


MEMORANDUM

TO: BOARD OF HEALTH MEMBERS
FROM: NORBERT KLOPSCH 
SUBJECT: MARCH 22, 2022 MEETING
DATE: MARCH 15, 2022

Greetings from City Hall!

We meet at 5:30 p.m. on Tuesday, March 22 in the council chamber at the city building. For those wishing to participate via Zoom, below is the access information:

<https://us06web.zoom.us/j/82635454145?pwd=bDZoRzZnRzRQWINKUDI0bURhZmw4Zz09>

Meeting ID: 826 3545 4145
Passcode: 018316

We will begin the meeting by electing the chair and vice chair for 2022.

Enclosed are:

- The meeting agenda.
- Minutes of our November 23, 2021 meeting.
- 2021 Health District Annual Report.

Our other meetings this year are scheduled as follows:

5:30 p.m. Tuesday, May 24
5:30 pm. Tuesday, July 26
5:30 p.m. Tuesday, September 27
5:30 p.m. Tuesday, November 22

cc: Mayor William Duncan, President
Dr. Steve Enseleit, Health Commissioner
Dr. John Ewing, Assistant Health Commissioner/Medical Director
Paul Scaglione, REHS, Environmental Health Director

BOARD OF HEALTH
AGENDA
MARCH 22, 2022

- I. CALL TO ORDER
- II. ANNUAL ORGANIZATION MEETING
 - Election of 2022 Chair and Vice Chair
- III. MINUTES OF PREVIOUS MEETINGS
- IV. REPORT FROM CHAIR
- V. REPORT FROM ENVIRONMENTAL HEALTH DIRECTOR
 - ODA Food Establishment Survey
 - ODA Pool Survey
- VI. REPORT FROM HEALTH COMMISSIONER
 - COVID-19 Update
- VII. REPORT FROM ADMINISTRATOR/CITY MANAGER
 - 2021 Annual Report
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
- X. ADJOURN

THE MINUTES OF THE MEETING OF THE BOARD OF HEALTH, CITY OF OAKWOOD,
STATE OF OHIO

The meeting was conducted on Tuesday, November 23, 2021 in the council chamber at the Oakwood City Building, 30 Park Avenue, and was also accessible via Zoom.

In attendance were:

Dr. David Denka, D.O., Chair
Dr. Sallie Wilson, D.O., Vice Chair
Dr. Bill Coyne, D.D.S., Member

Dr. Steve Enseleit, M.D., Health Commissioner
Norbert Klopsch, Administrator/City Manager
Paul Scaglione, REHS, Environmental Health Director

DRAFT

Also in attendance were Oakwood Schools Superintendent Dr. Kyle Ramey and Public Safety Director Alan Hill. Attending via remote teleconference utilizing the Zoom.com platform were the following: Dr. Elizabeth Maimon, DVM, M.P.H., Member; Mrs. Diane Scott, R.N., Member; and Mayor Bill Duncan, President.

Dr. Denka called the meeting to order at 5:30 p.m. and led a discussion on the following agenda items:

Minutes of Previous Meetings: Dr. Denka asked that the minutes of the August 31, 2021 meeting be reviewed. There being no requested edits, a motion to approve was made by Dr. Wilson and seconded by Dr. Coyne. Upon viva voce vote, the motion passed and the minutes were approved.

Report from Chair: No report.

Report from Environmental Health Director:

- Update on Oakwood, Montgomery County and statewide COVID-19 numbers: Mr. Scaglione reported on the recent rise in COVID-19 cases and hospitalizations across Ohio after cases had steadily declined from mid-September to late October. He confirmed that the Board received a written report on COVID-19 numbers in Oakwood, including the Oakwood Schools. The pandemic continues to follow a cyclical trend. The Oakwood Schools had three more positive cases over the past week, but the total number is still low.
- 2022 Cost Methodology: Mr. Scaglione reported that he completed the annual cost methodology and recommends leaving the fees the same as 2021.
- Ohio Department of Agriculture Survey: Mr. Scaglione shared that the Ohio Department of Agriculture completed a survey of Oakwood City Health Department's Retail Food Establishment (RFE) Licensing and Inspection Program. Oakwood Health Department was again approved. The survey report will be available in 40 days. The information surveyed was the same that was surveyed in July by the Ohio Department of Health (ODH). There are seven action items from the survey that Mr. Scaglione will address.

Report from Health Commissioner: No report.

Report from Board Administrator/City Manager:

- COVID-19 update from Oakwood City Schools: Dr. Kyle Ramey provided an overview on operating Oakwood Schools during the pandemic. The number of COVID-19 cases continue to rise in the schools following recent state trends. The Schools continue to assess COVID-19 transmission and make the appropriate adjustments accordingly. To date, the schools have not had anyone seriously ill. At the moment, the Schools are planning to go "masks optional" for elementary school students starting on the Tuesday after MLK Day, but that may change based on the status of the virus. Dr. Ramey thanked Dr. Enseleit for

his counsel and guidance during the pandemic. Dr. Denka opined that COVID-19 will probably become endemic, rather than a seasonal illness like the flu.

Mr. Klopsch reported that Oakwood's water system is in full compliance with OEPA regulations, and commented on the increased attention on public water systems. He introduced Water Plant Superintendent Scott Loper, and shared his qualifications and experience. Mr. Klopsch noted that Mr. Loper received the 2021 "Richard F. Melick Award". The award is presented annually to a member of the Ohio Section of AWWA who has distinguished himself/herself by giving unselfishly to the field of operator training and technical education through the Ohio EPA, Operator Training Committee of Ohio (OTCO), Inc., and/or the American Water Works Association. Mr. Klopsch then invited Mr. Loper to comment on the 2021 lead and copper water testing and the OEPA Water System Sanitary Survey. Mr. Loper shared information about his prior work experience and commented on the Ohio EPA's water production and distribution requirements, and how they have increased over the years.

