

CITY OF PETALUMA, CA

PETTY CASH REQUEST FORM

Date _____

Name Karen Poehlmann _____

Total amount of funds requested (attach receipts) _____

Description _____

FUND OR COST CENTER #	ACCOUNT #	PROJECT #	AMOUNT

\$0.00

I certify that the above expenditures of City funds were for City business

Requester's Signature

Requester's Printed Name (REQUIRED)

Department Head Signature

Finance Dept. Signature (REQUIRED)

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4/3/2012