



# HERITAGE OR LANDMARK TREE NOMINATION FORM

No charge.  
Processing Time: 30 days.

## Submission Requirements

Please fill out the [General Application Form](#) and submit online at the [City of Petaluma Permits & Planning Application Hub](#)

## Criteria for Heritage or Landmark Tree Designation

In accordance with Chapter 8.28, Heritage and Landmark Trees, of the [Petaluma Municipal Code](#) (Ord. 1855 NCS §1 (part), 1991) designation to the register shall be based upon one or more of the following findings:

### A. Heritage Trees:

1. Indigenous species of historic, cultural or environmental significance to the community.
2. Commemorative planting by a group of citizens or the city in recognition of a significant community member or event.

### B. Landmark Trees:

1. Exceptional size/age as relates to generally accepted horticultural standards for the species.
2. Unusual or distinctive form, character, function or visual impact as related to the species and setting.
3. Association with a historically significant person, structure, or event.
4. Groves or stands of trees which collectively meet one or more of the criteria set forth in subsection B(1) through B(3) above.

## Tree Description

Please provide the following information for each tree you wish to nominate:

Tree Reference Number	Species of Tree (common or botanical)	Diameter and/or Circumference (measured 4 ft above grade)	Average Crown Spread (Estimated)	Health of Tree (Poor / Fair / Good)	Age (Approximate)	Desired Designation (Heritage or Landmark)
1						
2						
3						
4						
5						

### City of Petaluma Planning Division

11 English Street, Petaluma, CA 94952  
Hours: Please visit our website for current hours  
Mondays through Thursdays. Closed Fridays

T: (707) 778-4470

For faster responses, please e-mail us at:  
[petalumaplanning@cityofpetaluma.org](mailto:petalumaplanning@cityofpetaluma.org)

URL: <https://cityofpetaluma.org/departments/planning/>

Using the space below, and attached pages as necessary, please explain noteworthy physical features or historical significance associated with the tree(s) to justify the desired Heritage or Landmark designation.

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## Supporting Documentation

1. Provide a sketch of the approximate location of the tree(s) relative to property lines, existing structures, adjacent streets and landmarks as applicable. Please include a north arrow and identify the tree(s) using the tree reference number assigned in the table.
2. Please attach a recent photograph of the tree(s) and surrounding area, in addition to any historic photographs available. Please date each photo provided, and identify the tree(s) using the tree reference number assigned on page 1.
3. Please attach any press releases, newspaper articles, or any other publicity about the tree, making sure to identify the tree(s) by using the tree reference number assigned on page 1.
4. Please submit any additional documentation, if applicable, that provide additional protection measures at time of nomination. Examples include conservation easements, deed restrictions, dedication easements, and homeowners' association restrictions.

## Binding Agreement

I understand that designation of trees to the City Register will result in recordation of a deed restriction prohibiting removal of such tree(s) in the future unless City approval is obtained.

\_\_\_\_\_  
Signature of  Property Owner or  Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature of:

\_\_\_\_\_  
Date

- President of Homeowners Association or  
 Representative of Property Management Company  
(if applicable)

\_\_\_\_\_  
Printed Name and Title

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