
Dayton

*\*Dates may be subject to change.*





# City of Oakwood

## Department of Public Safety

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August 9, 2021

Chief Rick McGee  
Lewisburg Police Department  
112 South Commerce Street  
Lewisburg, Ohio 45338

Dear Chief McGee,

On Saturday, August 7, 2021, the Oakwood Public Safety Department became involved in a burglary investigation. Suspect information led investigators to the Village of Lewisburg. Early on in the investigation, Oakwood Detective Kasey Ballinger contacted Corporal Andrew Johnson.

Upon sharing investigatory information with Corporal Johnson, Johnson was able to immediately identify one of the suspects by name. Throughout the day, Corporal Johnson remained available for investigators and served as the primary point of contact between investigators, the Preble County Sheriff's Office, and the Preble County Prosecutor's Office.

Officer Dan Bishop later became involved in the investigation, and both Corporal Johnson and Officer Bishop provided critical background information on the suspects, their associates, and residences that ultimately aided in the successful execution of two search warrants resulting in the arrest of Keyon Taylor and Blade Root.

I want to personally express my sincere thanks to Corporal Johnson and Officer Bishop for their professionalism and assistance that no doubt had a direct impact on the quick conclusion to this investigation.

Sincerely,

A handwritten signature in blue ink that reads "Alan Hill". The signature is written in a cursive, flowing style.

Chief Alan Hill  
Oakwood Public Safety Department

## Two suspects implicated in burglary, attempted burglary on West Thruston in Oakwood

### *Duo arrested following home invasion in Kettering*

Two teenage suspects apprehended by police following an alleged home invasion in Kettering over the weekend have also been arrested and charged in connection an earlier burglary and attempted burglary on West Thruston Boulevard in Oakwood in the early morning hours of Saturday, Aug. 7.

The two suspects, identified as Keyon Taylor, age 19, and Blade Root, 18, both of Lewisburg, were arrested in Lewisburg and charged with aggravated burglary after Kettering and Oakwood police executed two search warrants in connection with the overnight incidents. Kettering police responded to a report of armed intruders in the 2200 block of East David Road shortly after 4 a.m. Saturday. An hour earlier, at approximately 3 a.m. Saturday morning, Oakwood police had been contacted by a West Thruston Boulevard homeowner who was out-of-state at the time reporting that a home security system had alerted them to an intruder trying to gain access to a residence. Oakwood police responded to the residence but found that the suspects had already fled the scene.

Police in Oakwood were contacted again at approximately 7 a.m. Saturday morning when a jogger discovered items abandoned in a flower bed. Among the items recovered was a purse with identification inside, which allowed police to contact a second resident on West Thruston who only then discovered that they had been the victim of an overnight burglary. Authorities in Oakwood said firearms were among the items stolen from the home in the 200 block of



West Thruston.

After a preliminary investigation, Oakwood and Kettering police executed two search warrants and apprehended both suspects in Lewisburg.

In addition to the aggravated burglary charges in Kettering, Taylor and Root also face multiple charges in Oakwood including burglary, attempted aggravated burglary and theft. Taylor also is facing an additional charge in Oakwood of possession of a firearm under disability due to a prior conviction.

OR 8/11/21

## **Klopsch, Norbert S.**

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**From:** Nancy Jones <njones7013@gmail.com>  
**Sent:** Monday, August 9, 2021 3:44 PM  
**To:** Hill, Alan  
**Cc:** Klopsch, Norbert S.  
**Subject:** Oakwood Police Academy ride along

Hi Chief Hill,

As you know, I participated in the Oakwood Police Academy during Fall 2020. Since our ability to experience a police ride along was constrained by Covid19, I deferred that activity. On Saturday I rode with Officer Chris Slone. It was an excellent experience. Officer Slone was an effective teacher who increased my understanding of policing in Oakwood. The ride along enhanced the education I got from the Academy, providing "real life" experience and an opportunity to understand the decision making process employed in different situations.

Not only did I increase my understanding of policing, but I also gained an enormous respect for Officer Slone. I am pleased and proud that the Oakwood Safety Department includes personnel of his caliber.

Thank you for including me in the 2020 Citizen Police Academy. I'm glad to know the 2021 Academy will be starting soon so more residents will share this opportunity.

All the best,

Nancy Jones

*Nancy Jones*

[njones7013@gmail.com](mailto:njones7013@gmail.com)

937-776-1656

[Crafting a Career](#)

# New rates proposed for county waste station

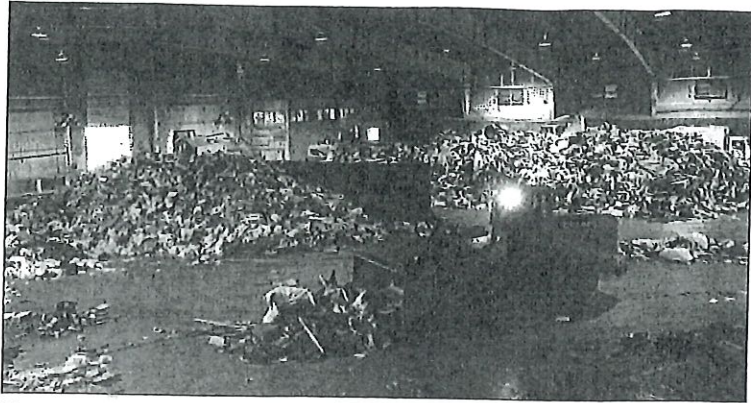
Most out-of-county users of Montgomery facility are from Clark.

