


MEMORANDUM

TO: BOARD OF HEALTH MEMBERS  
FROM: NORBERT KLOPSCH   
SUBJECT: MARCH 28, 2023 MEETING  
DATE: MARCH 23, 2023

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Greetings from City Hall!

We meet at 5:30 p.m. next Tuesday, March 28 in the council chamber at the city building. For those wishing to participate via Zoom, below is the access information:

<https://us06web.zoom.us/j/82030045835?pwd=MXF1bEtjbnlYeExDSE1LanFObDhiUT09>

Meeting ID: 820 3004 5835  
Passcode: 827937

Enclosed are:

- The meeting agenda.
- Minutes of our November 22, 2022 meeting.

Lieutenant Damian Baggett will attend the meeting to make a brief presentation on a medic vehicle that we purchased a few months ago. He will also give a brief tour of our two medic vehicles at the conclusion of the meeting.

Our remaining four meetings this year are scheduled as follows:

5:30 p.m. Tuesday, May 23  
5:30 pm. Tuesday, July 25  
5:30 p.m. Tuesday, September 26  
5:30 p.m. Tuesday, November 28

cc: Mayor William Duncan, President  
Dr. Steve Enseleit, Health Commissioner  
Dr. John Ewing, Assistant Health Commissioner/Medical Director  
Matthew Tyler, REHS, Environmental Health Director

BOARD OF HEALTH  
AGENDA  
MARCH 28, 2023

- I. CALL TO ORDER
- II. MINUTES OF PREVIOUS MEETINGS
  - November 22, 2022
- III. REPORT FROM CHAIR
- IV. REPORT FROM ENVIRONMENTAL HEALTH DIRECTOR
- V. REPORT FROM HEALTH COMMISSIONER
- VI. REPORT FROM ADMINISTRATOR/CITY MANAGER
  - Gardner Pool Improvements
  - ODH Efficiency and Effectiveness Study
  - New Board Member
  - Medic Vehicles
- VII. OLD BUSINESS
- VIII. NEW BUSINESS
- IX. ADJOURN

THE MINUTES OF THE MEETING OF THE BOARD OF HEALTH, CITY OF OAKWOOD,  
STATE OF OHIO

The meeting was conducted on Tuesday, November 22, 2022 in the council chamber at the Oakwood City Building, 30 Park Avenue, and was also accessible via Zoom.

Attending in person were:

Dr. David Denka, D.O., Chair  
Mrs. Diane Scott, R.N., Member

Dr. Steve Enseleit, M.D., Health Commissioner  
Norbert Klopsch, Administrator/City Manager  
Jennifer Wentzel, Health Commissioner, Public  
Health Dayton & Montgomery County (PHDMC)  
Rob Jacques, City Attorney

Attending via remote teleconference utilizing the Zoom.com platform were Dr. Elizabeth Maimon, DVM, M.P.H., Member; and Mayor Bill Duncan, President.

Dr. Denka called the meeting to order at 5:30 p.m. and led a discussion on the following agenda items:

Minutes of Previous Meetings: Dr. Denka asked that the minutes of the July 26, 2022 meeting be reviewed. There being no requested edits, a motion to approve was made by Mrs. Scott and seconded by Dr. Denka. Upon viva voce vote, the motion passed and the minutes were approved.

Report from Chair: No report.

Report from Environmental Health Director: PHDMC Health Commissioner Wentzel noted that she is attending the meeting in place of Matt Tyler, REHS, Environmental Health Director, who was unable to attend. Health Commissioner Wentzel commented on the following items:

- Flu and COVID Numbers: Flu cases are high and ahead of historic figures, but COVID-19 cases are down. PHDMC maintains an active dashboard for tracking COVID-19. Mayor Duncan asked if a dashboard is also available to track the Flu. Commissioner Wentzel responded yes and that she would send an email with a link.
- ODH Swimming Pool Survey: The Ohio Department of Health (ODH) survey of Oakwood's Public Swimming Pool Program was completed. ODH finds that the program is meeting the acceptable minimum standards as mandated by the survey methodology.
- Flyboys Norovirus Event: Public Health – Dayton & Montgomery County investigated a public health matter at the beginning of October at Flyboys Deli in Oakwood after people became ill following a baby shower at the deli. There were 24 persons who became ill from Norovirus, a foodborne illness, with four being secondary. Some of the food consumed was prepared by Flyboys and some was brought in from outside sources. Inspections of the facility found a number of issues that have since been corrected.

Report from Health Commissioner: No report.

Report from Board Administrator/City Manager: Mr. Klopsch commented on the following items:

- ODH Local Health District Efficiency and Effectiveness Study: The city will need to complete a Local Health District Efficiency and Effectiveness Study, but is still awaiting guidance from ODH on the study requirements. Provisions included in the 2022/2023 Ohio

Biennium Budget will likely require Oakwood's local health district to merge with Public Health – Dayton & Montgomery County. The Oakwood Health Board, under a different name, could continue to serve as a general advisory body to the city on health and safety matters.

- November 14 Houk Stream Event: Mr. Klopsch explained that during a routine patrol, an Oakwood Public Safety Officer found an unattended vehicle near the entrance of Houk Stream that belonged to an endangered missing adult. Search efforts conducted by the Montgomery County Sheriff's Office, Five Rivers MetroParks, Oakwood Public Safety Department, and members of EquuSearch located the individual deceased in a wooded area of Houk Stream.
- Appointment of New Board Member: The Board will need a new member to replace Dr. Sallie Wilson. City Council will make the appointment over the next 2-3 months.

Old Business: None.

New Business: None.

There being no other business, at 5:48 p.m. Dr. Denka adjourned the meeting.

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Chair

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Secretary

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Commissioner of Health