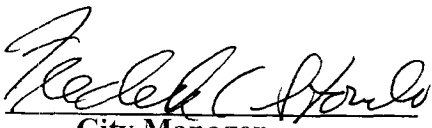


<p style="text-align: center;">City of Petaluma, CA</p> <p style="text-align: center;">Administrative Policy</p>	<p>Number:</p> <p>Last Revision Date:</p> <p>Date: August 27, 1999</p> <p>Page:</p>
<p>Subject: Safety and Physical Environment of the Community</p>	<p>Authority: City Manager</p> <p style="text-align: center;"> City Manager</p>

I. GENERAL POLICY

All employees are reminded that they can assist greatly the efforts of the City of Petaluma in improving the physical environment of the community.

In that regard, we ask your help in being aware and reporting circumstances, which may need the attention of the various operating departments within the City. Therefore please report to the appropriate department any such circumstances, including but not limited to:

1. Missing or defaced public street signs
2. Vandalized parks or public areas
3. Abandoned vehicles
4. Conditions of public streets, sidewalks, or other public property which may pose a hazard to people exercising due care
5. Non-functioning streetlights or signals
6. Visual obstructions to street signs, traffic signals, and street markings, etc.

By working together we can make Petaluma a better and safer place to work and live.

Section III