



Community Development Department
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APPLICATION FOR UNREASONABLE HARDSHIP
Exception to Full Accessible Path of Travel Compliance

**Submit two copies of application, including site plan/floor plan, showing the proposed accessible features upgrade on 11" x 17" min. sheets.

PROJECT ADDRESS: _____ PLAN CHECK # _____
 OWNER NAME: _____ PHONE # _____
 APPLICANT NAME: _____ PHONE # _____
 PROJECT DESCRIPTION: _____

PART I: Applies to existing buildings where the total valuation of all construction performed over the last three years **does not** exceed the valuation threshold of **\$ 172,418.00, as of January 2021** (see the following link: [Access Compliance Reference Materials \(ca.gov\)](http://www.ci.petaluma.ca.us/DocumentCenter/View/11111).) Where an unreasonable hardship exists and the cost of providing an accessible path of travel is disproportionate to the cost of alteration, exceeding 20% of the project cost without these features, use Part II below. See CBC section 11B-202.4, exception 8.

Upgrades shall be dedicated to the accessible path of travel in the following order until the 20% additional cost limit is reached or all applicable accessible features serving area of alteration comply with 2019 CBC provisions:

PROVIDE ITEMIZED TIME & MATERIAL COST ESTIMATE FOR DISABLED ACCESS PATH OF TRAVEL IMPROVEMENTS REQUIRED FOR FULL ACCESS COMPLIANCE

1. PRIMARY ENTRANCE/PATH OF TRAVEL TO ENTRANCE

NEW DOOR(S) \$ _____	DOOR LEVER HARDWARE \$ _____
DOOR SIDE STRIKE CLEARANCE \$ _____	DOOR THRESHOLD \$ _____
LANDING AT ENTRY DOOR \$ _____	ACCESSIBLE SIGNAGE \$ _____
DOOR KICKPLATE \$ _____	WALKWAY APPROACH \$ _____
VERTICAL ACCESS TO ENTRY DOOR \$ _____	OTHER: \$ _____

EXTERIOR PATH OF TRAVEL FROM SIDEWALKS, STREETS, & PARKING AREAS TO ENTRANCE:

DETECTABLE WARNINGS \$ _____	PATH OF TRAVEL CROSS SLOPE \$ _____
PATH OF TRAVEL SLOPE \$ _____	PEDESTRIAN RAMPS/HANDRAILS \$ _____
PATHWAY OBSTRUCTIONS \$ _____	CURB/WHEEL GUARDS \$ _____
WALKWAY \$ _____	
OTHER: \$ _____	

TOTAL COST OF IMPROVEMENTS FOR PRIMARY ENTRANCE: \$ _____

2. PATH OF TRAVEL TO AREA OF PROPOSED IMPROVEMENTS:

INTERIOR PATH OF TRAVEL FROM BUILDING ENTRANCE TO ALTERED AREA:

DOOR LANDINGS \$ _____	ACCESS RAMP & HANDRAILS \$ _____
CLEARANCE AT DOORWAYS \$ _____	STAIRWAY STRIPING & HANDRAILS \$ _____
DOOR LEVER HARDWARE ON PATHWAY \$ _____	INTERIOR HALLWAY WIDTH/HEIGHT \$ _____
DOOR SIDE STRIKE CLEARANCE \$ _____	ELEVATORS \$ _____
LIFTS \$ _____	SIGNAGE \$ _____
OTHER: \$ _____	

TOTAL COST OF PATH OF TRAVEL IMPROVEMENTS: \$ _____

3. TOILET AND BATHING ROOMS:

ENLARGE ROOM \$ _____	MODIFY FIXTURES \$ _____
NEW DOOR \$ _____	DOOR LEVER HARDWARE \$ _____

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DOOR ACCESS SIGNS \$ _____	GRAB BARS \$ _____	
RELOCATE FIXTURES \$ _____	RELOCATE ACCESSORIES \$ _____	
LAVATORY PIPE COVER \$ _____	PROVIDE 2ND RESTROOM \$ _____	
SIGNAGE \$ _____	OTHER: \$ _____	
TOTAL COST OF RESTROOM IMPROVEMENTS:		\$ _____

4. MISCELLANEOUS:

DRINKING FOUNTAIN \$ _____	OTHER \$ _____	
PUBLIC TELEPHONE \$ _____		
TOTAL COST OF MISCELLANEOUS IMPROVEMENTS:		\$ _____

5. PARKING:

NEW STRIPING \$ _____	RESTRIPE EXISTING \$ _____	
CURB RAMP \$ _____	DETECTABLE WARNINGS \$ _____	
PARKING ENTRY/STALL SIGN \$ _____	PROVIDE VAN ACCESSIBLE PARKING \$ _____	
TOTAL COST OF DISABLED PARKING IMPROVEMENTS:		\$ _____

6. STORAGE AND ALARMS:

ACCESS TO STORAGE AREAS: \$ _____	ALARMS \$ _____	
OTHER \$ _____		
TOTAL COST OF STORAGE AND ALARMS:		\$ _____

A: IDENTIFY THE ACCESSIBILITY FEATURES WHICH **WILL BE PROVIDED** OR **BROUGHT INTO COMPLIANCE** AS REQUIRED BY CODE:

- | | | |
|-----|-------|----------|
| 1. | _____ | \$ _____ |
| 2. | _____ | \$ _____ |
| 3. | _____ | \$ _____ |
| 4. | _____ | \$ _____ |
| 5. | _____ | \$ _____ |
| 6. | _____ | \$ _____ |
| 7. | _____ | \$ _____ |
| 8. | _____ | \$ _____ |
| 9. | _____ | \$ _____ |
| 10. | _____ | \$ _____ |

