

**City of Petaluma**  
**FY 2024-25 Master Fee Schedule with Fee Study Updates**  
**Effective 7/1/2024**

FEE DESCRIPTION	FEE INFORMATION	FY 2025 FEES
<b>ADMINISTRATIVE FEES</b>		
Convenience Fee For Direct Credit Cards - Applies To City Charges		2.50%
Convenience Fee For Transactions on Energov and other Platforms		Varies
City Personnel as Needed	Fully Burdened Hourly Rates	FBHR
Copies- Public Records Request- excluding FPPC	per page	\$ 0.39
Copies- Per FPPC	Per California Govt code Title 9 Section 81008- Campaign Finance Forms , Strmt of Econ Interests	\$ 0.10
Banner Permits	Each	\$ 62
<b>Business Tax Rates</b>		
Business License fees and Renewals- Fees set separately	See www.cityofpetaluma.org and/or Resolution No. 93-60	
<b>Film Permit Fees</b>		
Basic Film Permit		\$ 773
Filming inside a City Building or Office	per hour	\$ 63
City Personnel as Needed	Fully Burdened Hourly Rates	FBHR
City Vehicle or Equipment Rental	Department rate	Full Cost
Barricades	per unit per day	\$5-22
Cleanup/security Deposit	As determined by City Manager; Fully Burdened Rate plus materials	\$ 1,496
Street Closure - Residential	per day	\$ 749
Street Closure - Arterial	per day	\$ 1,496
<b>Special Event Permit Fees</b>		
Minor(30 or fewer participants)-Resident:	Police	\$ 125
	Fire- If Fire Department review and/or inspection is required- Hourly rate applies (see Fire Fees- FLS-1)	FBHR
	Planning- If Zoning Permit (t.u.p.) is required	\$ 542
	Park- permit for use of park or facility	See Recreation Fees
Minor(30 or fewer participants)-Commercial:	Police	\$ 290
	Fire- If Fire Department review and/or inspection is required- Hourly rate applies (see Fire Fees- FLS-1)	FBHR
	Planning- If Zoning Permit (t.u.p.) is required	\$ 542
	Park- permit for use of park or facility	See Recreation Fees
Major(more than 30 participants)-Resident:	Police	\$ 290
	Fire- If Fire Department review and/or inspection is required- Hourly rate applies (see Fire Fees -FLS-1)	FBHR
	Planning- If Zoning Permit (t.u.p.) is required	\$ 542
	Park- permit for use of park or facility	See Recreation Fees
Major(more than 30 participants)-Commercial:	Police	\$ 786
	Fire- If Fire Department review and/or inspection is required- Hourly rate applies (see Fire Fees -FLS-1)	FBHR
	Planning- If Zoning Permit (t.u.p.) is required	\$ 542
	Park- permit for use of park or facility	See Recreation Fees
<b>AIRPORT FEES</b>		
<b>Hangar Fees</b>		
T Hangar Old:		
	per SF per month- 1A, 4A, 6A, 6K, 7A, 7K, 11K- 1,032 SF	\$ 485.04
	per SF per month- 11A- 1,042 SF	\$ 489.74
	per SF per month- 1B, 2A, 4B, 6B, 6J,7B, 7J, 8A, 8K, 11I, 12A, 12J- 1,182 SF	\$ 555.54
	per SF per month- 2B, 8B, 12B, I2I-1,328 SF	\$ 624.16
	per SF per month- 3B- 986 SF	\$ 463.42
	per SF per month- 2C-K, 8C-J, 12C-H- 1,000 SF	\$ 470.00
	per SF per month- P14- 790 SF	\$ 371.30
	per SF per month- Storage Inside- 1H, 2L, 3L, 4L, 8L- 665 SF	\$ 312.55
	per SF per month- T-hangars 39'- 1C-G, 3C-K, 4C-K, 6C-I, 7C-I, 11B-J- 886 SF	\$ 416.42
T Hangar New:		
	per SF per month- 14A- 1,297 SF	\$ 752.26
	per SF per month- 14B, 14E, 14F, 15B-F, 15I-M- 1,000 SF	\$ 580.00

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	per SF per month- 14C- 1,263 SF	\$ 732.54
	per SF per month- 14D- 1,121 SF	\$ 650.18
	per SF per month- 14G- 1,142 SF	\$ 662.36
	per SF per month- 15A- 1,150 SF	\$ 667.00
	per SF per month- 15G- 1,200 SF	\$ 696.00
	per SF per month- 15H- 979 SF	\$ 567.82
	per SF per month- 15N- 1,305 SF	\$ 756.90
	per SF per month- 16A, 17A- 1,197 SF	\$ 694.26
	per SF per month- 16B-F & I-N, 17B-F & I-N- 886 SF	\$ 513.88
	per SF per month- 16G, 17G- 1,163 SF	\$ 674.54
	per SF per month- 16H&O, 17H&O- 1,024 SF	\$ 593.92
Box Hangar:		
	per SF per month- 9A-C, 13A-D- 2,000 SF	\$ 1,020.00
	per SF per month- 10A & C- 2,700 SF	\$ 1,377.00
	per SF per month- 10B- 3,350 SF	\$ 1,708.50
Executive Hangar:		
	per SF per month- 18D- 3,764 SF	Subject to terms of Lease Agreement
	per SF per month- 18A,B&C- 3,550 SF	\$ 2,023.50
Box Hangar Commercial Use	per SF per month -per Lease Agreement	1.5x Non-Commercial Rate
Ground Lease Commercial	per SF per month- per Lease Agreement	Subject to terms of Lease Agreement
Ground Lease Private Hangar	per SF per month- per Lease Agreement	Subject to terms of Lease Agreement
Executive Hangar Commercial Use	per SF per month- per Lease Agreement	1.5x Non-Commercial Rate
Tie Down- Single Engine(piston)	per month	\$ 60
Tie Down- Single Engine(piston)	Daily	\$ 10
Tie Down- Multi-Engine(piston)	per month	\$ 90
Tie Down- Multi Engine(piston)	Daily	\$ 15
Tie Down- Turbine Engine(propjet/jet)	per month	\$ 135
Tie Down- Turbine Engine(propjet/jet)	Daily	\$ 45
<b>Other Fees</b>		
Derelict Aircraft Fee	Daily	\$ 31
Fuel, oil and additives	Posted at Airport	Cost adjusted daily
Key Card Deposit	Each	\$ 30
Hanger Wait List Deposit	Each	\$ 400
Fuel Flowage Fee	per Gallon	\$ 0.14
Rental Car Fee	Each	10% of Contract
Airfield Access Fee	per Day	\$ 7
Temporary Commercial Use Fee - General	Daily	\$ 50
