



CITY OF PETALUMA

POST OFFICE BOX 61
PETALUMA, CA 94953-0061

ADDENDUM NO. 1

Teresa Barrett
Mayor

Brian Barnacle
D'Lynda Fischer
Mike Healy
Dave King
Kevin McDonnell
Dennis Pocekay
Councilmembers

McNear Park Sewer Main Replacement Project and McNear Park Water Main Replacement Project City Project Numbers C66402143 and C67502020

January 19, 2021

This Addendum No. 1 modifies the Bidding Documents for the McNear Park Sewer Main Replacement Project and McNear Park Water Main Replacement Project, City Project Numbers C66402143 and C67502020. This Addendum shall become part of the Contract and all provisions of the Contract shall apply thereto. Bidders shall acknowledge all Addendums in the Bid Schedule.

NOTICE INVITING BID CHANGE

Refer to page 1, item 2 of the Notice of Inviting Bids. The Bids will be ~~publicly~~ opened and ~~read at 2:00 PM (enter time)~~ **read at 2:00 PM (enter time) on Thursday January 28, 2021** at the ~~above-mentioned~~ office of the CITY. The CITY reserves the right to postpone the date and time for opening of Bids at any time prior to the aforesaid date and time.

The following paragraphs of the "Notice Inviting Bids" will be modified as described.

1. RECEIPT OF BIDS: Bids for this project will be submitted by email before 2:00 PM on **Thursday January 28, 2021**. The emailed bid will include all of the completed documents found in the BID FORMS section of the Contract Documents. The bids will be emailed to: CITYCLERK@cityofpetaluma.org. The email subject line will be "McNear Park Sewer Main Replacement C66402143 and McNear Park Water Main Replacement C67502020". The response email from the City Clerk will indicate the time stamp of the bid receipt.

2. Original copies of the Sealed Bids will be sent by standard United States Postal Service (USPS) mail services and received by the mail clerk at 11 English Street, Petaluma CA 94952. The Sealed Bids will be postmarked at USPS not later than the date of **January 28, 2021**. Sealed Bids postmarked after **January 28, 2021**, may not be considered. The Sealed Bids sent via USPS will include all of the original signed and sealed documents included in the Bid Form section of the Contract Documents. This packet will be clearly marked on the outside of the package "McNear Park Sewer Main Replacement C66402143 and McNear Park Water Main Replacement C67502020".

OPENING OF BIDS: The emailed bids will be opened by the Project Manager and the City Clerk. The bids will be documented on the Bid Result template with the name of the bidding contractor and ranked by the Base Bid dollar amount. The Bid results will be posted on the City's webpage at <https://cityofpetaluma.org/bid-opportunities-2/>

Public Works & Utilities

City Engineer
11 English Street
Petaluma, CA 94952
Phone (707) 778-4303

Environmental Services

Ellis Creek Water
Recycling Facility
3890 Cypress Drive
Petaluma, CA 94954
Phone (707) 776-3777
Fax: (707) 656-4067

Parks & Facility Maintenance

840 Hopper St. Ext.
Petaluma, CA 94952
Phone (707) 778-4303
Fax (707) 206-6065

Transit Division

555 N. McDowell Blvd.
Petaluma, CA 94954
Phone (707) 778-4421

Utilities & Field Operations

202 N. McDowell Blvd.
Petaluma, CA 94954
Phone (707) 778-4546
Fax (707) 206-6034

E-Mail: publicworks@cityofpetaluma.org

TECHNICAL CLARIFICATION TO CONTRACTORS – QUESTION AND RESPONSE

Question #1: Is there a difference between single services and split services?

Response #1: There is no separate item for single services or split services. Each water meter shall have its own service line and tap installed to the water main. If existing service was a split service, a new tap must be installed adjacent to the existing service.

Question #2: Can the contractor discharge groundwater encountered in the trench work to the City's sewer system?

Response #2: The contractor may obtain a discharge permit from the City to discharge to the sewer system, provided it meets all contaminant limit requirements.

Question #3: Do all water service meter boxes include sidewalk replacement?