TOTAL COST OF ACCESS FEATURE UPGRADES \$ _____

B. DESCRIBE THE NATURE OF THE USE OF THE FACILITY UNDER CONSTRUCTION AND ITS AVAILABILITY TO DISABLED PERSONS:

C. DESCRIBE THE IMPACT OF THE REQUIRED ACCESS IMPROVEMENTS ON **FINANCIAL FEASIBILITY** OF THE PROJECT:

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D. PROPORTIONATE COST ANALYSIS: (attach documentation)

TOTAL COST OF PROJECT IMPROVEMENTS AND ALL PATH OF TRAVEL ACCESS IMPROVEMENTS:	\$ _____
ADJUSTED COST OF CONSTRUCTION IMPROVEMENTS (less path of travel access features):	\$ _____
PROPOSED PROJECT COMPLIANCE COST DEDICATED TO PATH OF TRAVEL ACCESS FEATURE UPGRADES (minimum 20%):	\$ _____
TOTAL COST OF IMPROVEMENTS AT THE SUBJECT SITE FOR THE LAST THREE YEARS:	\$ _____

Alterations performed over the last three years in this building:

Permit number: _____ Date: _____ Valuation: \$ _____ Was additional 20% spent to upgrade access features? _Y_ _N_

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Permit number: _____ Date: _____ Valuation: \$ _____ Was additional 20% spent to upgrade access features? _Y_ _N_

TOTAL COST OF IMPROVEMENTS FOR THE LAST THREE YEARS (without the 20% upgrade): \$ _____

Include cost of work performed over the last three years in total valuation unless 20% additional cost dedicated to upgrades of access features (provide documentation including any previously approved unreasonable hardship forms).

PART II: Specific exceptions (do not use this portion if PART I has been completed) This Part II is applicable to projects in Existing Buildings that exceed the valuation threshold per CBC Section 11B-202.4, **\$ 172,418.00, as of January 2021** (see the following link: [Access Compliance Reference Materials \(ca.gov\)](http://www.ca.gov)) or some portions of New Construction where specifically allowed due to **Legal, or Physical Constraints**. California Title 24 access regulations allow the Authority Having Jurisdiction (AHJ) to approve certain exceptions and/or to approve equivalent facilitation in certain circumstances when a finding of unreasonable hardship is made. The following information is needed to assist the AHJ with your request.

Exceptions/ Equivalent facilitation requested	Code section/exception	Cost of accessibility upgrades (attach documentation)
		\$ _____
		\$ _____
		\$ _____
TOTAL		\$ _____

A. DESCRIBE HOW THE PROPOSED FEATURES/ EQUIVALENT FACILITATION WILL MEET THE EXCEPTIONS PROVISION OF THE REFERENCED CODE SECTION(S): (Attach letter for explanation if necessary)

B. DESCRIBE THE NATURE OF ACCESS WHICH WOULD BE GAINED OR LOST:

C. DESCRIBE THE NATURE OF THE USE OF THE FACILITY UNDER CONSTRUCTION AND ITS AVAILABILITY TO PERSONS WITH DISABILITIES:

D. DESCRIBE THE IMPACT OF THE REQUIRED ACCESS IMPROVEMENTS ON LEGAL OR PHYSICAL CONSTRAINTS OF THE PROJECT:

E. PROPORTIONATE COST ANALYSIS: (attach documentation)

TOTAL COST OF PROJECT INCLUDING ALL PATH OF TRAVEL ACCESS IMPROVEMENTS CAUSING HARDSHIP:	\$ _____
ADJUSTED COST OF CONSTRUCTION IMPROVEMENTS (less path of travel access features):	\$ _____
PROPOSED PROJECT COMPLIANCE COST DEDICATED TO PATH OF TRAVEL ACCESS FEATURE UPGRADES (minimum 20% of Adjusted Cost of Construction):	\$ _____
TOTAL COST OF IMPROVEMENTS AT THE SUBJECT SITE FOR THE LAST THREE YEARS:	\$ _____

Alterations performed over the last three years in this tenant space:

Permit number: _____ Date: _____ Valuation: \$ _____ Was additional 20% spent to upgrade access features? _Y_ _N_

Permit number: _____ Date: _____ Valuation: \$ _____ Was additional 20% spent to upgrade access features? _Y_ _N_

Permit number: _____ Date: _____ Valuation: \$ _____ Was additional 20% spent to upgrade access features? _Y_ _N_

TOTAL COST OF IMPROVEMENTS FOR THE LAST THREE YEARS (without the 20% upgrade): \$ _____

Include cost of work performed over the last three years in total valuation unless 20% additional cost dedicated to upgrades of access features (provide documentation including any previously approved unreasonable hardship forms).

I. AS THE OWNER OF THE PROPERTY, OR TENANT SPACE, OR AS AUTHORIZED AGENT OF THE OWNER, CERTIFY THE VALUE OF ALL PROPOSED CONSTRUCTION AND INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE.

NAME OF APPLICANT/DESIGN PROFESSIONAL/CONTRACTOR

SIGNATURE

DATE

FOR OFFICE USE ONLY

FINDINGS AND DECISIONS OF ENFORCING OFFICIAL:

REQUEST GRANTED

REQUEST DENIED

SIGNATURE OF ENFORCING OFFICIAL

DATE