



CITY OF PETALUMA

POST OFFICE BOX 61
PETALUMA, CA 94953-0061

Teresa Barrett
Mayor

D'Lynda Fischer
Mike Healy
Gabe Kearney
Dave King
Kevin McDonnell
Kathy Miller
Councilmembers

May 6, 2020

Re: ADDENDUM NO. 2 TO REQUEST FOR PROPOSAL (RFP) FOR BICYCLE AND PEDESTRIAN PLAN UPDATE.

Below are questions received and City responses:

Question 1: RFP states that one bound copy and one electronic copy. With the Shelter in Place order extended, would the City consider electronic proposal submittals?

RESPONSE: Yes, an electronic proposal is acceptable.

Question 2a & 2b: Regarding the 15-page limit on the Technical Proposal:

2a Does the front cover and back cover count towards the 15 page limit?

RESPONSE: No

2b If the schedule is laid out on an 11x17 page, does that count as one or two pages towards the limit?

RESPONSE: One (only applies to 11x17 page schedule)

Public Works & Utilities

City Engineer
11 English Street
Petaluma, CA 94952
Phone (707) 778-4303

Environmental Services
Ellis Creek –
Water Recycling Facility
3890 Cypress Drive
Petaluma, CA 94954
Phone (707) 776-3777
Fax (707) 656-4067

Parks & Facility Maintenance
840 Hopper St. Ext.
Petaluma, CA 94952
Phone (707) 778-4303
Fax (707) 206-6065

Transit Division
555 N. McDowell Blvd.
Petaluma, CA 94954
Phone (707) 778-4421

Utilities & Field Operations
202 N. McDowell Blvd.
Petaluma, CA 94954
Phone (707) 778-4546
Fax (707) 206-6034

E-Mail:
publicworks@cityofpetaluma.org

Question 3: Does our detailed Scope of Services belong in the Technical Proposal (subject to the 15 page limit), as an appendix to the technical proposal, or in the Cost Proposal?

RESPONSE: Appendix to Technical Proposal (thus not part of 15 page limit)

If any further information is required, please contact me at (707) 210-2266 (cell). Your interest in this project is greatly appreciated.

Sincerely,

Ken Eichstaedt, P.E.
Senior Civil Engineer
City of Petaluma