

MINUTES
OAKWOOD CITY COUNCIL WORK SESSION
FEBRUARY 28, 2022

The Council of the city of Oakwood, Ohio, met in a work session on Monday, February 28, 2022 in the second-floor training room at the city building, 30 Park Avenue. The Mayor of the City, William Duncan, presided.

Council members in attendance were Mayor William Duncan, Vice Mayor Steve Byington, Councilmember Rob Stephens and Councilmember Anne Hilton. Councilmember Leigh Turben was excused absent. Staff in attendance was City Manager Norbert Klopsch. Personnel and Properties Director Jennifer Wilder also attended the first portion of the meeting.

Mayor Duncan called the meeting to order at 5 p.m. and led the work session by discussing the following items:

- COUNCIL COMMITTEES
 - Planning & Zoning, Vice Mayor Byington
 - Point Broadband Project: Mr. Klopsch and Mrs. Wilder discussed the pending Point Broadband Fiber Optic project and how the existing city codes will be enforced to manage and control utility installation work in the public rights-of-way. Point Broadband plans to install a city-wide fiber optic network to offer internet and telecommunications services to all areas of Oakwood. Point Broadband is still in the project planning phase and has not yet submitted the documents necessary to receive approval to begin work. Vice Mayor Byington asked that staff verify the degree to which the code provides authority for the city to direct where and how utilities are installed in the rights-of-way.
 - Public Properties, Mrs. Turben
 - Recycling Containers: Mr. Klopsch mentioned that staff is researching options for pursuing a grant from the Oakwood Rotary Club for purchase of recycling containers to be placed in the Far Hills Avenue and Park Avenue Business Districts.
 - Public Utilities/Waterworks/Sewer, Mrs. Turben
 - Far Hills Storm Sewer Project: Mr. Klopsch shared that staff is meeting with engineers from LJB this week to discuss the start of design work. Engineering work will take place between March and October for a replacement storm sewer system crossing Far Hills Avenue at Greenmount Boulevard; on Dellwood Avenue from Far Hills to East Schantz; on Forrer Boulevard from Far Hills to East Schantz; and on Devereux Drive north of Forrer Road. Design plans will be completed in 2022 with construction of the storm sewer replacement in 2023. The city recently sent letters to 129 property owners in the project areas with information about the upcoming field survey and engineering work. So far, only one property owner responded with questions.
 - Safety & Traffic, Mr. Stephens
 - Emergency Management Services Agreement: Mr. Klopsch shared that there will be a resolution on the March 7 regular session agenda to authorize the continuance of the countywide coordinated program through the Office of Emergency Management.

- Gold Star Project: Mr. Klopsch reviewed a drawing that shows the locations for additional “No Parking Here to Corner” signs and crosswalk signs on E. Schantz Avenue between Dellwood and Spirea.
 - Mailbox Thefts: Mr. Klopsch noted that there have been about 20 reported thefts of mail from public mailboxes around Oakwood. The February 26 *Dayton Daily News* included an article about these thefts. The thefts are also occurring in Kettering.
 - Streets & Alleys, Mr. Stephens
 - 2022 Asphalt Pavement Project: The project bid opening was on February 24. There were two bids received and Barrett Paving was the low bidder. The bids were higher than originally anticipated, but consistent with other paving project bids in the Dayton area, reflecting the rising inflation. Given that there is about \$36,000 encumbered and still available from the 2021 budget, the city has sufficient funds to proceed with the original scope of the work as bid.
- REGIONAL AGENCIES
 - Oakwood Inclusion Coalition, Mr. Klopsch
 - 2021 Annual Report: The Oakwood Inclusion Coalition (OIC) is planning to publicly present its 2021 annual report to Oakwood City Council, the Oakwood School Board and Wright Library Board at the following meetings:
 - City Council – Monday, April 4
 - School Board – Monday, April 11
 - Library Board – Monday, April 18

Mr. Klopsch will mention the OIC in the City Manager Message included in the 2021 city annual report.
- BOARDS & COMMISSIONS
 - Sister City Association, Mrs. Hilton
 - Le Vésinet 50th and Outremont 45th: Mrs. Hilton shared details for upcoming Oakwood Sister City Association events celebrating twinning anniversaries.
 - Historical Society, Mrs. Turben
 - Far Hills Speaker Series: November 20 Presentation: Mr. Klopsch noted that Vice Mayor Byington was invited to be the speaker at the Far Hills Speaker Series on November 20, 2022. The event will commemorate the 150th anniversary of Oakwood’s platting and conclude with a vision of Oakwood in the future. Council will discuss the content of this presentation at a future work session.
- MISCELLANEOUS
 - 2022 Committee Needs: Council discussed citizen committee appointments. Mayor Duncan noted that he will continue making phone calls inviting some existing committee members to continue in their positions. Other council members will assist with some calls.
 - Oakwood Sustainability: Mr. Klopsch noted that Mrs. Wilder is meeting with two Oakwood residents this week to discuss development of native gardens. The residents are members of Green Oakwood and refer to themselves as the “Wild Ones.”

- Electric Vehicle Charging Station: Mr. Klopsch discussed the electric vehicle charging station planned for installation in the city parking lot on Orchard Drive. The city is planning to charge a fee for use of the station.
- New Resident Breakfast: Mr. Klopsch mentioned that staff plans to conduct the 2022 New Resident Breakfast in the fall, rather than in the spring.

At 6:56 p.m., Mayor Duncan concluded the work session and opened an executive session for personnel matters.

At 7:30 p.m., Mayor Duncan concluded the executive session for personnel matters and the meeting was adjourned.



Mayor

ATTEST:



Clerk of Council