Temporary Commercial Use Fee - Aircraft Services	Daily	\$ 74
Airport Staff Support	per Hour	FBHR
Ground Lease Non-Aeronautical	per sq ft	\$ 0.75
<b>ANIMAL CONTROL FEES</b>		
Animal Control Rates Set by Contract and Resolution	See <a href="http://www.cityofpetaluma.org">www.cityofpetaluma.org</a> and/or Resolution 2012-106	
<b>COMMUNITY DEVELOPMENT SERVICES</b>		
<b>Building</b>		
Fee for Credit Card Transactions		2.5% of total permit cost
Building Permit Fees:	\$1 to 500 Building Valuation	\$ 89
	\$501 to 2,000 Building Valuation	\$89.00 for the first \$500, plus \$5 for each additional \$100 or fraction thereof, to and including \$2,000
	\$2,001 to 25,000 Building Valuation	\$166 for the first \$2,000, plus \$33 for each additional \$1,000 or fraction thereof, to and including \$25,000

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	\$25,001 to 50,000 Building Valuation	\$942 for the first \$25,000, plus \$23 for each additional \$1,000 or fraction thereof, to and including \$50,000
	\$50,001 to 100,000 Building Valuation	\$1,551 for the first \$50,000, plus \$17 for each additional \$1,000 or fraction thereof, to and including \$100,000
	\$100,001 to 500,000 Building Valuation	\$2,393 for the first \$100,000, plus \$13 for each additional \$1,000 or fraction thereof, to and including \$500,000
	\$500,001 to 1,000,000 Building Valuation	\$7,796 for the first \$500,000, plus \$10 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
	\$1,000,001 Building Valuation and up	\$13,523 for the first \$1,000,000, plus \$7 for each additional \$1,000 or fraction thereof
Building Permit Flat Fee:	Residential Reroof 30sq or less	\$ 368
Plan Checks:	Community Development Building Division	100% of Building Permit Fee
	Planning Plan Check	\$ 173
	Civil/Engineering	15% of Building Permit Fee
	Fire-New Commercial; Fee calculated at flat amount or 25% of building permit- whichever is greater	\$655 or 25% of Building Permit Fee
	Fire-New Residential; Fee calculated at flat amount or 25% of building permit- whichever is greater	\$327 or 25% of Building Permit Fee
	Fire-Commercial Tenant Improvements; Fee calculated at flat amount or 25% of building permit- whichever is greater	\$491 or 25% of Building Permit Fee
	Fire- Residential Addition/Remodel; Each	\$ 327
Incremental	Incremental	.0061 x Building valuation
Strong Motion Instrumentation Fee and Seismic Hazard Mapping Fee:	Residential	.00013 x Building valuation
	Commercial	.00028 x Building valuation
Building Standards Commission	SB1473- Fee based on Permit Valuation \$4.00 per \$100,000 of building valuation or appropriate fractions thereof as \$1.00 per each \$25,000 of valuation w/ min. fee of \$1.00	Varies
Energy	Energy	20% of Building Permit Fee
Electrical Permit Fees:	Minimal permit fee	\$ 226
	Multi-family/per sq ft	\$ 0.04
	Single family dwelling and duplex/per sq ft	\$ 0.05
	Addition or alteration	20% of Building Permit Fee
	Commercial Building	25% of Building Permit Fee
	Shell Building	10% of Building Permit Fee
	Pool	\$ 50
	Spa	\$ 50
	Tenant Improvements	20% of Building Permit Fee
Mechanical Permit Fees:	Minimal permit fee	\$ 226
	Residential/per sq ft	\$ 0.02
	Addition or alteration	20% of Building Permit Fee
	Commercial Building	25% of Building Permit Fee
	Pool	\$ 40
	Shell Building	10% of Building Permit Fee
	Tenant Improvements	20% of Building Permit Fee
Plumbing Permit Fees:	Minimal permit fee	\$ 226
	Residential/per sq ft	\$ 0.06
	Addition or alteration	20% of Building Permit Fee
	Commercial	25% of Building Permit Fee

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	Pool-private	\$ 61
	Pool-public	\$ 90
	Spa-private	\$ 30
	Spa-public	\$ 61
	Shell building	10% of Building Permit Fee
	Tenant improvements	20% of Building Permit Fee
Grading Permit Fees:	50 Cubic yds (38.2. m3) or less	No permit required
	Issuing Permit - Administration Only	\$ 114
Grading Plan Check Fees:	50 Cubic yds (38.2. m3) or less	No permit required
	51 to 100 cubic yds (40 to 76.5 m3)	\$ 664
	101 to 1,000 Cubic yds (77.2 to 764.6 m3)	\$664 first 100 cubic yds, plus \$18 for each addnl 100 cubic yds or fraction thereof
	1,001 to 10,000 Cubic yds (765.3 to 7645.5 m3)	\$831 first 1,000 cubic yds, plus \$18 for each addnl 1,000 cubic yds or fraction thereof
	10,001 to 100,000 Cubic yds (7646.3 to 76455 m3)	\$997 first 10,000 cubic yds (7645.5 m3), plus \$2.50 for each addnl 10,000 cubic yds (7645.5 m3) or fraction thereof
	100,001 to Cubic yds (76456 m3) or more	\$1,246 first 100,000 cubic yds (7645.5 m3), plus \$2.50 for each addnl 10,000 cubic yds (7645.5 m3) or fraction thereof
Other inspections and fees:	Red tag construction without permit violation fee per Ord 2392 Section 111.4.4	500% of Building Permit Fee
	Inspection outside normal business hours- \$254 per hour - Minimum 2 hours	\$ 508
	Inspections for which no fee is specifically indicated- \$169.50 per hour- Minimum 2 hours	\$ 339
	Additional plan check fee- Minimum 1 hour	\$ 325