Response #3: The location of water meters varies from sidewalks, planter strips, landscaped areas, and behind back of walk. The contractor shall visit the site and be familiar with all service locations and bid accordingly. All sidewalk work done in conjunction with water service replacement shall be included in the bid price. All new water service meter box locations shall be in the relative same location as the existing water service meter box locations. In the event a new larger meter box must be moved because it does not fit, the meter box may be moved to a location to accommodate the new box. All work done in conjunction with this including sidewalk replacement, landscape replacement, etc., shall be part of the bid price of the water service.

Question #4: What are the limits of work for the curb ramp/bulb out work.

Response #4: The limits of work are those shown in the project drawings and shall extend to the nearest score mark/expansion joint on the sidewalk.

Question #5: Does the pipeline abandonment include grouting?

Response #5: The abandonment work for water mains 4-inches and larger shall include installing grout within the pipeline to the extent possible. All water main abandonment shall include removal of valve cans and surface restoration.

Question #6: What is included in the bid item for 'Gate Valve'?

Response #6: The gate valve bid item shall include all 8-inch main line gate valves. All other gate valves for hot-taps, fire hydrant assembly or blowoffs shall be included in their respective bid items and not included in the 'Gate Valve' bid item.

SUBMITTAL CLARIFICATION TO CONTRACTORS – QUESTION AND ANSWER

Q: Can I submit the original copies of the sealed bid by FedEx, UPS, courier, other delivery service or drop the packet off myself?

A: Due to the COVID-19 Shelter in Place Order, the City of Petaluma has closed City Hall to the general public to continue the practice of “social distancing”. We will only accept the sealed bid packet by the daily mail delivery of the United States Postal Service (USPS).

Q: What if the USPS delivers my original copies a week, or more, later?

A: As long as the USPS postmark on the exterior of the package shows January 28, 2021, or earlier we will accept your original copies.

Q: What if my email doesn't go through the internet system because the attachments have too many megabytes?

A: You may send multiple emails to CityClerk@cityofpetaluma.org. All emails and all attachments must be received and acknowledged by the City Clerk's response before 2:00PM on January 28, 2021. All emails must be titled “Bid For McNear Park Sewer Main Replacement C66402143 and McNear Park Water Main Replacement C67502020”.

Q: What attachment file will you accept?

A: .PDF is preferred. Other common file formats are JPG, TIF, DOC, XLS.

Q: Will you video the bid opening?

A: The bid opening will not be video taped.

Q: How am I assured that you are really choosing the lowest bid?

A: The bid packets are kept by the City Clerk for the duration of the project. After the low bid is posted, if you want to see Bid information please call the project manager.

Q: Why are you doing it this way?

A: Due to the COVID-19 Shelter in Place Order we are trying to minimize person to person contact as much as possible to keep everyone as healthy as possible.

Q: What if my email goes to the junk or spam folder?

A: You may send a trial email in advance of the bid submittal date. Please send your email to CityClerk@cityofpetaluma.org.

This Addendum No. 1 shall become part of the Contract and all provisions of the Contract shall apply thereto. Bidders shall acknowledge all Addendums in the Bid Schedule.

Summary of Changes: Bids will be emailed into the City Clerk, and original copies of the sealed bids will be mailed in. All other items of the documents shall remain unchanged.

City of Petaluma,

A handwritten signature in black ink, appearing to read 'Dan Herrera', is written over a horizontal line.

Dan Herrera, P.E.
Senior Civil Engineer
Public Works & Utilities Department

A signed copy of this Addendum and the attached acknowledgement form shall be attached to the bid proposal. Failure to do so may cause rejection of your bid as being non-responsive.

ADDENDUM NO. 1

**McNear Park Sewer Main Replacement Project and
McNear Park Water Main Replacement Project
City Project Numbers C66402143 and C67502020**

January 19, 2021

ACKNOWLEDGEMENT

Receipt of Addendum No. 1 is hereby acknowledged by _____
(Contractor's Name)

on the _____ day of _____, 2021.

By: _____
Signature

Title

Company