



ADDRESS CHANGE APPLICATION FORM

Fee: See [Fee Schedule](#)

This Form, together with the General Application Forms, will become the Permit document for the Address Change Permit.

Processing Time: typ. 5 days

More time is required for Subdivision addressing.

Before you start this form, fill out the [General Application Form](#):

- Enter your **current** address details in the Property Information Box.
- Sign the Declaration and Agreement for Inspection on the General Application Form.
- Sign the Agent Authorization if applicable.

Proposed Address(es):

Address

City /State/Zip

Type of Address Change Application

- New Address
- New Suite Number
- Additional Address
- Address Change for existing building
- Street Name Change

This is a:

- Residential Unit
- Accessory Dwelling Unit
- Commercial Building
- Mixed Use Building

Has your project received an entitlement?

- Yes No

If yes, the File Number is: _____

Is the request for a new address or change of address a condition of approval?

- Yes No

Other Reasons for address change / new address (if applicable):