By Chris Stewart  
Staff Writer

Customers who dump refuse at the Montgomery County Solid Waste District Transfer and Recycling Facility can weigh in at public hearing this month before county commissioners vote on a proposal to raise tipping fees, which would jump nearly 50% for users from surrounding counties.

The change is necessary because out-of-district dumpers haven't been bearing an equitable share of the cost, Montgomery County Administrator Michael Colbert said.

"A big chunk of our tonnage coming in is from outside the



Heavy equipment moves piles of trash on the tipping floor at the Montgomery County Solid Waste transfer station in Moraine.

LISA POWELL / STAFF

district. And that out-of-district (waste) has a cost to it that we didn't think met the market rate," he said.

The tipping fee per ton would

climb from \$37 to \$55 for out-of-county users, who account for roughly 10% of the tonnage

Rates continued on A5

DDN  
8/10/21

# Rates

continued from A1

dumped at the facility, according to the county's proposal.

Under the proposal, the cost to Montgomery County customers would stay unchanged at \$30.50 a ton. But Montgomery County property owners are already assessed a \$21.50 annual fee that shows up on tax bills, said Bob Downing, Montgomery County Environmental Services assistant director.

"When folks from out of Montgomery County come to the facility, they did not have to pay that charge," he said.

The public hearing is scheduled Aug. 24 during the regular 1:30 p.m. Montgomery County Commission meeting. Commissioners are expected to vote on the proposal directly following the hearing. If approved, the rate changes would go into effect Jan. 1, according to Environmental Services,

## RATE INCREASE PROPOSED FOR MONTGOMERY COUNTY WASTE STATION

A rate increase proposed for the Montgomery County Solid Waste District Transfer and Recycling Facility falls primarily on out-of-county customers. An Aug. 24 public hearing over the proposed new rates will be held in front of Montgomery County commissioners.

Originating county	Tons, 2020	*Current rate/ton	2020 revenue	Proposed rate/ton	**Proposed rate revenue
<b>REGULAR WASTE</b>					
Montgomery	379,087	\$30.50	\$11,562,150	\$30.50	\$11,562,150
Clark	29,302	\$37.00	\$1,084,165	\$55.00	\$1,611,596
Greene	6,598	\$37.00	\$244,139	\$55.00	\$362,909
Warren	3,245	\$37.00	\$120,071	\$55.00	\$178,484
Butler	2,866	\$37.00	\$106,048	\$55.00	\$157,639
Others	1,801	\$37.00	\$66,622	\$55.00	\$99,032
<b>Total</b>	<b>422,899</b>		<b>\$13,183,194</b>		<b>\$13,971,810</b>
<b>TIRES</b>					
Montgomery	394	\$170.00	\$66,980	\$240.00	\$94,560
Others	20	\$212.50	\$4,250	\$337.00	\$6,740
<b>Total</b>	<b>414</b>		<b>\$71,230</b>		<b>\$101,300</b>

\* Revenue is calculated on 2020 volumes and assumes no change in volume pattern.

\*\* Rate per ton does not include a \$4.75 per ton EPA Fee and a \$3 per ton generation fee. The EPA fee is a pass-through paid back to Ohio EPA.

SOURCE: MONTGOMERY COUNTY ENVIRONMENTAL SERVICES

the county division which operates the facility.

A majority of the tonnage that comes from outside the

district arrives from Clark County. In 2020, customers from Clark County dumped 29,302 tons at the facility,

accounting for about 7% of that year's tonnage. Greene County users accounted for roughly 1.5% of the tonnage,

while those from Butler and Warren counties combined for another 1.5%.

The Montgomery County Solid Waste District consists of 28 municipalities and accounts for about 90% of regular waste tonnage that passes through the transfer station.

According to the county, disposal fees haven't been raised in 24 years. Tipping fees on regular waste brought in nearly \$13.2 million in 2020. If the tonnage remains about the same, the proposed increase to out-of-district customers could result in an additional \$788,616 a year.

But Colbert said the goal of the rate proposal is to actually reduce out-of-district use of the county's waste transfer facility at 1001 Encrete Lane in Moraine.

"That's what we want to do," he said. "We want less tonnage to go to the landfill, because that then saves the county money."

Downing said tire disposal is a service that currently

loses money for the county. It now costs the county \$234.50 per ton but is charging only \$170 per ton.

Under the rate change proposal, Montgomery County residents will still get to dispose of 10 tires annually for free, but the rate would jump to \$240 a ton for county residents and \$337 for those outside the waste district.

The waste district also aims to recoup part of \$90,000 it pays in annual credit card fees by passing along a 2.3% charge to customers, according to the proposal.

The proposed changes also include closing weekday operations an hour earlier at 7 p.m. instead of 8 p.m. Currently, just 1.5% of the total number of customers arrive during the last hour each day on average, Downing said.

Each visit to the facility is also accompanied by a \$4.75 Environmental Protection Agency fee and \$3 per ton state-mandated generation fee.