PRINTING A PERMIT CARD

1. Logon to your CSS Portal and click on the Dashboard tab

2. Next, click on the box marked Active

3. Click on the down arrow next to the word 'Display', and select 'All'

4. You will see a list of all your available permits. Click on the permit you want to print.

5. From here, click on the printer icon in the top right corner, which will allow you to print your permit card.