

## Note:

- 1. All fees are subject to a 9% City Administrative Overhead fee.
- 2. "+TM" means "plus time and materials in excess of the base fee" (see Note below).

Sized Fee	Application Type	Adopted Fee without Overhead fee	Adopted Fee with 9% Overhead fee
S412	Fixed Fee	Fixed Fee:	
Fence Permit	Address Change	\$247	\$269.23
Fence Permit	Categorical Exemption	\$412	\$449.08
Home Occupation Permit   S141   S153.69     Sign Permit   S141   S153.69     Street Name Change   S247   S269.23     Telecommunication Registration Fee   S946   S1,031.14     Telecommunication Removal Agreement   S9,514   S10,370.26     Zoning Permit (Temporary Use Permit)   S329   S358.61     Short Term Vacation Rental   S394   S429.46     Short Term Vacation Rental Renewal   S141   S153.69     Cost Recovery (deposit plus time and materials):     Addition/Remodel in City-Approved   Historic District   S8,558 + 3,000 Deposit for Engineering Tech Review, +TM   S9,328.22 + 3,270 Deposit for Engineering Tech Review, +TM   S0,325.20 +TM (See Note below*)   S305.20 +TM (See Note below*)   S05.20 +TM (See Note below*)   S05.381.33 +TM     Conditional Use Permit - Major   S6,174 +TM   S6,729.66 +TM   S6,729.66 +TM     Conditional Use Permit - Minor   S2,351 +TM   S2,562.59 +TM     Determination of Public Convenience & Nate of Staff time and materials   S4,937 +TM   S4,484.26 +TM     Exception   S1,563 +TM   S1,703.67 +TM   S3,209 + S5,000 Deposit for Engineering Tech Review, +TM   S3,497.81 + S5,450 Deposit for Engineering Tech Review, +TM   S1,703.67 +TM   S3,497.81 + S5,450 Deposit for Engineering Tech Review, +TM   S1,282 + S5,450 Deposit for Engineering Tech Review, +TM   S1,282 + S5,450 Deposit for Engineering Tech Review, +TM   S1,283 + S5,450 Deposit for Engineering Tech Review, +TM   S1,283 + S5,450 Deposit for Engineering Tech Review, +TM   S1,293.78 +TM   S		\$141	\$153.69
Sign Permit   S141   S153.69	Heritage/Landmark Tree Designation	No Charge	No Charge
Street Name Change	Home Occupation Permit	\$141	\$153.69
Telecommunication Registration Fee         \$946         \$1,031.14           Telecommunication Removal Agreement         \$9,514         \$10,370.26           Zoning Permit (Temporary Use Permit)         \$329         \$358.61           Short Term Vacation Rental         \$394         \$429.46           Short Term Vacation Rental Renewal         \$141         \$153.69           Cost Recovery (deposit plus time and materials):           Addition/Remodel in City-Approved Historic District         \$1,399 +TM         \$1,524.91 + TM           Annexation         \$8,558 + 3,000 Deposit for Engineering Tech Review, +TM         \$9,328.22 + 3,270 Deposit for Engineering Tech Review, +TM           Appeal         \$280 +TM (See Note below*)         \$305.20 +TM (See Note below*)           Building Permit         See Building Permit Fee Schedule           Certificate of Compliance         \$4,937 +TM         \$5,381.33 +TM           Conditional Use Permit – Major         \$6,174 +TM         \$6,729.66 +TM           Conditional Use Permit – Minor         \$2,351 +TM         \$2,562.59 +TM           Determination of Public Convenience & Necessity         \$4,114 +TM         \$4,484.26 +TM           Environmental Impact Report         Consultant Fee plus 25% administrative overhead and the actual cost of staff time and materials         \$1,563 +TM         \$1,703.67 +TM           Ex	Sign Permit	\$141	\$153.69
Telecommunication Removal Agreement   S9,514   \$10,370.26   \$338.61   \$349   \$349.46   \$349.47   \$349.47   \$449.47	Street Name Change	\$247	\$269.23
Sacing Permit (Temporary Use Permit)   Sacing Permit (Temporary Use Permit (Temporary Use Permit)   Sacing Permit (Temporary Use Permit (Temp	Telecommunication Registration Fee	\$946	\$1,031.14
Short Term Vacation Rental   \$394	Telecommunication Removal Agreement	\$9,514	\$10,370.26
Cost Recovery (deposit plus time and materials):         Deposit Amounts:         \$1,524.91 + TM           Addition/Remodel in City-Approved Historic District         \$1,399 + TM         \$1,524.91 + TM           Annexation         \$8,558 + 3,000 Deposit for Engineering Tech Review, + TM         \$9,328.22 + 3,270 Deposit for Engineering Tech Review, + TM           Appeal         \$280 + TM (See Note below³)         \$305.20 + TM (See Note below³)           Building Permit         See Building Permit Fee Schedule           Certificate of Compliance         \$4,937 + TM         \$5,381.33 + TM           Conditional Use Permit – Major         \$6,174 + TM         \$6,729.66 + TM           Conditional Use Permit – Minor         \$2,351 + TM         \$2,562.59 + TM           Determination of Public Convenience & Necessity         \$4,114 + TM         \$4,484.26 + TM           Exception         \$1,563 + TM         \$1,703.67 + TM           Exception         \$1,563 + TM         \$52.974 + TM           Extension of Time         \$486 + TM         \$529.74 + TM           Final Map Amendment         \$8,230 + TM         \$8,707.0 + TM           Final Subdivision Map (5 or more lots)         \$4,198 + \$5,000 Deposit for Engineering Tech Review, +TM         Engineering Tech Review, +TM           Flood Determination         \$165 + TM         \$17.98.78 + TM           General Plan	Zoning Permit (Temporary Use Permit)	\$329	\$358.61