	3rd party building plan check fee	75% of Base Building Permit Fee
	Peer review building plan check fee	75% of Base Building Permit Fee
	Additional staff time subsequent to completion & recordation of notice and order required by the International Property Maintenance Code	\$ 303
	Temporary Utility Permits (Electrical and Gas)	\$ 226
	Deconstruction permit	Based on job valuation plus \$226 for each plumbing, electrical and mechanical
	Swimming pools	Based on pool valuation plus \$226 for each plumbing, electrical and mechanical
	Photovoltaic Fees	Variable
	Code Enforcement Re-Inspection Fee	\$ 227
	Alternate Method and Materials Request (AMMR)	\$ 1,079
	Permit Extension	\$ 247
	Temporary Certificate of Occupancy	\$495 plus possible Bond
	Board of Appeals Meeting Fee	\$ 1,704
	CASP Consultant	Actual Cost plus \$228
	Taxi Driver Permit	\$ 113
	Solicitor Permit	\$ 113
	Massage Registration Fee	\$ 14
	Massage Permit Renewal Fee	\$ 197
<b>Planning</b>		
City Administrative Overhead - Applies To All Planning Fees	Administrative Overhead	9%
Fixed Fees:		
Home Occupation		\$ 257

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Categorical Exemption		\$ 667
Street Name Change		\$ 257
Address Change		\$ 257
Zoning Permit (t.u.p.)		\$ 542
Fence Permit		\$ 376
Sign Permit		\$ 376
Short Term Vacation Rental Permit	Initial Permit- Effective 1/16	\$ 459
Short Term Vacation Rental Permit-Renewal	Annual Renewal- Effective 1/16	\$ 174
Telecommunications Registration Fee		\$ 946
Telecommunications Removal Agreement		\$ 9,514
<b>Cost Recovery:</b>		
Variance	plus time and materials in excess of base fee	\$ 5,349
Exception	plus time and materials in excess of base fee	\$ 1,563
Use Permit-major	plus time and materials in excess of base fee	\$ 6,174
Use Permit-minor	plus time and materials in excess of base fee	\$ 2,351
Zoning Amendment-map	plus time and materials in excess of base fee	\$ 7,819
Zoning Amendment-text	plus time and materials in excess of base fee	\$ 7,324
Zoning Amendment - Minor Revision-pud/pcd/sppud	plus time and materials in excess of base fee	\$ 1,399
Subdivision Ordinance Amendment	plus time and materials in excess of base fee	\$ 6,502
Tentative Subdivision Map	plus time and materials in excess of base fee	\$ 10,616
Tentative Parcel Map	plus time and materials in excess of base fee	\$ 4,281
Final Parcel Map- 4 of fewer lots	plus \$5,000 for engineering technical review; plus time and materials in excess of base fee	\$ 3,209
Final (subdivision) Map- 5 or more lots	plus \$5,000 for engineering technical review; plus time and materials in excess of base fee	\$ 4,198
Tentative Map Amendment	plus time and materials in excess of base fee	\$ 8,230
Final Map Amendment	plus time and materials in excess of base fee	\$ 8,230
Lot Line Adjustment	plus \$1,600 for engineering technical review; plus time and materials in excess of base fee	\$ 3,621
Merger	plus \$750 for engineering technical review; plus time and materials in excess of base fee	\$ 3,621
Certificate Of Compliance	plus time and materials in excess of base fee	\$ 4,937
General Plan Text Amendment	plus time and materials in excess of base fee	\$ 7,078
General Plan Map Amendment	plus time and materials in excess of base fee	\$ 7,242
Specific Plan	plus time and materials in excess of base fee	\$ 11,030
Specific Plan Amendment	plus time and materials in excess of base fee	\$ 11,030
Initial Study (environmental)	plus time and materials in excess of base fee	\$ 7,256
Environmental Impact Report	Consultant fee plus 25% administrative overhead and the actual cost of staff time and materials	Consultant Costs
Annexation	plus \$3,000 deposit for engineering technical review; plus time and materials in excess of base fee	\$ 8,558
Site Plan & Architectural Review-minor	plus time and materials in excess of base fee	\$ 2,351
Site Plan & Architectural Review-major	plus time and materials in excess of base fee	\$ 7,571
Addition/Remodel in City Approved Historic District	plus time and materials in excess of base fee	\$ 1,399
Preliminary Review-staff	plus time and materials in excess of base fee	\$ 3,785
Flood Determination	plus time and materials in excess of base fee	\$ 165
Zoning Code Compliance Review	plus time and materials in excess of base fee	\$ 36
Heritage/landmark Tree Designation	No Charge	No Charge
Development Appeal	If an applicant files the appeal, the appeal fee will be a deposit and the applicant will be billed for any additional costs of processing the appeal on a staff time and materials basis. If a member of the public files an appeal, any additional costs of processing the appeal shall be billed to the APPLICANT on a staff time and materials basis	\$ 280
Extension Of Time	plus time and materials in excess of base fee	\$ 486
Determination of Public Convenience & Necessity	plus time and materials in excess of base fee	\$ 4,114
Public Improvement P.C.& Insp.	Less than \$500,000; 6% of estimated cost or \$4,114 whichever is greater plus staff time and materials	See Fee Information
