



# CITY OF PETALUMA

POST OFFICE BOX 61  
PETALUMA, CA 94953-0061

## ADDENDUM NO. 1

### ENGINEERING DESIGN SERVICES FOR THE NORTH MCDOWELL BLVD COMPLETE STREETS PROJECT December 3, 2020

This Addendum No. 1 modifies the Bidding Documents for the REQUEST FOR PROPOSAL (RFP) FOR ENGINEERING DESIGN SERVICES FOR THE NORTH MCDOWELL BLVD COMPLETE STREETS PROJECT. This Addendum shall become part of the Contract and all provisions of the Contract shall apply thereto. Bidders shall acknowledge all Addendums in the Bid Schedule.

#### RESPONSE TO RFP CHANGE

**RECEIPT OF BIDS:** Bids for this project will be submitted by email (hard copy is NOT necessary) before 2:00 PM on **Thursday December 10, 2020**. Submit two separate emails (1: Proposal and 2: Cost Proposal) and send to: [CITYCLERK@cityofpetaluma.org](mailto:CITYCLERK@cityofpetaluma.org). The email subject line will be "Bid for ENGINEERING DESIGN SERVICES FOR THE NORTH MCDOWELL BLVD COMPLETE STREETS PROJECT". The response email from the City Clerk will indicate the time stamp of the bid receipt.

**OPENING OF BIDS:** The emailed bids will be opened by the Project Manager and the City Clerk. The bids will be documented on the Bid Result template with the name of the bidding contractor and ranked by the Base Bid dollar amount. The Bid results will be posted on the City's webpage at <https://cityofpetaluma.org/bid-opportunities-2/> once fully reviewed by the City.

#### QUESTIONS AND ANSWERS

Q: We noticed a 10-page limit – can you clarify if this is 10 pages total, or 10 sheets (20 pages when counted front and back)?

A: 10 sheets double sided (20 pages when counted front and back) excluding: Cover, Table of Contents, Cover Letter (2 pages maximum).

Q: Will we be required to utilize 10-H forms for our cost proposal, or is the design portion of this work funded outside of the Local Assistance process?

A: At this time, Form 10-H are not required.

Q: The RFP notes that the City has some aerial base mapping that can be made available. The RFP also notes the survey scope should support curb ramp design to be provided by the Consultant. Is the City's base mapping intended to be adequate for use in the Consultant's design for the gap closure, striping adjustments, and mid-block crossing, or should we plan on collected topo information in these areas as well?

A: Consultant should include collecting any topo information needed for the design work.

Teresa Barrett  
Mayor

D'Lynda Fischer  
Mike Healy  
Gabe Kearney  
Dave King  
Kevin McDonnell  
Kathy Miller  
Councilmembers

#### *Public Works & Utilities*

City Engineer  
11 English Street  
Petaluma, CA 94952  
Phone (707) 778-4303

#### *Environmental Services*

Ellis Creek Water  
Recycling Facility  
3890 Cypress Drive  
Petaluma, CA 94954  
Phone (707) 776-3777  
Fax: (707) 656-4067

#### *Parks & Facility Maintenance*

840 Hopper St. Ext.  
Petaluma, CA 94952  
Phone (707) 778-4303  
Fax (707) 206-6065

#### *Transit Division*

555 N. McDowell Blvd.  
Petaluma, CA 94954  
Phone (707) 778-4421

#### *Utilities & Field Operations*

202 N. McDowell Blvd.  
Petaluma, CA 94954  
Phone (707) 778-4546  
Fax (707) 206-6034

E-Mail: [publicworks@cityofpetaluma.org](mailto:publicworks@cityofpetaluma.org)

**Summary of Changes:** Bids will be emailed into the City Clerk; Form 10-H not required at this time; and Consultant shall include surveying needed.

This Addendum No. 1 shall become part of the Contract and all provisions of the Contract shall apply thereto. **Bidders shall acknowledge all Addendums in the Bid Schedule.**

City of Petaluma,

A handwritten signature in blue ink that reads "Ken Eichstaedt". The signature is written in a cursive style with a horizontal line extending from the end of the name.

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Ken Eichstaedt, P.E.  
Senior Traffic Engineer  
Public Works & Utilities Department

All other items of the documents shall remain unchanged. **A signed copy of this Addendum and the attached acknowledgement form shall be attached to the bid proposal. Failure to do so may cause rejection of your bid as being non-responsive.**

**ADDENDUM NO. 1**

**ENGINEERING DESIGN SERVICES FOR THE NORTH MCDOWELL BLVD COMPLETE STREETS PROJECT**

**December 10, 2020**

**ACKNOWLEDGEMENT**

Receipt of Addendum No. 1 is hereby acknowledged by \_\_\_\_\_  
(Contractor's Name)

on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

By: \_\_\_\_\_

Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company