ADDENDUM NO. 1

ENGINEERING DESIGN SERVICES FOR THE NORTH MCDOWELL BLVD COMPLETE STREETS PROJECT

December 3, 2020

This Addendum No. 1 modifies the Bidding Documents for the REQUEST FOR PROPOSAL (RFP) FOR ENGINEERING DESIGN SERVICES FOR THE NORTH MCDOWELL BLVD COMPLETE STREETS PROJECT. This Addendum shall become part of the Contract and all provisions of the Contract shall apply thereto. Bidders shall acknowledge all Addendums in the Bid Schedule.

RESPONSE TO RFP CHANGE

RECEIPT OF BIDS: Bids for this project will be submitted by email (hard copy is NOT necessary) before 2:00 PM on Thursday December 10, 2020. Submit two separate emails (1: Proposal and 2: Cost Proposal) and send to: CITYCLERK@cityofpetaluma.org. The email subject line will be “Bid for ENGINEERING DESIGN SERVICES FOR THE NORTH MCDOWELL BLVD COMPLETE STREETS PROJECT”. The response email from the City Clerk will indicate the time stamp of the bid receipt.

OPENING OF BIDS: The emailed bids will be opened by the Project Manager and the City Clerk. The bids will be documented on the Bid Result template with the name of the bidding contractor and ranked by the Base Bid dollar amount. The Bid results will be posted on the City’s webpage at https://cityofpetaluma.org/bid-opportunities-2/ once fully reviewed by the City.

QUESTIONS AND ANSWERS

Q: We noticed a 10-page limit – can you clarify if this is 10 pages total, or 10 sheets (20 pages when counted front and back)?
A: 10 sheets double sided (20 pages when counted front and back) excluding: Cover, Table of Contents, Cover Letter (2 pages maximum).

Q: Will we be required to utilize 10-H forms for our cost proposal, or is the design portion of this work funded outside of the Local Assistance process?
A: At this time, Form 10-H are not required.

Q: The RFP notes that the City has some aerial base mapping that can be made available. The RFP also notes the survey scope should support curb ramp design to be provided by the Consultant. Is the City’s base mapping intended to be adequate for use in the Consultant’s design for the gap closure, striping adjustments, and mid-block crossing, or should we plan on collected topo information in these areas as well?
A: Consultant should include collecting any topo information needed for the design work.
Summary of Changes: Bids will be emailed into the City Clerk; Form 10-H not required at this time; and Consultant shall include surveying needed.

This Addendum No. 1 shall become part of the Contract and all provisions of the Contract shall apply thereto. **Bidders shall acknowledge all Addendums in the Bid Schedule.**

City of Petaluma,

[Signature]

__________________________
Ken Eichstaedt, P.E.
Senior Traffic Engineer
Public Works & Utilities Department
All other items of the documents shall remain unchanged. A signed copy of this Addendum and the attached acknowledgement form shall be attached to the bid proposal. Failure to do so may cause rejection of your bid as being non-responsive.

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ENGINEERING DESIGN SERVICES FOR THE NORTH MCDOWELL BLVD COMPLETE STREETS PROJECT

December 10, 2020

ACKNOWLEDGEMENT

Receipt of Addendum No. 1 is hereby acknowledged by ____________________________

(Contractor’s Name)

on the _________ day of __________________, 2020.

By: ____________________________

Signature

__________________________

Title

__________________________

Company