Public Improvement P.C.& Insp.	Greater than \$500,000 and less than \$1,000,000; 4% of estimated cost plus staff time and materials	See Fee Information
Public Improvement P.C.& Insp.	Greater than \$1,000,000, 2% of estimated cost plus staff time and materials	See Fee Information

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Outside Sewer/water	plus time and materials in excess of base fee	\$ 823
Right Of Way Abandonment	plus time and materials in excess of base fee	\$ 1,646
Reimbursement Agreement	plus time and materials in excess of base fee	\$ 1,646
Mitigation Monitoring	Based on full cost recovery (deposit plus staff time and materials) and required as a condition of approval of every application requiring mitigation monitoring. The Community Development Director shall determine the amount of the initial deposit based on the nature and scope of mitigation	See Fee Information
Plan Check- Building Permits	plus time and materials in excess of base fee	See Building Fees
<b>Housing</b>		
Base Monitoring Fees:	Monitoring by City- assumes clean monitoring process with no major findings, If finding, additional fees apply	\$ 308
	HCD/HOME and Other Programs, Program Monitored by City	\$ 679
	Loan Origination Fee - 1% of Total Loan, Staff time for loans of \$500k and Under	\$ 17,957
	Regulatory Agreement Modifications w/Council Approval	\$ 6,733
	Per Unit Compliance For Density Bonus and IH Program Rental	\$ 168
	City Owned Homes	\$ 673
	Homeownership - Single Family - Loan Payoff, Subordination, deed of trust reconveyance	\$ 448
<b>Impact Fees</b>		
Impact Fees and Capacity Fees- set separately	See <a href="http://www.cityofpetaluma.org">www.cityofpetaluma.org</a>	
<b>FIRE DEPARTMENT FEES</b>		
<b>Administrative Fees</b>		
Late Fee Assessment AF-1	Failure to pay permit fees within 90 days of due date; each	50% of Permit Fees
Cost Recovery for Suppression and Investigation AF-2	FBHR per incident plus any additional time and materials related to negligence, DUI or violation of the law	FBHR plus materials
Fire False Alarm Response- Commercial AF-3:	First two false alarms in calendar year	No Charge
	Third false alarm in calendar year	\$ 491
	Fourth false alarm in calendar year	\$ 982
	Fifth and subsequent false alarms in calendar year	\$ 982
Violation Inspection Fee(Occupancies with Fire Permit) AF-5	Hourly rates- 1 hour min.	\$ 163
Weed Abatement Admin Fee AF-6	plus contractor's actual cost	\$ 327
Work without a permit that requires a Stop Work Order AF-7	Each Stop Work Order- Municipal Code 17.04.020.115.7	Up to \$1,000 Penalty
Work performed without valid permit AF-8	Double Permit Fees	Double Fees 100%
<b>EMS Fees</b>		
ALS1- Resident	Advanced Life Support Level 1	\$ 3,384
ALS 1- Non Resident	Advanced Life Support Level 1	\$ 3,722
ALS 2- Resident	Advanced Life Support Level 2	\$ 3,776
ALS 2- Non Resident	Advanced Life Support Level 2	\$ 4,151
BLS 1- Resident	Basic Life Support Level 1	\$ 3,242
BLS 1- Non Resident	Basic Life Support Level 1	\$ 3,562
Treat and Release	Treat and Release	\$ 2,102
EKG- Pads AO392 and Electrodes AO392		\$ 149
Oxygen AO422		\$ 178
Mileage AO425		\$ 61
<b>Emergency Response Personnel and Equipment Rates- including Cost Recovery</b>		
City Personnel as Needed	Fully Burdened Hourly Rates	FBHR
Equipment and Apparatus- 1 hour min.; addtl hours prorated to 1/4 hour:	Per Hour - Type 1 engine	FEMA/Caltrans Rates
	Per Hour - Aerial - 100 foot	FEMA/Caltrans Rates
	Per Hour - Rescue (Light) - Type 6	FEMA/Caltrans Rates
	Per Hour - Rescue (Medium) - trailer	FEMA/Caltrans Rates

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	Per Hour - Rescue Boat	FEMA/Caltrans Rates
	Per Hour - Ambulance with equipment	FEMA/Caltrans Rates
	Per Hour - Command Unit/Battalion Chief SUV	FEMA/Caltrans Rates
Basic Engine Response, Vehicle Fire And Cleanup:	Charges for Basic Engine Response, plus Environmental cleanup and vehicle fire	FBHR plus equipment rates
Consumables- Based on Unit of measure and may have a minimum usage charge	Cost of materials plus administrative rate of 20%	Full Cost plus 20% Admin
Miscellaneous- 1 hour min.; addtl hours prorated to 1/4 hour:	MVA - Scene Control Only, Landing Zone setup, per application of Containment Boom, Extrication	FBHR plus equipment rates
<b><u>Fire and Life Safety Plan Review and Inspection Fees</u></b>		
Additional Re-Inspection Hourly Rate FLS-1	1 HR Min. hourly	\$ 163
Additional Plan Check Re-Check FLS-2	1 HR Min. hourly	\$ 163
Minor re-review fee for as-built plans		\$ 81
Application for Acceptance of Alternate Materials or Methods FLS-3	Hourly rate after 2 hours	\$ 491
Automatic Fire Sprinkler System FLS-4	100 heads or less; additional \$4 per sprinkler heads in project; includes 1 HR of FBHR for plan review	\$ 655
Automatic Fire Sprinkler System FLS-5	more than 100 heads; additional \$6 per sprinkler heads in project; includes 1 HR of FBHR for plan review	\$ 818
