



Community Development Department
11 English Street
Petaluma, CA 94952
<http://cityofpetaluma.org>

Building Division
Phone: (707) 778-4301
To schedule inspections: (707) 778-4479
Email:edd@cityofpetaluma.org

PLAN CHECK TURN-AROUND TIME

The first review plan check takes approximately **15-20 business days** for residential additions, remodels, new single family homes, grading permits, signs, retaining walls, trellis, pools, patio covers and minor tenant improvements. If a second plan check is required due to non-approvable plans, the second plan check takes approximately **10-15 business days**.

The first review plan check for all subdivisions, commercial buildings, industrial buildings, major tenant improvements, multi-family homes and all others takes approximately **20 business days**. If a second plan check is required due to non-approvable plans, the second plan check turnaround takes approximately **10-15 business days**.

Please note that our offices are closed on Fridays and are not included in the plan check review time.

The Building Division Office will notify you when the plan check reviews are complete and when the application is approved and ready to issue.

THANK YOU FOR YOUR COOPERATION.