

THE MINUTES OF THE MEETING OF THE BOARD OF HEALTH, CITY OF OAKWOOD,
STATE OF OHIO

The meeting was conducted on Tuesday, May 24, 2022 in the council chamber at the Oakwood City Building, 30 Park Avenue, and was also accessible via Zoom.

Attending in person were:

Dr. Sallie Wilson, D.O., Member

Norbert Klopsch, Administrator/City Manager

Paul Scaglione, REHS, Environmental Health Director

Attending via remote teleconference utilizing the Zoom.com platform were Dr. Elizabeth Maimon, DVM, M.P.H., Member; Mrs. Diane Scott, R.N., Member; and Dr. Steve Enseleit, M.D., Health Commissioner.

Excused absent were Dr. David Denka, D.O., Chair and Dr. Bill Coyne, D.D.S., Vice Chair.

Mr. Klopsch called the meeting to order at 5:30 p.m. and led a discussion on the following agenda items:

Minutes of Previous Meetings: Mr. Klopsch asked that the minutes of the March 22, 2022 meeting be reviewed. There being no requested edits, a motion to approve was made by Mrs. Scott and seconded by Dr. Wilson. Upon viva voce vote, the motion passed and the minutes were approved.

Report from Chair: No report.

Report from Environmental Health Director:

- Food Establishment and Service Operations Fees: Mr. Scaglione reviewed the process by which the 2023 license fees were calculated.

Report from Health Commissioner: No report.

Report from Board Administrator/City Manager: Mr. Klopsch commented on the following items:

- 105 Monterey Avenue: The house at 105 Monterey has had an ongoing issue with a broken water meter. City staff has attempted to communicate with the property owner with no success. Following standard protocol, the water was shut off and the house was condemned and deemed no longer inhabitable. This action is very infrequent in Oakwood.
- Harman School Underground Storage Tank (UST): A large UST was discovered approximately 6 – 8 weeks ago at Harman School between the west side of the building and the alley. There is no record of the tank, but Oakwood School officials believe it was an old fuel oil tank that has not been used in over 50 years. Harman School is located in the City's Well Field Protection area, so there are stringent rules addressing the tank and requirement that it be removed. A certified contractor will be removing the tank sometime in July.
- That Day in May: The event last weekend went very well. It was another wonderful community festival.
- Gardner Pool Inspections and Opening: Gardner Pool opens this Saturday, May 28. Mr. Scaglione noted that pool inspections will be completed accordingly.

Old Business: None.

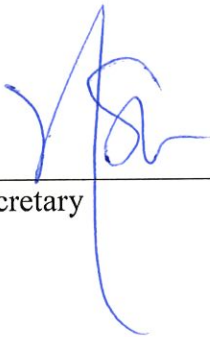
New Business:

- Resolution 22-1, Fees for Food Establishment and Service Operations, First Reading: The Board conducted a first reading of this resolution. A second reading will be conducted at the next Board meeting. In advance of that meeting, Mr. Scaglione will see that the required public notification is completed, as well as individual letters sent to all impacted parties.

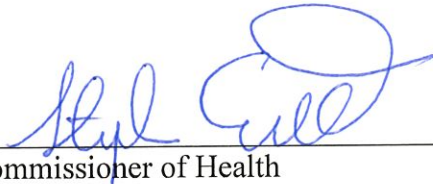
There being no other business, at 5:40 p.m. Mr. Klopsch adjourned the meeting.



Chair



Secretary



Commissioner of Health

**OAKWOOD BOARD OF HEALTH
RESOLUTION**

NO. 22-1

TO ADJUST FEES FOR THE LICENSURE OF RETAIL FOOD ESTABLISHMENTS (RFEs) AND FOOD SERVICE OPERATIONS (FSOs), BOTH FIXED AND MOBILE, PURSUANT TO THE STATE-MANDATED COST METHODOLOGY FOR CALCULATING THE SAME

WHEREAS, the Oakwood Board of Health has heretofore adopted a state-mandated cost methodology for the calculation of licensing fees for Retail Food Establishments (RFEs) and Food Service Operations (FSOs), both fixed and mobile, as provided under Ohio Revised Code Section 3717.07; and

WHEREAS, utilizing the statutory cost methodology, the City Sanitarian has determined that such licensing fees should be increased for 2023, as shown on the attached Exhibit A; and

WHEREAS, pursuant to Ohio Revised Code Section 3717.25(A), the Board is authorized to establish and collect fees for such licensing services;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF HEALTH OF THE CITY OF OAKWOOD, MONTGOMERY COUNTY, OHIO, THAT:

Section I.

Exhibit A, which sets forth licensing fees for the 2023 licensure year as calculated pursuant to the state-mandated cost methodology for calculation of licensing fees for RFEs and FSOs, both fixed and mobile, is hereby incorporated by this reference.

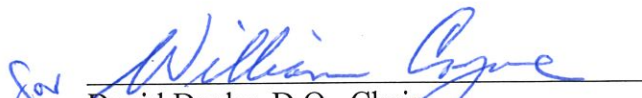
Section II.

The Board hereby adopts and establishes the licensing fees set forth on Exhibit A, to take effect on December 1, 2022 and to remain in effect until further action by the Board.


Section III.

This resolution shall take effect as of the earliest date permitted by law.

ADOPTED BY THE BOARD OF HEALTH OF THE CITY OF OAKWOOD, MONTGOMERY COUNTY, OHIO, this 26th day of July, 2022.



David Denka, D.O., Chair
Oakwood Board of Health

ATTEST:


Secretary

TO THE SECRETARY:

Please publish in a newspaper of general circulation within the Oakwood Health District, such publication to be made once a week for two (2) consecutive weeks.



City Law Director

EXHIBIT A

2023

**Oakwood City Health Department Fee Schedule for Food Service
Operations (FSO) and Retail Food Establishments (RFE)**

FSO & RFE	Commercial Fee	FSO & RFE	Non- Commercial Fee
<25,000 Sq. ft.	Oakwood Fee*	<25,000 sq. ft.	Oakwood Fee*
Risk Level 1	\$95.00	Risk Level 1	\$47.50
Risk Level 2	\$105.00	Risk Level 2	\$52.50
Risk Level 3	\$210.00	Risk Level 3	\$105.00
Risk Level 4	\$270.00	Risk Level 4	\$135.00
>25,000 Sq. Ft.		>25,000 Sq. Ft.	
Risk Level 1	\$140.00	Risk Level 1	\$70.00
Risk Level 2	\$145.00	Risk Level 2	\$72.50
Risk Level 3	\$540.00	Risk Level 3	\$270.00
Risk Level 4	\$570.00	Risk Level 4	\$285.00

Temporary Event Food license:	\$15.00	Non-Commercial
(Fee per event)	\$30.00	Commercial

Mobile food service license fee: \$42.00*

* Local fee only. Does not include state transmittal fee of \$28 for commercial operations and \$14 for non-commercial operations.