- 2021 Lead and Copper Water Testing: Mr. Loper reported that all of the annual lead and copper water tests have been completed. The EPA requires no additional lead and copper testing this year. The next scheduled sampling period is June-September 2022.
- OEPA Water System Sanitary Survey: Mr. Loper explained that the OEPA Water System Sanitary Survey is a comprehensive evaluation of Oakwood's water system and the manner in which each component is operated. All aspects of the water system including compliance with administrative/paperwork/record-keeping requirements, and the physical facilities including the water tower, water production wells, water treatment plants and water distribution system were inspected by the OEPA evaluator. Dr. Denka asked about the water hardness and comments made recently by his plumber when replacing a water heater. Mr. Loper stated that he periodically receives calls about hardness and water heaters and recommends that property owners flush their water heaters a couple times per year. The City is operating the water softening plants in the range recommended by the OEPA. Mr. Klopsch explained the purpose of the sacrificial anode as cathodic protection in water heaters. Water heater manufacturers recommend inspecting the sacrificial anodes annually and replacing them when needed to protect the inside of the water tank from corrosion.
- Mental Health Training/PSO Jesse Schaffer Suicide: Mr. Klopsch shared the sad news that Refuse Packer Driver Erwin Johnson passed away unexpectedly on November 2, presumably of a heart attack. He was a 35-year employee and is the second employee to die over the past three months. Mr. Klopsch then asked Chief Hill to comment on the suicide death of Public Safety Officer Jesse Schaffer, and on mental health training in the department. Chief Hill shared the sad news of the sudden death of Public Safety Officer Jesse Schaffer at 28 years old. PSO Schaffer joined the Safety Department in May 2018. Prior to joining the department, PSO Schaffer served in the United States Marine Corps, was a Trooper with Ohio State Highway Patrol, and served several local communities. Chief Hill commented on a program beginning in January 2022 that will change how mental health calls are responded to in Montgomery County. Chief Hill shared that in 2021, the Oakwood Public Safety Department implemented a series of trainings focused on mental health in an effort to equip every officer and dispatcher with the necessary skills to safely and effectively do their job. These trainings include Crisis Intervention Training for Lieutenants and Dispatchers; Talk Saves Lives Presentation; Applied Suicide Intervention Skills Training (ASIST); and Mental Health First Aid training for Public Safety Officers.

Dr. Wilson thanked Mr. Klopsch and Chief Hill for making strides in improving mental health and crisis intervention training.

- New Recycling Facility Grand Opening and Ribbon Cutting Ceremony: Mr. Klopsch invited the Board to a grand opening and ribbon cutting ceremony at the relocated 24/7 public-access recycling facility. The event will take place at 4 p.m. on Tuesday, November 30 at the front entrance to the J. David Foell Public Works Center, 210 Shafor Boulevard.

Old Business: None.

New Business: None.

Mayor Duncan thanked Board for their service and wished them all the best during the holiday season.

There being no other business, at 6:15 p.m. Dr. Denka adjourned the meeting.

Chair

Secretary

Commissioner of Health



City of Oakwood
Health District
Annual Report
2021

City of Oakwood

Board of Health

David Denka, DO (Chair)
Sallie Wilson, DO (Vice Chair)
Elizabeth Maimon, DVM, MPH
Diane Scott, RN
Bill Coyne, DDS

Current Officials and Staff Support

Name	Title
William Duncan, CPA, Mayor	President
Stephen Enseleit, MD	Health Commissioner
John Ewing, MD	Medical Director
Norbert S. Klopsch, City Manager	Administrator / Secretary
Paul Scaglione, RS	Environmental Health Director / Sanitarian
Diane Scott, RN	Nursing Director
Cindy S. Stafford, CPA, Finance Director	Vital Statistics / Registrar
Cindy S. Stafford, CPA, Finance Director	Fiscal Officer
Cindy S. Stafford, CPA, Finance Director	Data Administrator
Alan J. Hill, Public Safety Director	Public Information Officer
Vacant	Epidemiologist
Alan J. Hill, Public Safety Director	Emergency Response Coordinator
Vacant	Assistant to the Health Commissioner
John Ewing, MD	Deputy Health Commissioner
Theresa Rushlow	Deputy Registrar
Vacant	Accreditation Coordinator
Vacant	Health Educator

City of Oakwood

Board of Health

VITAL STATISTICS	
2021 CERTIFICATES AND PERMITS ISSUED	
CERTIFIED BIRTH CERTIFICATES ISSUED	229
CERTIFIED DEATH CERTIFICATES ISSUED	186
BURIAL PERMITS ISSUES	12

BIRTH / DEATH CERTIFICATE FEES	
CITY FEES	\$ 6,847.50
TOTAL STATE REMITTANCE FEES	5,638.50

2021 REMITTANCE FEES TO THE STATE	
VITAL STATISTICS	
CHILD ABUSE PREVENTIONS FEES	1,245.00
FAMILY VIOLENCE PREVENTION FEES	622.50
VITAL RECORD CERTIFIED COPY FEE	3,735.00
BURIAL PERMITS	36.00

2021 BIRTH AND DEATH REGISTERED STATISTICS	
TOTAL BIRTHS	0
TOTAL DEATHS	28
FEMALES	18
MALES	10
MANNER OF DEATH	
NATURAL	24
ACCIDENT	1
SUICIDE	1
HOMICIDE	1
PENDING INVESTIGATION	1
UNDETERMINED	0
DISPOSITION	
BURIAL	11
CREMATION	16
REMOVAL FROM STATE	0
DONATION	1
ENTOMBMENT	0