Cost Recovery (deposit plus time and materials):         Deposit Amounts:         \$1,524.91 + TM           Addition/Remodel in City-Approved Historic District         \$1,399 + TM         \$1,524.91 + TM           Annexation         \$8,558 + 3,000 Deposit for Engineering Tech Review, + TM         \$9,328.22 + 3,270 Deposit for Engineering Tech Review, + TM           Appeal         \$280 + TM (See Note below³)         \$305.20 + TM (See Note below³)           Building Permit         See Building Permit Fee Schedule           Certificate of Compliance         \$4,937 + TM         \$5,381.33 + TM           Conditional Use Permit – Major         \$6,174 + TM         \$6,729.66 + TM           Conditional Use Permit – Minor         \$2,351 + TM         \$2,562.59 + TM           Determination of Public Convenience & Necessity         \$4,114 + TM         \$4,484.26 + TM           Exception         \$1,563 + TM         \$1,703.67 + TM           Exception         \$1,563 + TM         \$52.974 + TM           Extension of Time         \$486 + TM         \$529.74 + TM           Final Map Amendment         \$8,230 + TM         \$8,707.0 + TM           Final Subdivision Map (5 or more lots)         \$4,198 + \$5,000 Deposit for Engineering Tech Review, +TM         Engineering Tech Review, +TM           Flood Determination         \$165 + TM         \$17.98.78 + TM           General Plan	Short Term Vacation Rental	\$394	\$429.46
Addition/Remodel in City-Approved   S1,399 +TM   S1,524.91 + TM		\$141	\$153.69
Historic District	•	Deposit Amounts:	
Annexation         \$8,558 + 3,000 Deposit for Engineering Tech Review, +TM         \$9,328.22 + 3,270 Deposit for Engineering Tech Review, +TM           Appeal         \$280 +TM (See Note below³)         \$305.20 +TM (See Note below³)           Building Permit         See Building Permit Fee Schedule           Certificate of Compliance         \$4,937 +TM         \$5,381.33 +TM           Conditional Use Permit – Major         \$6,174 +TM         \$6,729.66 +TM           Conditional Use Permit – Minor         \$2,351 +TM         \$2,562.59 +TM           Determination of Public Convenience & Necessity         \$4,114 +TM         \$4,484.26 +TM           Environmental Impact Report         Consultant Fee plus 25% administrative overhead and the actual cost of staff time and materials           Exception         \$1,563 +TM         \$1,703.67 +TM           Extension of Time         \$486 +TM         \$529.74 +TM           Final Map Amendment         \$8,230 +TM         \$8,970.70 +TM           Final Parcel Map (4 or fewer lots)         \$3,209 + \$5,000 Deposit for Engineering Tech Review         \$3,497.81 + \$5,450 Deposit for Engineering Tech Review           Final Subdivision Map (5 or more lots)         \$4,198 + \$5,000 Deposit for Engineering Tech Review, +TM         Engineering Tech Review, +TM           Flood Determination         \$165 +TM         \$179.85 +TM           General Plan Map Amendment         \$7,242		\$1,399 +TM	\$1,524.91 + TM
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Building Permit  Certificate of Compliance  S4,937 +TM  S5,381.33 +TM  Conditional Use Permit – Major  Conditional Use Permit – Minor  Determination of Public Convenience & \$4,114 +TM  S2,562.59 +TM  Determination of Public Convenience & \$4,114 +TM  Engineering Tech Review, +TM  Final Subdivision Map (5 or more lots)  Final Map Amendment  Flood Determination  See Building Permit Fee Schedule  \$4,937 +TM  \$5,381.33 +TM  \$6,729.66 +TM  \$4,484.26 +TM  \$2,562.59 +TM  \$4,484.26 +TM  \$4,484.26 +TM  \$4,484.26 +TM  \$4,484.26 +TM  \$4,703.67 +TM  \$5,29.74 +TM  \$5,29.74 +TM  \$8,970.70 +TM  \$8,970.70 +TM  Engineering Tech Review, +TM  Engineering Tech Review  Final Subdivision Map (5 or more lots)  \$4,198 + \$5,000 Deposit for Engineering Tech Review, +TM  Engineering Tech Review, +TM  Flood Determination  \$165 +TM  \$1,79.85 +TM  \$7,893.78 +TM	Appeal		
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Extension of Time         \$486 +TM         \$529.74 +TM           Final Map Amendment         \$8,230 +TM         \$8,970.70 +TM           Final Parcel Map (4 or fewer lots)         \$3,209+\$5,000 Deposit for Engineering Tech Review, +TM         \$3,497.81 + \$5,450 Deposit for Engineering Tech Review           Final Subdivision Map (5 or more lots)         \$4,198 + \$5,000 Deposit for Engineering Tech Review, +TM         \$4,575.82 + \$5,450 Deposit for Engineering Tech Review, +TM           Flood Determination         \$165 +TM         \$179.85 +TM           General Plan Map Amendment         \$7,242 +TM         \$7,893.78 +TM	Evention		\$1.702.67 ±TM
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General Plan Text Amendment \$7.078 +TM \$7.715.02 +TM	General Plan Text Amendment	\$7,078 +TM	\$7,715.02 +TM

