



PETALUMA FREE RANGE

Permit No. _____

Temporary Outdoor Dining & Commerce Permit (thru 9/8/20)

Applicant Name _____ Phone _____

Email _____ Date _____

Type of Permit Requested

- Located on Private Property (Temporary Zoning Permit)
- Located on Public Property (Temporary Encroachment Permit)

Business Name & Location _____

Do you own or rent the building? _____ If renting, does your landlord approve? _____

You plan to expand your business out onto a:

- Sidewalk
- Parking Space
- Public Plaza
- Other Type of Area

Do you plan to serve alcohol outdoors? _____ Yes _____ No

DESCRIBE YOUR OUTDOOR PLAN: _____

ATTACH A DRAWING OF YOUR PROPOSED PLAN: The plan should include measurements of the areas you are proposing to use including sidewalk width from your building to the curb. The plan also needs to include:

- Property lines, utility covers on the sidewalk, existing awnings, trees, tree wells/grates, newspaper boxes, fire hydrants and any other items located in the space you are proposing to use.
- Your plan to provide for Americans with Disabilities Access (ADA) and appropriate space for pedestrians to pass (if near a sidewalk). Please show dimensions and make sure all access is a minimum of 50 in wide.
- Your plan to furnish the space including size, number and location of tables, any umbrellas, shade structures, heaters or lighting you propose. Please include sizes for all furnishings.
- If you plan to install a tent larger than 20' X 20', you will also need a permit from the fire department.

ATTACH PHOTOS of the proposed expansion area as well as of the outdoor furnishings, shade structures, heating units etc. you plan to move outdoors and / or install.

ATTACH A CERTIFICATE OF INSURANCE (for project in the public right of way only) for general liability insurance coverage of not less than \$1 million, endorsing the City of Petaluma as an additional insured with the City's address as the certificate holder at the time of permit issuance.

Free Range Permit Conditions:

- I understand that this permit is temporary and will expire on September 8, 2020 unless extended in writing.
- I will adhere to all County Health orders and Health Department requirements.
- I will complete the County COVID-19 Self Certification for my business.
- I will adhere to all related ABC licensing requirements.
- I will adjust my outdoor plan if City staff identify safety, ADA compliance, or logistical issues after this permit is issued.
- My outdoor furnishings are moveable.
- I accept all risk related to loss or damage of any outdoor furnishings.
- I will always leave room for ADA (Americans with Disabilities) access (minimum of 4 ft unobstructed clearance) and for appropriate pedestrian flow. Up to 6 ft may be necessary for high traffic areas.
- I will leave Fire department connections, fire hydrants, and designated red zones unobstructed.
- I will maintain access to the Fire alarm control panel and fire sprinkler controls.
- I will train staff on the location of the nearest fire extinguisher to the outdoor space.
- I will assure that exits for my business and adjoining businesses remain unobstructed.
- I will not cook outdoors unless prior approval is granted by the Health Department and Fire Department.
- I will comply with latest Health Department guidance document regarding outdoor food safety.
- I am not prohibited by any lease or rental agreement from expanding my business outdoors in front of my place of business.
- I will stop serving alcohol outdoors by 10:00 pm and will close all outdoor dining by 11:00 pm.
- I agree that there shall be no liability on the City or upon any of its officers, agents, or employees for any damage by the permittee from any cause arising out of, or related to, permitted activities. Furthermore, I agree to indemnify, defend, and hold harmless the City of Petaluma and its officers, commissioners, agents, independent contractors, and employees from any liability arising out of permitted activities.

By signing this permit, I agree to adhere to all the above conditions of the permit. If I am not able to adhere to these conditions, I understand that my permit may be revoked.

Signature of Business Owner _____ **Print Name** _____

Signature of Property Owner _____ **Print Name** _____

Signature of immediate neighbors indicating support for proposed use of outdoor areas.

Neighbor 1. _____ Print Name & Business _____

Neighbor 2. _____ Print Name & Business _____

DEPARTMENT SIGN OFF	STAFF NAME	SIGNATURE	DATE
Engineering			
Fire			
Planning			
Building			