

Oakwood, Ohio
May 17, 2022

The Oakwood citizen Budget Review Committee (BRC) met at 5:30 p.m. on Tuesday, May 17, 2022. The meeting took place in the council chambers at the city building, 30 Park Avenue, and was available via the Zoom.com remote teleconferencing platform.

The following people attended:

Budget Review Committee

In-person:

Dave Dickerson, Chair
Bill Frapwell, Vice Chair
Ellen Fodge
William Meyer
Pete Luther
Kristina Marcus
Kate Halpin
Steve Brooks
Howard Boose
Bill Rieger
Mark Risley
Erika Endsley
Michael Vanderburgh
Mike Ruetschle
John Gray

Via Zoom:

Megan O'Leary
Nicole Motto
Yusaku Kawai
Amanda Malusky Krauss

Oakwood City Council

In-person:

Vice Mayor Steve Byington
Councilmember Rob Stephens
Councilmember Anne Hilton
Councilmember Leigh Turben

City Staff

In-person:

City Manager Norbert Klopsch
Leisure Services Director Carol Collins
Finance Director Cindy Stafford
Public Safety Director Alan Hill
Law Director Rob Jacques
Personnel & Properties Director Jennifer Wilder
Engineering & Public Works Director Doug Spitler
Staff Engineer Chris Kuzma

Vice Mayor Steve Byington opened the meeting with a welcome and word of thanks to the committee for their service to the city. He invited Mr. Klopsch to make opening comments and to deliver the meeting presentation.

Mr. Klopsch began by introducing new BRC member Kate Halpin (Precinct G.) He then asked each person to make a self-introduction.

Mr. Klopsch confirmed that all committee members had received a copy of the minutes of the December 7, 2021 meeting. Mr. Klopsch noted that the minutes will be updated to reflect the attendance of Mr. Boose and asked if there were any other edits. There being no other edits, Mr. Klopsch asked for a motion to approve those minutes. Motion to approve by Mr. Dickerson; second by Mr. Frapwell. Upon viva voce vote, motion passed and the minutes were approved.

Mr. Klopsch began the meeting by discussing the following recent events and City projects:

- 2020 Census: Oakwood gained 370 residents... rising from 9,202 in 2010 to 9,572 in 2020. This is mostly attributed to the Pointe Oakwood residential development, including Element Oakwood.
- Home Sales: In 2021, 91% of homes sold above appraised value, and 97% of homes sold above appraised value so far in 2022, through April.
- "Town of Oakwood": The Oakwood Historical Society, along with Oakwood City Officials, conducted an unveiling ceremony of Oakwood's first historical marker last Saturday. The first historical marker commemorates the 150th anniversary of when the first Oakwood homes were built in an area near the Oakwood City Building on 30 Park Avenue in 1872, and the four men who first envisioned a "Town of Oakwood." Mr. Klopsch thanked John and MJ Gray for their generous donation in support of the historical marker.
- Hillview Fire: The Oakwood Public Safety Department responded to an evening fire a few days ago on Hillview Avenue. The fire started on a gas grill and extended to the garage. Thanks to the quick response of the public safety department the fire was extinguished, there were no reported injuries, and the home was saved.
- Inflation: Gasoline and diesel prices continue to rise due to the high rate of inflation, as well as equipment and other items purchased by the city. City staff continues to monitor the increases.
- Infrastructure Projects: In 2020, political jurisdictions deferred infrastructure projects due to the pandemic which has created a backlog of work. There is a shortage of construction trades contractors to meet the work demand.
- Traffic Enforcement: Daily traffic enforcement in Oakwood remains a high priority for the safety department.
- EV Charging Station: Mr. Klopsch invited Mrs. Wilder to share information about the EV Charging Station. Mrs. Wilder reported that an electric vehicle charging station has been installed in the municipal parking lot on Orchard Drive. Oakwood joined several other area jurisdictions in obtaining an Ohio EPA grant through the Miami Valley Regional Planning Commission. The grant pays for about \$15,000 of the \$24,000 cost. A ribbon cutting ceremony is scheduled for next week.
- Native Gardens/Anti-lawns: City staff is working on a code amendment that achieves an appropriate balance between meeting the desires of those residents wishing to cultivate natural areas/native gardens and those who prefer traditional landscaping within their neighborhoods and the Oakwood community.
- Personnel: Organizations are finding it more challenging to find employees, including seasonal employees.
- Gardner Pool: The pool was filled this week and city staff continues to prepare for the May 28 opening.
- Spring in Oakwood: Oakwood is beautiful during the springtime as everything comes into full bloom.
- Finances: Oakwood is in good shape financially, even given the impact of the coronavirus.

- Green Oakwood: There are approximately 800 followers on the “Green Oakwood” Facebook page. City staff is in regular contact with the group and partners with them to provide additional recycling services to the Oakwood community.
- Le Vésinet... 50th and Outremont... 45th: Oakwood has two sister cities: Le Vésinet, France, a suburb of Paris, and Outremont, Canada, a suburb of Montreal. Council Member Leigh Turben and her husband Dan will be representing Oakwood City Council next month for a 50th twinning celebration in Le Vésinet, France. Oakwood will also be celebrating a 45th twinning anniversary with Outremont in October. Oakwood also has a friendship pact with Unterhaching, Germany, a suburb of Munich.
- Oakwood Inclusion Coalition: The Oakwood Inclusion Coalition (OIC) mission focuses on removing all stereotypes and negative perceptions about Oakwood that may still exist, and to promote an inclusive, equitable, diverse, and welcoming environment and community for all. Current OIC Leadership Team members include:

