



CITY OF PETALUMA

POST OFFICE BOX 61
PETALUMA, CA 94953-0061

September 30, 2021

Teresa Barrett
Mayor

D'Lynda Fischer
Mike Healy
Gabe Kearney
Dave King
Kevin McDonnell
Kathy Miller
Councilmembers

Subject: Request for Quotation (RFQ)
Mobile Shower and Toilet Equipment
Interim Housing Solutions Project

The City of Petaluma is seeking a quotation for housing equipment for the Interim Housing Solutions Project. The scope includes shower and toilet units. The equipment will be initially located at 900 Hopper Street in Petaluma.

Additional information and addendums can be found at <https://cityofpetaluma.org/bid-opportunities-2/> or email to Josh Minshall, Senior Civil Engineer at jminshall@cityofpetaluma.org.

Attachments:

Attachment A: Unit List
Attachment B: Selection Criteria
Attachment C: Location Plans (for reference only and subject to change)

Bid Date

Emailed proposals will be accepted until Thursday, October 14, 2021 at 2:00 pm and should be emailed to jminshall@cityofpetaluma.org

If you need further information, please call me at (707) 776-3673 or e-mail at jminshall@cityofpetaluma.org.

Sincerely,

Josh Minshall, Senior Civil Engineer
c: Project file

Public Works & Utilities

City Engineer
11 English Street
Petaluma, CA 94952
Phone (707) 778-4303

Environmental Services

Ellis Creek Water
Recycling Facility
3890 Cypress Drive
Petaluma, CA 94954
Phone (707) 776-3777
Fax: (707) 656-4067

**Parks & Facility
Maintenance**

840 Hopper St. Ext.
Petaluma, CA 94952
Phone (707) 778-4303
Fax (707) 206-6065

Transit Division

555 N. McDowell Blvd.
Petaluma, CA 94954
Phone (707) 778-4421

Utilities & Field Operations

202 N. McDowell Blvd.
Petaluma, CA 94954
Phone (707) 778-4546
Fax (707) 206-6034

E-Mail: publicworks@cityofpetaluma.org

ATTACHMENT A - EQUIPMENT LIST

Equipment List

Product Description	Qty	Unit
Toilet Units: 4 total toilet rooms including a minimum of 2 ADA toilet rooms Includes: hand washing, led lighting, mirror and ventilation, serviceable water and waste tank systems included with option for plumbed water and sanitary connections. Bids can	4	EA
Shower Units: 2 total ADA shower stalls/rooms Includes: led lighting, ventilation, serviceable water, and waste tank systems included with option for plumbed water and sanitary connections.	2	EA
		EA

ATTACHMENT B – SELECTION CRITERIA

Housing Units

Quality, Suitability and Efficiency	Qty	Unit
Unit Size		Sq. Ft.
Water Use/Efficiency		R
Portability/Reusability – How many times can the unit be relocated?		Uses
Shipping Impacts – How far will the units be shipped?		Miles
Proportion of red-listed materials		%
Lifecycle and Cost	Qty	Unit
Product Lifespan – How long will the product last?		Years
Shipping Impacts – How far will the units be shipped?		Miles
Product Cost		\$
Shipping Cost		\$
Estimated Maintenance Cost		\$/yr
Estimated water use consumption & cost (heating/cooling)		\$/yr
Annual Cost = (Product/Lifespan) + (Shipping/Lifespan) + Maintenance + Energy		\$/yr
Reputation and Responsibility		
Mission Alignment in serving the unsheltered	Provide Statement	
Product lead time for delivery		Weeks

ATTACHMENT B – CONSTRUCTION PLANS (REFERENCE ONLY)