Automatic Sprinkler System FLS-6	Residential NFPA 13D (1 & 2 Family) System	\$ 573
Fire Plan Review - New Commercial FLS-7	Base fee or 25% of Building Permit Fee, whichever is greater (collected in Building)	See Building Fees
Fire Plan Review - Commercial Tenant Improvement FLS-8	Base fee or 25% of Building Permit Fee, whichever is greater (collected in Building)	See Building Fees
Fire Plan Review - New Residential FLS-9	Base fee or 25% of Building Permit Fee, whichever is greater (collected in Building)	See Building Fees
Fire Plan Review - Residential Addition/Remodel FLS-10	Base Fee (collected in Building)	See Building Fees
Engine Company Inspections FLS-11	First Inspection	\$ 163
Engine Company Re-inspections FLS-12	For each additional Inspection	\$ 163
Expedited Plan Review	4 hr minimum, OT after normal hours	\$ 1,185
Fire Access and Fire Protection Inspection FLS-13	Hourly rate after 2 hours	\$ 327
Fire Alarm System Installation FLS-14	plus \$5 per initiating device; includes 1 HR of FBHR for plan review	\$ 491
Fire Alarm System Minor Repair/modification FLS-15	includes 2 HRS of FBHR for plan review	\$ 491
Fire Pump Plan Review and Installation FLS-16	Hourly rate after 4 hours	\$ 982
Fire Service Underground Major FLS-17	includes FBHR for plan review	\$ 1,146
Fire Service Underground Minor FLS-18	Hourly rate after 3 hours	\$ 655
Fire Service Hydrant Flow Test FLS-19	performed by the water department- Contact PW&U	FBHR plus materials
Fixed Fire Extinguishing Systems- Hood and Duct FLS-20	includes FBHR for plan review	\$ 409
Combust Storage: High-piled Installation FLS-21	hourly rate after 3 hours	\$ 655
Industrial Oven Installation FLS-22	hourly rate after 2 hours	\$ 409
Outside Consultant- Plan Review/Inspection Services FLS-23	Each	Consultant Hourly rate plus 25%
Consultation- Fire Inspector/Plans Examiner FLS-24	1 hour Min; hourly, no charge for DRC or new business	\$ 163
Consultation- Fire Marshall FLS-25	1 hour Min; hourly, no charge for DRC or new business	\$ 238
Solar Variance Plan Review FLS-26		\$ 163
Special Event- Minor FLS-27	FBHR applies for review and inspection	See Administrative Fees
Special Event- Major FLS-28	FBHR applies for review and inspection	See Administrative Fees
Special Event- Occupancy check - After hours FLS-29	Base Fee plus FBHR applies	\$ 982
Special Event- Amusement within a building FLS-30	FBHR applies for review and inspection	FBHR
Spray Booth/Special Hazard Protection Systems/FM 200-type Installation FLS-31	Hourly rate after 5 hours- special permit for FM 200 systems	\$ 818
Standpipe Systems FLS-32	Hourly rate after 4 hours	\$ 818
Temporary Certification of Occupancy Inspection FLS-33	2 hour minimum; hourly rate thereafter	\$ 409
Fire Sprinkler System Modification/Repair FLS-34	Base Fee plus \$5.00 per sprinkler head modified	\$ 327
<b><u>Fire Permit Inspections Annual Permit Fees</u></b>		
Aerosol Products FP-1	Annual	\$ 327
Aircraft Repair Hangar FP-2	Annual	\$ 491
Apartment, Hotel, Motel 3-10 units without Assembly Rooms FP-3	Engine Company Inspections	\$ 327
Apartment, Hotel, Motel 3-50 units with Assembly Areas FP-4	Annual	\$ 327
Apartment, Hotel, Motel 51+ units with Assembly Areas FP-5	Annual	\$ 491
Automobile Wrecking/Junk Yard FP-6	Annual	\$ 491

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Combustible Fiber Storage FP-7	Annual	\$ 327
Combustible Material Storage FP-8	Annual	\$ 491
Commercial Rubbish/Handling Operation FP-9	Annual	\$ 491
Day Care-residential FP-10	Annual	\$ 327
Day Care-commercial FP-11	Annual	\$ 491
Dry Cleaning Plant FP-12	Annual	\$ 327
Dust producing operations FP-13	Annual	\$ 655
Fireworks/pyro.display FP-17	Each/Event	\$ 1,637
Garage repair FP-18	Annual	\$ 327
High-piled combustible storage FP-19	Annual	\$ 491
Inspections and re-inspections (occupancies not req. fire permits) FP-20	1 Hour minimum; hourly	\$ 163
Institutional Occupancy: less than 6 FP-23	Annual	Exempt
Institutional Occupancy: 6-50 FP-24	Annual	\$ 327
Institutional Occupancy: >50 FP-25	Annual	\$ 491
Junk Yard FP-26	Annual	\$ 491
Liquefied Petroleum gases limited use FP-27	Annual	\$ 81
Magnesium Working FP-28	Annual	\$ 327
Model Rockets to operate, handle or store FP-29	Each	\$ 163
Motor Vehicle Fuel Dispensing Stations FP-30	Annual	\$ 327
Organic Coatings FP-31	Annual	\$ 327
Industrial Oven baking or drying FP-32	Annual	\$ 491
Places Of Assembly: Less Than 300 FP-33	Annual	\$ 491
Places Of Assembly: 300 Or Greater FP-34	Annual	\$ 982
Radioactive Materials FP-35	Annual	\$ 655
Spraying & Dipping FP-36	Annual	\$ 655
Tent/canopy/air-supported Structure FP-37	3 Hour minimum; hourly	\$ 491
Large Tents, air supported structures and canopies FP -38	4 Hour minimum	\$ 655
Tire Storage FP-39	Annual	\$ 491
Violatoin Inspection Fee (Occupancies with Fire Permit) FP-40	Hourly Rate Min 1-hr per Inspection	\$ 163
Waste Handling Plant FP-41	Annual	\$ 327
Additional Fire Code Permit FP-42	Each/Event	\$ 163
<b>Hazardous Materials New Construction Fees- CUPA</b>		