Madeline Iseli	Josh Green
Judy Cook	Leigh Ann Fulford
Healy Jackson	Kat Furmanski
Roger Crum	Lisa Wagner
Dan Turben	Jacqui Housel
Kristi Hale	Mike Miller
Kyle Ramey	Brandy Mariani
Norbert Klopsch	Sam Davis

Mr. Klopsch invited Mrs. Stafford to deliver the following finance presentation:

- 2021 FINANCIAL AUDIT: Mrs. Stafford reported that the audit of the 2021 city finances was recently completed by Plattenburg & Associates. No items were noted and an unqualified “Clean” opinion is forthcoming.
- 2021 FINANCIAL HIGHLIGHTS: Mrs. Stafford reviewed the following 2021 highlights:
 - Total spending for General City Services was \$13.42 million.
 - General City Services receipts were 115.94% for the year and disbursements were 94.31% of budget. The City received \$468,000 of unbudgeted revenue from the American Rescue Plan Act and the economy continues to rebound positively impacting income tax receipts.
 - Refuse Fund receipts were 101.76% for the year and disbursements were 95.98% of budget. The budget included capital expenditures for the purchase of a new refuse packer and four new refuse scooters.
 - Enterprise Funds receipts were 100.62% for the year and disbursements were 95.03% of budget. The Enterprise Funds include Water, Sanitary Sewer and Stormwater. She explained that most of the sewer costs are driven by Montgomery County and the city of Dayton for wastewater treatment services.
- 2022 FINANCIALS THROUGH APRIL: Mrs. Stafford noted that General City Services receipts through April are at 41.37% of budget, while disbursements and encumbrances are at 48.84% of budget. Refuse Fund receipts through April are at 34.48% of budget and disbursements and encumbrances are at 47.44% of budget. Enterprise Fund receipts through April are at 29.91% of budget and disbursements and encumbrances are at 44.67% of budget.

Mr. Klopsch delivered the following presentation:

- AMERICAN RESCUE PLAN/LOCAL FISCAL RECOVERY FUND: The city received about \$500,000 in CARES Act money in 2020, and will receive about \$1,000,000 in American Rescue Plan Act money, half was received in 2021 and half will be received this year.
- 2022 CAPITAL PROJECTS/EXPENSES: The following capital expenses are in the 2022 Budget. Those shown in yellow are already completed or are in the process of being completed.
 - General City Services
 - S-22 1994 John Deere Tractor Replacement: \$25,000
 - S-33 1996 Wacker Pavement Roller Replacement: \$35,000
 - S-86S 2003 Henderson Salt Spreader Replacement: \$30,000
 - S-24 2001 Tennant Sweeper/Scrubber Replacement: \$40,000
 - Gardner Pool Improvements: \$316,750
 - Marked Public Safety Vehicle #60: \$59,000
 - S-71 2008 Pickup Truck Replacement: \$30,000
 - Asphalt Street Program: \$450,000
 - Concrete Street Program: \$100,000
 - Creager Field / Dog Park Parking Lot: \$55,000
 - Sidewalk, Curb & Driveway Apron Program: \$175,000
 - Refuse Utility
 - S-64 2000 Kramer Allrad Loader Replacement: \$90,000
 - S-05 2004 Refuse Scooter Replacement: \$23,000
 - S-10 2002 Refuse Scooter Replacement: \$23,000
 - S-77 2000 Crane Refuse Packer Refurbishment: \$60,000
 - Water Utility
 - W-12 2007 Pickup Truck Replacement: \$28,000
 - Well #6 Fence Replacement: \$30,000
 - Springhouse Water Plant Main Door Replacement: \$15,500
 - Wellhouse Roof Repairs: \$18,000
 - Water Line Repairs: \$50,000
 - Sanitary Sewer Utility
 - S-63 1996 New Holland Backhoe Replacement: \$100,000
 - Sanitary Sewer Repairs: \$50,000
 - Stormwater Utility
 - Far Hills Stormwater Inlet Repairs: \$130,000
 - S-30 1998 ODB Leaf Vacuum Replacement: \$75,000
- POSSIBLE 2023 CAPITAL PROJECTS/EXPENSES: The following is a list of possible capital projects and/or expenses being evaluated for 2023:
 - Far Hills Storm Sewer: \$1.9M
 - Salt Storage Building: \$42,000 – \$100,000
 - Asphalt Repaving: \$450,000
 - Sidewalk, Curb and Driveway Aprons: \$175,000

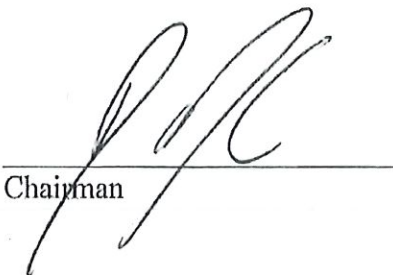
Mr. Gray commented on reports about students that are leaving or are considering leaving Oakwood City Schools and the possible impacts to the community.

Mr. Risley asked for an update about the fiber optic projects in Oakwood.

Mr. Klopsch shared that there are two different fiber projects in Oakwood. The Miami Valley Communications Council, in cooperation with the Miami Valley Educational Computer Association is working to build a large municipal fiber ring for intergovernmental communication. Also, other individual for-profit companies are adding fiber in area communities, including Oakwood.

Mrs. O'Leary thanked Green Oakwood for participating in the Styrofoam recycling event. She shared that that since the inception of program, about 10,000 pounds of Styrofoam has been repurposed.

There being no other business, at 6:44 p.m. Vice Mayor Byington and Mr. Klopsch thanked the committee members for their service and the meeting was adjourned.



Chairman