

Side Letter of Agreement

Between the City of Petaluma and the Peace Officers' Association of Petaluma Unit 6

Travel Time

Representatives of the City of Petaluma and the Peace Officers' Association of Petaluma (POAP) Unit 6 have met and conferred and reached agreement on this Side Letter of Agreement.

The parties agree to the following language governing travel time:

The Police Chief or his/her designee shall order schedule changes to control overtime as the result of travel. The employee has the duty to speak with the scheduling Lieutenant as far in advance of the training as possible so that the Lieutenant is able to adjust schedules to accommodate the training and minimize overtime.

This Side Letter shall be deemed incorporated in the current MOU. This Side Letter shall be effective August 1, 2016, and the language governing travel time shall be incorporated into the successor MOU.

This Side Letter of Agreement is executed the /21th day of September, 2016, by the employer-employee relations representatives whose signature appears below for their respective organizations.

PEACE OFFICERS' ASSOCIATION OF PETALUMA

<u>/s/ Garrett Glaviano</u>	<u>9/21/16</u>
Garrett Glaviano, President, POAP	Date

CITY OF PETALUMA

<u>/s/ John C. Brown</u>	<u>9/27/16</u>
John C. Brown, City Manager	Date

<u>/s/ Dianne Dinsmore</u>	<u>9/21/16</u>
Dianne Dinsmore, Human Resources Director	Date