Haz.mat- Above Ground Storage Tank Installation HM-1	Hourly rate after 6 hours	\$ 1,310
Haz.mat- Above Ground Storage Tank Modification/Repair HM-2	Hourly rate after 4 hours	\$ 982
Haz.mat- Above Ground Storage Tank Removal HM-3	Hourly rate after 4 hours	\$ 982
Haz.mat-Above Ground Storage Tank Closure Range 1,2,8 HM-4	Each; 2 hour minimum	\$ 655
Haz.mat-Above Ground Storage Tank Closure Range 3-7 HM-5	Each; 5 hour minimum	\$ 655
Additional Re-inspection HM-6	1 Hour minimum; hourly	\$ 163
Additional Plan Review Re-check HM-7	1 Hour minimum; hourly	\$ 163
Consultation Haz.mat Fire Inspector HM-8	1 Hour minimum; hourly	\$ 163
Consultation Haz.mat Fire Marshall HM-9	1 Hour minimum; hourly	\$ 238
Excavation near or repair modification HM-10	Hourly rate after 2 hours	\$ 327
Haz.mat management plan modification and review HM-11	Hourly rate after 2 hours	\$ 491
Liquefied Petroleum Gas Tank- Installation HM-12	Hourly rate after 4 hours	\$ 655
Medical and other compressed gas system installation HM-13	Hourly rate after 6 hours	\$ 655
Haz.mat-Underground Tank Installation first tank HM-14	First tank	\$ 2,620
Haz.mat-Underground Tank Installation Each additional tank HM-15	Per tank	\$ 491
Haz.mat-Underground Tank Major Modification HM-16	5 hour minimum; hourly thereafter	\$ 982
Haz.mat-Underground Tank Minor Modification HM-17	2 hour minimum	\$ 655
Haz.mat-underground Tank Removal first tank HM-18	application fee	\$ 1,310
	Second and subsequent tanks	\$ 678
Underground Storage Tank Transfer of Ownership HM-19	per site	\$ 655
Underground Storage Tank Other HM-20	Hourly rate after 5 hours	\$ 327



**City of Petaluma**  
**FY 2024-25 Master Fee Schedule with Fee Study Updates**  
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FEE DESCRIPTION	FEE INFORMATION	FY 2025 FEES
Underground Storage Tank Temporary Closure HM-21	per tank	\$ 327
<b>Hazardous Materials Annual Permit Fees- CUPA</b>		
Above Ground Storage Tank Act HMP-1:	Annual- APSA Flammable or Combustible Liquid stored on site (1,320-4,999 gallons) Tier I	\$ 327
	Annual- APSA Flammable or Combustible Liquid stored on site (5,000-9,999 gallons) Tier II	\$ 491
	Annual- APSA Flammable or Combustible Liquid stored on site (10,000 gallons or greater) Tier III	\$ 655
Above Ground Storage Tank Act HMP-2	Per site annually	Per Cal/EPA
Haz.mat-above Ground.storage: Range 1 HMP-4	Annual	\$ 491
Haz.mat-above Ground.storage: Range 2 HMP-5	Annual	\$ 655
Haz.mat-above Ground.storage: Range 3 HMP-6	Annual	\$ 818
Haz.mat-above Ground.storage: Range 4 HMP-7	Annual	\$ 982
Haz.mat-above Ground.storage: Range 5 HMP-8	Annual	\$ 1,146
Haz.mat-above Ground.storage: Range 6 HMP-9	Annual	\$ 1,310
Haz.mat-above Ground.storage: Range 7 HMP-10	Annual	\$ 1,474
Haz.mat-above Ground.storage: Range 8 HMP-11	Annual	\$ 491
Annual State Surcharge HMP-12	Per site	Per Cal/EPA
California Accidental Release Program (CALARP) HMP-13	Annual; Plus State Surcharge	\$ 508
Haz. Mat waste- small quantity generator level 1 HMP-14	No charges for level 1	\$ 163
Haz. Mat waste- small quantity generator level 2 HMP-15	Annual	\$ 327
Haz. Mat waste- small quantity generator level 3 HMP-16	Annual	\$ 491
Haz. Mat waste- large quantity generator level 4 HMP-17	Annual	\$ 655
Haz. Mat waste- large quantity generator level 5 HMP-18	Annual	\$ 818
Haz. Mat waste- large quantity generator level 6 HMP-19	Annual	\$ 982
Haz. Mat waste- tiered permitting (Onsite treatment) HMP-20	Annual	\$ 491
Haz. Mat waste- conditionally exempt treatment HMP-21	Annual	\$ 655
Haz. Mat waste- conditionally authorized treatment HMP-22	Annual	\$ 491
Haz. Mat waste treatment- permit by rule HMP-23	Annual	\$ 1,310
Haz.mat-permit To Operate Underground Tank System first tank HMP-24	first tank	\$ 982
Haz.mat-permit To Operate Underground Tank System each additional tank HMP-25	each additional tank	\$ 491
Underground storage tank surcharge HMP-26	Per Tank	Per Cal/EPA
<b>POLICE DEPARTMENT FEES</b>		
Booking Fee Restitution	Plus cost of booking fee	\$ 373
Special Event Permit-Minor:	Residential	See Administrative Fees
	Commercial	See Administrative Fees
Special Event Permit-Major:	Residential	See Administrative Fees
	Commercial	See Administrative Fees
Police False Alarm Response - Commercial:	First two in a calendar year -- No Charge	\$ 108
	Third false alarm in calendar year	\$ 108
	Fourth false alarm in calendar year	\$ 108
	Fifth and subsequent false alarms in calendar year	\$ 108
Police False Alarm Response - Residential:	First two in a calendar year -- No Charge	No Charge
	Third false alarm in calendar year	\$ 108
	Fourth false alarm in calendar year	\$ 215
	Fifth and subsequent false alarms in calendar year	\$ 389
Clearance Letter		\$ 20
Courtesy Towing Administration	No Charge	No Charge
Report Copy Fee		\$ 40
Fix-it Ticket Sign Off (parking Permit Display)		\$ 13
Appearance Subpoena Fee	Per Government Code 68096.1 and 68097.2	\$ 275
Records Subpoena Fee	Per Evidence Code 1563	Varies
Firearms Storage Fee	per Firearm	\$ 147