Page 1 of 2 Planning Fees Information Handout

## **City of Petaluma Planning Division**

11 English Street, Petaluma, CA 94952 Hours: Please visit our website for current hours Monday through Thursday. Closed Fridays. Last updated: July 1, 2023

Application Type	Adopted Fee without	Adopted Fee with 9%	
	Overhead fee	Overhead fee	
Initial Study	\$7,256 +TM	\$7,909.04 +TM	
Merger	\$3,621 + \$750 Flat Fee for	\$3,946.89 + \$817.50 Flat Fee for	
	Engineering Tech Review, +TM	Engineering Tech Review, +TM	
Lot Line Adjustment	\$3,621 + \$1,600 Deposit for	\$3,946.89 + \$1,744 Deposit for	
	Engineering Tech Review for LLA,	Engineering Tech Review for LLA,	
	+TM	+TM	
Mitigation Monitoring (Post Approval)	See Note below <sup>b</sup>		
Outside Sewer/Water	\$823 +TM	\$897.07 +TM	
Preliminary Review – Staff	\$3,785 +TM	\$4,125.65 +TM	
Public Improvement/Public Construction &	• ≤\$500,000: 6% of engineers estimate or \$2,188 (\$2,384.92 with		
Inspection	overhead fee); whichever is greater, plus staff time and materials.		
	• >\$500,000 but ≤\$1,000,000: 4% of estimated cost, plus staff time and		
		materials.	
	• >\$1,000,000: 2% of estimated cost, plus staff time and materials.		
Reimbursement Agreement	\$1,646 +TM	\$1,794.14 +TM	
Right of Way Abandonment	\$1,646 +TM	\$1,794.14 +TM	
SPAR Review – Major	\$7,571 +TM	\$8,252.39 +TM	
SPAR Review – Minor	\$2,351 +TM	\$2,562.59 +TM	
Specific Plan	\$11,030 +TM	\$12,022.70 +TM	
Specific Plan Amendment	\$11,030 +TM	\$12,022.70 +TM	
Subdivision Ordinance Amendment	\$6,502 +TM	\$7,087.18 +TM	
Tentative Map Amendment	\$8,230 +TM	\$8,970.70 +TM	
Tentative Parcel Map	\$4,281 +TM	\$4,666.29 +TM	
Tentative Subdivision Map	\$10,616 +TM	\$11,571.44 +TM	
Variance	\$5,349 +TM	\$5,830.41 +TM	
Zoning Amendment – Map	\$7,819 +TM	\$8,522.71 +TM	
Zoning Amendment – Text	\$7,324 +TM	\$7,983.16 +TM	
Zoning Amendment - Minor Revision -	\$1,399 +TM	\$1,524.91 +TM	
PUD/PCD/SPPUD			
Zoning Code Compliance Code Review for	\$36 +TM	\$39.24 +TM	
Business License			

**Note:** All applications identified by "Deposit + Staff Time & Materials" mean that applicants will be billed for the full cost of processing the application based on staff time and materials over and above the amount of the deposit. Staff hourly rates shall be determined by annual regular work order rates established by the City of Petaluma Finance Department for the given fiscal year(s) in which the application is processed. For applications requesting multiple entitlements, the deposit shall be the sum of the individual application fees and/or deposits.

11 English Street, Petaluma, CA 94952 Hours: Please visit our website for current hours Monday through Thursday. Closed Fridays. Last updated: July 1, 2023

petalumaplanning@cityofpetaluma.org cityofpetaluma.org/departments/planning/

<sup>&</sup>lt;sup>a</sup> If an applicant files for the Appeal, the \$305.20 appeal fee (including administrative overhead costs) shall be a deposit and the applicant shall be billed for any additional costs of processing the appeal on a staff time and materials basis. If a member of the public files an appeal, the appeal fee shall be \$305.20 (including administrative overhead costs) and any additional costs of processing the appeal shall be billed to the applicant on a time and materials basis.

<sup>&</sup>lt;sup>b</sup> "Mitigation Monitoring" fees shall be based on full cost recovery (deposit plus staff time and materials) and required as a condition of approval of every application requiring mitigation monitoring. The Planning Manager shall determine the amount of the initial deposit based on the nature and scope of the mitigations.