Neighborhood Check Request	Flat fee	\$ 13

**City of Petaluma**  
**FY 2024-25 Master Fee Schedule with Fee Study Updates**  
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FEE DESCRIPTION	FEE INFORMATION	FY 2025 FEES
Cannabis Permit Fee		Contact PD
Bingo Permit Fee	1 year permit	\$ 108
Bingo Permit Annual Renewal Fee		\$ 65
Bingo Permit 24 hours		\$ 108
Block Party Fee		\$ 247
Discovery Request		\$ 189
Call for Service Check (CAD Incident) Fee		\$ 40
Live Scan DOJ fee	Per DOJ - Taxi/Solicitor application packet	\$ 32
Digital Media & Photos:	CD-R/DVD-R	\$ 7
	Dispatch Recordings	\$ 8
	Thumb Drive 1-34 GB	\$ 10
	Thumb Drive 34-64 GB	\$ 21
	Flash Drive (128-256 GB)	\$ 22
	Flash Drive (257-512 GB)	\$ 107
	Flash Drive (1 TB)	\$ 153
Second Hand Dealer Permit		\$ 117
Administrative Tow Fee	Each	\$ 199
Repossession Fee	Per Government Code 41612	\$ 15
Parking Enforcement:	Various/ 72 Hours	\$50-\$97
	Handicapped Parking Violation	\$ 871
All Other Fines Set By The California Vehicle Code		
<b>PUBLIC WORKS</b>		
Development Review - Hourly Rates (100% Cost Recovery)	Fully Burdened Rate	Fully Burdened Rate
Utility Encroachment Permits - Inspection Hourly	Fully Burdened Rate	Fully Burdened Rate
Encroachment - Sidewalk Minor - Residential		\$ 600
Encroachment - Sidewalk/Driveway/Monitoring Wells		\$ 516
Encroachment - Sidewalk/Driveway - Residential		\$ 767
Encroachment - Sidewalk/Driveway - Commercial and Industrial		\$ 935
Encroachment- Sewer/water lateral		\$ 935
Encroachment - Sewer Repair (slip Line)		\$ 600
Encroachment - Sewer Repair (pipe Burst) 2 Receiving Holes		\$ 767
Encroachment - Sewer Repair (on Property)		\$ 432
Encroachment - Trenching (street To Main, Partial Trench)		\$ 767
Encroachment - Utility Co. Project (100% Cost Recovery)	deposit plus staff time and materials	\$ 221
Encroachment - Trees, Dumpsters/scaffolding		\$ 265
Encroachment - Outdoor Dining Initial Fee		\$ 265
Encroachment - Outdoor Dining Annual Renewal Fee		\$ 181
Encroachment - Transportation Single	Per CA DOT	Per CA DOT
Encroachment - Transportation Annual	Per CA DOT	Per CA DOT
<b>RECREATION FEES</b>		
Resident Photo Id Card / Golf - Initial		\$ 28
Resident Photo Id Card / Golf - Renewal		\$ 14
Resident Discount	Applied to Preschool, Camps, Contract Classes, Facility and Park Rentals(not applied to Ballfield or Synthetic Turf rentals; not applied to Government Rates)	5%
Special Event - Booth or Display Table	per booth	\$260-\$375
Community Garden Plots	per plot per year	\$ 50
Recreational Swimming:		
	Youth	\$ 3
	Senior/Disabled	\$ 5
	Adult	\$ 7
	12 swim pass - Senior/Disabled	\$ 59
	12 swim pass - Adult	\$ 74

**City of Petaluma**  
**FY 2024-25 Master Fee Schedule with Fee Study Updates**  
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FEE DESCRIPTION	FEE INFORMATION	FY 2025 FEES
Fitness Swimming:	per session	\$ 9
	12 swim pass	\$ 68
Swim Lessons:	Group - 8 lessons	\$ 151
	Group - 4 lessons	\$ 78
	Private - 1/2 hr. lesson	\$ 45
	Private - Four 1/2 hr. lessons	\$ 135
Pool Rental:	Private Party - 1-100 people per hour	\$ 160
	Private Party - 101+ people per hour	\$ 199
	Swim Team - per lane/hour - min \$40/hr. to max. \$80/hr.	\$ 15
	Classroom Rental- per hour	\$ 42
	New and Winter Programs and Passes	Cost to Provide
Adult Sports:	Softball - per team	\$616-\$1,013
	Volleyball - per team	\$ 578
	Basketball - per team	\$ 1,011
Recreation/Contract Programs:	General Programs - Recreational staff sets the fee depending on program costs- 30%- 40% of Program Revenue	Cost to Provide
	Drop In Programs- Varies	\$3-\$12
Senior Programs	Recreational staff sets the fee depending on program costs- 20% of program revenue	Cost to Provide
New and Special Programs/Tours and Trips	Recreational staff sets the fee depending on program costs	Cost to Provide
Youth Programs:	All Camps extended care per day	\$ 7
	Elementary Age - Kids Klub per week	\$ 238
	Middle School Age - K-2 Summer Camp per week	\$ 317
	High School Age - Explorers Camp - Trip Program	\$298-\$578
	Preschool Age - Camp Sunshine - per week - 5/days/week - full day	\$ 209
	Preschool Age - Camp Sunshine - per week - 5/days/week - half day	\$ 130
Pre-school Programs:	Teeny Tiny Tots - 3 days/week - monthly	\$ 143
	Teeny Tiny Tots - 2 days/week - monthly	\$ 95
	Teeny Tiny Tots - 1 day/week - monthly	\$ 54
	Teeny Tiny Tots -Drop In per day	\$ 14
	Tiny Tots Afternoon Program per day- monthly	\$ 95
	Tiny Tots - 2 days/week- monthly	\$ 183
	Tiny Tots - 3 days/week - monthly	\$ 271
	Tiny Tots - 4 days/week - monthly	\$ 351
	Tiny Tots - 5 days/week - monthly	\$ 426
	Lunch Bunch - per day	Based on Cost to Provide
<b>Ball Field Rental</b>		
Private Ball Field Rental-short Term	per day	\$ 98
Private Ball Field Turf Rental-short Term:	Synthetic Field Turf Soccer/Lacrosse (short term, resident)- per hour	\$ 98
	Synthetic Field Turf Soccer/Lacrosse(short term, non-resident)- per hour	\$ 148
	Synthetic Field Turf Soccer/Lacrosse (daily, resident)- 12 hours	\$ 578
	Synthetic Field Turf Soccer/Lacrosse(daily, non-resident)- 12 hours	\$ 1,156
	Field Light Fee- per hour	\$ 41
Private Ball Field Rental-long Term:	Field Rental (long term, little league, girls softball) - per member/season	\$ 10
	Field Rental (long term, soccer, lacrosse, other) - per member/season	\$ 13
Baseball Fields Rental-long Term(PCSF):		

**City of Petaluma**  
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FEE DESCRIPTION	FEE INFORMATION	FY 2025 FEES
	Synthetic Turf- Baseball Field (short term, resident)- per hour	\$ 103
	Synthetic Turf- Baseball Field (short term, non-resident)- per hour	\$ 156
	Synthetic Turf - Baseball Field (daily, resident)- 12 hours	\$ 604
	Synthetic Turf - Baseball Field (daily, non-resident)- 12 hours	\$ 1,209
Food Vendor/Food Truck		\$25-\$150 depending on event
Pickleball- per team		\$560-\$921
Non-Profit Park Rentals		25% Off Private Event Rate
Inflatable Fee		\$ 30
Compost Contamination Fee		\$ 125
<b>Facility Rental</b>		
Damage Deposits:	Facility Rental with alcohol	\$ 500
	Facility Rental no alcohol	\$ 300
Building Attendant Extra Service - All Buildings:	per hour	\$ 33
	per hour Holidays, New Year's Eve, Easter	\$ 47
Cancellation Fee - All Buildings	Less than two weeks notice	\$ 50
Cleaning Fee - All Buildings	when applicable	\$ 101
Equipment Rental & Coffee Services		\$17-\$36
Long Term Storage	per month	\$ 398
Rental Discount (one room-multi dates, 2-3 on same date)		10% Discount
Rental Discount (4 or more rooms on same date)		20% Discount
**Government Rates (Monday – Thursday only, Community Center)		25% Discount
Room Rates:		
Non-Profit	Fixed Furniture: Per Hr.: PCC-Conf 3 Senior Center-Art,Classroom,Library,Lounge,Lobby,Meeting Room	\$ 36
	Small Room: Per Hr: PCC-Conf 2,Club,Activity,Craft 1/2, 1/2 meeting Senior Center-Rec Rm Kenilworth-Main Rm	\$ 43
	Medium Room: Per Hr: PCC- Meeting Rm	\$ 57
	Large Room: Per Hr: PCC- Assembly Rm	\$ 86
	Per Day: Community Center Lobby/Kitchen	\$ 144
Private Event	Fixed Furniture: Per Hr: PCC-Conf 3 Senior Center-Art,Classroom,Library,Lounge,Lobby,Meeting Room	\$ 50
	Small Room: Per Hr: PCC-Conf 2,Club,Activity,Craft 1/2, 1/2 meeting Senior Center-Rec Rm Kenilworth-Main Rm	\$ 57
	Medium Room: Per Hr: PCC- Meeting Rm	\$ 86
	Large Room: Per Hr: PCC- Assembly Rm	\$ 101
	Per Day: Community Center Lobby/Kitchen	\$ 144
Commercial Event	Fixed Furniture: Per Hr: PCC-Conf 3 Senior Center-Art,Classroom,Library,Lounge,Lobby,Meeting Room	\$ 57
	Small Room: Per Hr: PCC-Conf 2,Club,Activity,Craft 1/2, 1/2 meeting Senior Center-Rec Rm Kenilworth-Main Rm	\$ 86
	Medium Room: Per Hr: PCC- Meeting Rm	\$ 130
	Large Room: Per Hr: PCC- Assembly Rm	\$ 202
	Per Day: Community Center Lobby/Kitchen	\$ 180
<b>Park Picnic Rental</b>		
Damage Deposits:	No Alcohol & up to 500 people per event	\$ 150
	Alcohol Use & up to 500 people per event	\$ 300
	over 500 people per event	\$ 700
Park Permit Application Fee	Rental of park space with no amenities; required permit per municipal code	\$ 72
Rental:		
Private Event	Private Event- Max 250 people - per day	\$ 166
Community Event	Community Event- Max 250 people - per day	\$ 216
Large Event	Large Event- Over 250 people - per day	\$ 505
Commercial Event(providing program or class)	Commercial Event- Monthly-max 5 days per week/2 hours per day or Weekly- max 5 days per week/8 hours per d	\$ 72
Government / Schools	Government/Schools Event- Max 200 people - per day	\$ 122
<b>Display/Advertising</b>		
Display	per week	\$17-\$171
Advertising	depending on size	\$190-\$1,225

**City of Petaluma**  
**FY 2024-25 Master Fee Schedule with Fee Study Updates**  
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FEE DESCRIPTION	FEE INFORMATION	FY 2025 FEES
Advertising Discount	for 3 consecutive issues of Activity Guide	10%
	for 12 consecutive issues of Senior Newsletter	10%
<b>City Council Chambers</b>		
Damage Deposit	Damage Deposit	\$ 150
Rental Rates:	Government Rate per hour	\$ 36
	Non-Profit per hour	\$ 50
	Private	\$ 50
	Commercial per hour	\$ 72
<b>TRANSIT RATES</b>		
Transit Rates Set by Separate Resolution	See <a href="http://www.cityofpetaluma.org">www.cityofpetaluma.org</a> and/or Resolution 2014-098	
<b>TURNING BASIN &amp; MARINA</b>		
Kayak Storage Rental	per Kayak per quarter	\$ 125
Mooring Fees	Year-round rate per foot to 29' including electricity	\$ 7.62
Mooring Fees	Year-round rate per foot 30'+ including electricity	\$ 8.54
Liveaboard Fee	Liveaboard per month including utilities(in addition to Mooring Fee)	\$ 493
Mooring Fees	Transient daily rate	\$ 37
Launch Fees- Each	Each	\$ 7
Launch Fees - Non Trailered Vessel	Kayak, Canoe, includes parking fee	3
Launch Fees- Season Pass	Season Pass	\$ 66
Launch Fees- Senior Season Pass	Senior Season Pass	\$ 33
Key Deposit	Each	\$ 30
<b>UTILITY RATES</b>		
AMI Opt-Out Fee	Each	\$ 20
Utility Rates Set by Separate Resolution	See <a href="http://www.cityofpetaluma.org">www.cityofpetaluma.org</a> and/or Resolutions 2023-128 and 2023-129	